

**National Institute of Electronics and Information Technology,
Delhi Centre
Institutional area, 16/1-2, Pankha Road,
Near Sagarpur Police Station, D Block, Janakpuri, New Delhi 110058**

Date: 22/08/2025

Eligibility Criteria against the Advertisement vide no. 07/330/2025/NDL/FM for empanelment of Resource Persons to be deployed in specific Govt. Department on contract basis

S. No.	Name of Post, Age & Locations	No. of post	Educational ** Qualification & Post Qualification Experience	Skill set required	Monthly Remuneration (Rs.)
1	Manager-IP & Technology Transfer Location: Bhopal-01 Bhubaneshwar-01	02	• Essential: B. Tech. or MSc. (Engineering or science or policy disciplines) • Desirable: Additional qualifications like M. Tech, MBA or PhD	More than six years of relevant experience in program management, business development, innovation promotion, start- up support, incubation and pre-incubation, policy design and implementation, Technology management, IP Commercialisation in an R&D / Academic / Innovation set-up / Development sector/Industry etc. Job Description • Work towards achieving the overall goal & targets of HUB as set by the Headquarters. • Managing the team at Indovation Centre and oversee the operation of HUB and SPOKE setup. • Operational roles like Technology transfer, project management, financial reporting, compliances, contracts, documentation, &administration at HUB level. • On-board regional stakeholders and collaborate with industries, start-ups, Govt., knowledge agencies and associations at the zonal/state level.	1,25,000/-

				• Design and organise conferences, and workshops on regular basis. • Promote innovation and entrepreneurship activities in HEIs. • Streamlining incubation and pre-incubation system in HEIs • Relationship/stakeholders Management, publicity and communication • Build and manage IP repository, technology compendium at the HUB level. • Carry out market assessment of identified technologies, stakeholder mapping, and organise industry meets	
2	Dy. Manager – Innovation Development Location:- New Delhi-2	02	• Essential: B. Tech. or MSc (Engineering or science disciplines) • Desirable: Additional qualification in management or law or patent agentship.	Experience: More than three years' experience in IP development & commercialisation, technology transfer, business development etc. in a research or academic Environment or in a technology transfer / incubat or office/research park etc. Job Description • Provide opinion/advice on IPR matters to HEIs. • Networking, stakeholder liaison, and HUB-SPOKE operation plan implementation. • Carry out policy researches, analysis and documents/reports development. Communication material development for IP and Technology transfer related activities. • Design and implement capacity building	1,00,000/-

				programs, trainings etc. on regular basis. • Hand hold institutional resources for managing IPRs& Technology Transfer assignments in SPOKE institutions. • Support in market assessment of identified technologies, stakeholder mapping and coordination. • Build and manage IP repository, technology compendium development at the HUB level. • Innovation and entrepreneurship promotion and development in HEIs. • Streamlining incubation and pre-incubation system in HEIs Assist the manager and handhold Innovation fellow and other team members at the centre	
3	Innovation Fellow Location: Bhopal-01 Bhubneshwar-01 Banglore-01 Chandigarh-01 Hyderabad-01 Mumbai-01 Kanpur-01 Jaipur-01	08	Essential: A 4- year graduate degree in science / engineering or MSc or MBA.	Experience: Strong interest and some experience in IPR, Technology licensing, innovation programs, start- up promotion, and business development, industry interface etc. Job Description • Perform techno-commercial feasibility studies of identified technologies. • Manage various contracts/agreements. • Guide innovators & scientists in matters related to IP and technology commercialization. • Work collaboratively with regional stakeholders including start-ups, IP firms, incubators, industry and knowledge agencies.	70,000/-

				- Organize and coordinate events, meets, mentor-clinics, investors round in the region. - Contribute to development of promotional / presentation material for outreach - Design and implement social media strategy. - Promote IPR and incubation (ideation, innovation and startup activities) in the region. Support Manager and Dy. Manager in implementation of HUB-SPOKE operation plan and manage the program implementation team at the center.	
4	Software Developer Age(Maximum): 30 Years Location: New Delhi	03	B.E / B.Tech (Information Technology/Information Science / Computer Science / Electronics) with 4+ Years M.E / M.Tech (Information Technology / Information Science / Computer Science / Electronics) from recognized institutions of UGC / AICTE / MCA with 2+ Years M.Sc (Information Technology / Information Science / Computer Science) with 5+ Years	- Experience in design, development and deployment of software products. - Experience in product development, testing, delivery and maintenance. - Should be open and willing to learn and explore new technologies concepts and work hands-on as and when required. - Hands-on experience in Server-side Programming(PHP) and Client-Side Programming (HTML, CSS, JavaScript, jQuery, Node.JS, JavaScript, TypeScript, Tailwind CSS is a plus. Database design and development, My SQL - Should have an idea about writing SQL queries, joins, optimisation, etc.) - Experience in using the Siebel CRM application - Experience and strong proficiency in Angular and React. Jsframe works for front-end development. - Solid understanding of MVC	66,000/-

				design patterns, basic data analytics, and proficiency with version control tools like Git. - Defining the acceptance criteria for the application along with strong analytical skills for analyzing requirements according to functional and technical specifications, testing and test review as per quality processes. Reviewing various artefacts of Software Development viz. the Functional Requirement, Software Requirement Study, Software Design & Architecture. Desirable skills: - Proficiency in MSOffice, application testing, basic knowledge of mobile technologies, data analysis, data mining and reports. - Experience in designing tools and strategies for data collection, analysis and production of reports. - Excellent communication and presentation skills, analytical and interpersonal abilities. - Excellent oral and written communication skills in English. Working knowledge of Hindi is also desirable.	
5	UI/UX Designer Age(Maximum): 30 Years Location: New Delhi	01	Bachelor Degree in Computer Science /Information Technology/MCA/ PG Diploma in Web Designing or related field from reputed University /Institute 1 to 3 years of experience	- Knowledge of Designing Mobile and Web Application using the latest tools such as Photoshop, Figma, Adobe XD, Canva, Illustrator, In Design and other open source solutions/ frameworks - Knowledge of JavaScript, HTML, CSS, JQuery, AJAX, ReactJS, Angular. - Knowledge of front-end	60,000/-

				- development • Ability to learn quickly and adapt to new design trends and tools. • Good communication skills and ability to work in a team.	
6	Regional Consultant Age(Maximum): 30 Years Location: NewDelhi-2	02	Bachelor Degree in Engineering from reputed University/Institute Preferable: Master's Degree in Engineering/ Management from reputed Indian/International Institute/University Essential: 03 years experience	• In project planning and execution, handling new subject effectively, Program/Project implementation and Management, Outreach activities. • In designing and delivering training programs, business plan development, proposal writing, Research designing and report writing, monitoring and evaluation, impact evaluation, communication and presentation skills • Desirable: Experience as an entrepreneur wherein the candidate has himself/herself Created start-up(successful or failed start-up)	60,000/-
7	Young Professional Age(Maximum): 32 Years Location: NewDelhi-2	07	Master's Degree in any Subject Minimum one year of experience is required in relevant field.	• Must have experience of using computational tools & databases. • Should have good knowledge of Computer applications and internet, strong interpersonal skills, exceptional English and Hindi speaking skills. • Strong ethical convictions and a commitment to quality service, and the ability to competently interact with a culturally and ethnically diverse population of students, faculty, and staff. • Persons with M. Phil or additional qualifications, research experience, published paper and post qualification experience would be preferred. • Good communication skills	60,000/-

				and ability to work in a team.	
8	Start-up Fellow Age(Maximum): 30 Years Locations: Chandigarh-1 Bhubaneswar-1 Guwahati-1 Hyderabad-1 Ahmedabad-1 Patna-1	06	Bachelor Degree in Engineering/Technology from reputed University/ Institute Preferably: Master's Degree in Engg./ Management from reputed Indian/ International Institute/ University Desirable experience upto 02 years in start-up related work.	- Experience as an entrepreneur wherein the candidate has himself/herself created a start-up (Successful or failed start up) - Knowledge in Project planning and Execution, planning outreach activities, Designing and delivering training programs, business plan development, proposal writing, Research designing and report writing, monitoring and evaluation, impact evaluation. - Communication and presentation skills will be an added advantage	50,000/-
9	Office Assistant (UG) Age (Maximum): 30 Years Location:- New Delhi	21	12th Standard pass or equivalent from a recognized school - Minimum typing speed of 35 wpm in English/ 30 wpm in Hindi	Essential: 0 Years (Freshers may also apply)	Minimum wages as per labour commission (Skilled)
10	Junior Engineer(Electrical) Location:- New Delhi	01	B. Tech (Electrical Engineering) with 3 years' experience or Diploma in Electrical Engineering with 5 years' experience in 3 phase Electrical Engineering work		50000/-
11	Junior Engineer (Civil) Location:- New Delhi	01	B. Tech (Civil Engineering) with 3 years' experience or Diploma in Civil Engineering with 5 years' experience in supervision of civil construction & Civil repair works projects		50000/-
12	HVAC Operator	01	Diploma in Mechanical Engineering with 2		35000/-

	Age (Maximum): 30 Location:- New Delhi		years' experience or ITI in Mechanical with 3 years' experience in HVAC operational & maintenance & controlling work		
13	HVAC Helper Age (Maximum): 30 Location:- New Delhi	01	8th Standard pass or equivalent from a recognized school	Essential: 02 years working as helper in HVAC Plant	Minimum wages as per labour commission (Unskilled)
14	Fire Officer/ Supervisor Location:- New Delhi	01	B. Tech in Fire Engineering with 3 years' experience or Diploma in Fire Engineering with 5 years' experience in specialized work		50000/-
15	DG Set Operator Location:- New Delhi	01	Diploma in Electrical Engineering with 2 years' experience or ITI in Electrical with 3 years' experience in DG operational & Three Phase line electrical works		35000/-
16	Lift Operator Age (Maximum): 30 Location:- New Delhi	01	ITI in Mechanical Engineering	Essential: 02/03 years in Operation of lift/Material Lift Operation at Construction site	Minimum wages as per labour commission (skilled)
17	Cyber Security Consultant Age (Maximum): 40 years Location:- New Delhi	01	B.Tech./ BE/MCA/ M.Sc. or MS in IT/CS or allied Subjects or M. Tech in Comp. Sc/IT or allied subjects	Essential: 6 years' experience (B. Tech/BE/MCA/ M.Sc.) or 4 Years' Experience (M. Tech.) in software development / IT System projects / Website Development / Mobile Application Development &	1,60,000/-

				others in case of M. Tech, with minimum 2 years' in Cyber Security. Desirable: - Exposure to BS 15000 process /ISO 27001/BS 7799/ISO 20000/ ITIL or ITIL certified. - React js, bootstrap, es6, Angular, Laravel. - GIT, JIRA and Jenkins. - Set and implement user access controls, identity and access management systems. - Monitor network and application performance to identify any irregular activity. - Perform regular audits to ensure compliance of security practices and audit. - CCSP or CISSP Certification preferred.	
18	IT Consultant Age (Maximum): 30 Location:- New Delhi	16 (including 1 IT Consultant (level-2))	B.E / B. Tech. (Information Technology / Information science / Computer Science / Electronics OR Diploma (Information Technology/Information Science/Computer Science/Electronics) or equivalent B.E / B. Tech. (Information Technology / Information Science / Computer Science / Electronics) OR	Nil 5 Years experience 2-3+ Years experience	33000/- 44000/-

			M.E / M. Tech. (Information Technology / Information Science / Computer Science / Electronics) / MBA(IT) from recognized institutions of UGC / AICTE /MCA OR	Nil	
			M.Sc. (Information Technology/ Computer Science) OR	1-2 Years experience	44000/-
			Diploma (Information Technology/Information Science/Computer Science/Electronics) or equivalent with	8 Years experience Essential: *Understanding the functional and technical requirements for best implementation of programme/schemes. *Preparation of quality and standard concept document, design documents, process flow document, guidelines, user manuals towards the requirements. *Liaison with senior officers of the Government / Ministry to operationalize and integrate the analytical framework with existing systems. Desirable: *Proficiency in MS Office, application testing, basic knowledge of mobile technologies, data analysis, data mining and reports. *Experience in designing tools and strategies for data collection, analysis and production of reports. *Excellent communication and presentation skills, analytical and interpersonal abilities.	

				*Excellent oral and written communication skills in English. Working knowledge of Hindi is also desirable.	
19	Technology Associate Age (Maximum): 40 Years Location:- New Delhi	01	B.E / B. Tech. (Information Technology / Information Science / Computer Science / Electronics) Or M.E / M. Tech. (Information Technology / Information Science / Computer Science / Electronics) from recognized institutions of UGC / AICTE / MCA Or M. Sc. (Information Technology / Information Science / Computer Science)	Essential: 8 years' experience (B.E /B. Tech.) or 6 Years (ME/M. Tech), with minimum 2 years' in Web and Mobile Application Development in Power BI & Power Apps-Developer & Dynamic 365, ERP. Desirable: - Proven experience as a BI & Power Apps Developer or Data Scientist. - BI technologies (e.g. Microsoft Power BI, Power Apps etc.) Knowledge of SQL queries, SQL Server Reporting Services (SSRS) and SQL Server Integration Services (SSIS). - Business intelligence, data integration, data warehousing, modelling, database, and technical aspects of BI tools. - wide knowledge over business intelligence, data integration, data warehousing, modelling, database, and technical aspects of BI tools. - PL-900 Power APP Certification preferred. - Communication skills, should be able to work in a team. - Background in data warehouse design (e.g. dimensional modeling) and data mining - In-depth understanding of database management systems, online analytical processing (OLAP) and ETL (Extract, transform, load) framework	1,60,000/-

				▪ Familiarity with BI technologies (e.g. Microsoft Power BI, Oracle BI) ▪ Knowledge of SQL queries, SQL Server Reporting Services (SSRS) and SQL Server Integration Services (SSIS) ▪ Proven abilities to take initiative and be innovative ▪ Analytical mind with a problem-solving aptitude ▪ BI Developer. ▪ Data warehouse design (e.g. dimensional modelling) and data mining ▪ In-depth understanding of database management systems, online analytical processing (OLAP) and ETL (Extract, transform, load) framework. ▪ PL-900 Power APP Certification preferred	
20	Sr. Hardware Support Technician Age (Maximum): 30 years Location:- New Delhi	01	Diploma in computer application/maintenance with 6+ years in relevant field B. Sc (IT)/BCA or equivalent with 6+year experience M. Sc. (IT)/MCA/BE/B. Tech or equivalent with 4+ year experience	Essential: • Plan and prepare for installation - Install software/equipment/device system - Plan and prepare for diagnosis of faults of computer systems. • Diagnose faults of computer systems - Repair defects in computer systems - Test systems. • Plan and prepare for configuration - Configure computer systems - Inspect and test configured computer systems. • Plan and prepare for the maintenance of computer systems. • Maintain computer systems - Inspect and test configured/repaired computer system.	44,000/-

21	Hardware Support Technician Age (Maximum): 25 years Location:- New Delhi	01	Diploma in computer application/maintenance with 4+ years in relevant field experience B. Sc. (IT)/BCA or equivalent with 6+year experience M. Sc. (IT)/MCA/ BE/ B.Tech or equivalent with 2+ year experience	Essential: • Plan and prepare for installation - Install software/equipment/device system - Plan and prepare for diagnosis of faults of computer systems. • Diagnose faults of computer systems - Repair defects in computer systems - Test systems. • Plan and prepare for configuration - Configure computer systems - Inspect and test configured computer systems. • Plan and prepare for the maintenance of computer systems - Maintain computer systems - Inspect and test configured/repaired computer system.	33000/-
22	Assistant Producer / Panel Producer Location:- New Delhi	01	Graduate with degree/ diploma in Mass Communication	Essential: - • Minimum five years' program experience in reputed broadcast network. • Experience in studio and field based production. • Fair understanding of editing, graphics and post production activities. Desirable: • Assist Producer in programme production. • Act as panel producer for LIVE/ recorded studio based programmes.	50,000/-
23	PCR Operator Location:- New Delhi	01	Graduate	Essential: - • With minimum of 5 years of experiences with any Government organization /Educational institute/Private TV Channel/Post Production House towards handling Production Control Room equipment including Video Switcher, Audio Mixer, Video	40,000/-

				Recorder, lights etc. Desirable: • PCR Operator–Cum-Technician shall be responsible for Operations of PCR equipment during Video Sessions both indoor as well as outdoor sessions. • The operator will ensure all equipment's are in working order and necessary connections are in place before recording sessions as well as on day-to-day basis. • In case of technical faults, the same shall be informed to the studio In-charge or /manager.	
--	--	--	--	--	--

**** The qualification of candidates must be from Govt. University or Govt. recognized University/ Institutions.**