

Advt. No. I-18015/1/2022-IT (E-8040 & 8707)

National Institute of Electronics and Information Technology (NIELIT)
Dwarka, New Delhi

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान, द्वारका, नई दिल्ली -110077

DETAILED ADVERTISEMENT

NIELIT requires the following person purely on contract basis on consolidated remuneration initially for a period of one year: -

| S. No. | Name of the Position | No. of Position | Eligibility Criteria | Experience | Age Limit | Emoluments (Monthly) |
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| 1. | Chief Resource Person (PHP with Drupal Domain) | 01 (One) | B.E/B.Tech. (Computer Science /IT)/ M.E /M. Tech/ M.S (Computer Science/IT/Electronics) or B.E/B. Tech (Computer Science/IT/Electronics or MCA/M.Sc. (Computer Science/ IT/ Electronics) or DOEACC 'B Level | At least 4 years post qualification experience in large/Enterprise Level Software Designing & Development Using PHP/ Frame works along with essential knowledge of HTML5, JavaScript, jQuery and CSS, SQL server/My SQL, LAMP Technology (Linux, Apache, MySQL and PHP), Website Development in Drupal Open Source •Working Knowledge / Expertise of PHP Web Development • Working Knowledge/Expertise of Software Development using LAMP (Linux, Apache, MySQL and PHP) • Working Knowledge/Expertise of HTML5, JavaScript/jQuery and CSS • Working Knowledge / Expertise of MySQL • Hands-on exp. In designing, coding and development • Good analytical and problem-solving approach. • Strong User-interaction skill and co-ordination skill | Up to 37 Years (as on last date of application) | Up to Rs. 70,000/- (Depending upon the qualification and experience) |
| 2. | Senior Resource Person (PHP) | 01 (One) | M.E /M. Tech/ M.S (Computer Science/IT/Electronics) or B.E/B. Tech (Computer Science/IT/Electronics) or MCA/M.Sc. (Computer Science/ IT/ Electronics) or DOEACC 'B Level | At least 03 years post qualification experience in large/Enterprise Level Software Designing & Development Using PHP/ Frameworks (Laravel) along with essential knowledge of HTML5, Java Script and jQuery, SQL server/My SQL | Up to 35 Years (as on last date of application) | Up to Rs. 50,000/- (Depending upon the qualification and experience) |

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| 3. | Senior Resource Person (Java) | 01 (One) | M.E /M. Tech/ M.S (Computer Science/IT/Electronics) or B.E/B. Tech (Computer Science/IT/Electronics) or MCA/M.Sc. (Computer Science/ IT/ Electronics) or DOEACC 'B Level | <p>At least 03 years post qualification experience in large/Enterprise Level Software Designing & Development using Java/Servlets/JSP Frameworks (Struts/Spring & Hibernate/Spring Data JPA along with essential knowledge of HTML5, Java Script and jQuery, SQL server/My SQL</p> <p>Proficient in Java/J2EE object-oriented software development. Working Knowledge/Expertise of Web Services (SOAP/REST, XML, JSON) Working Knowledge/Expertise of MVC (Struts, Spring, Hibernate) Working Knowledge/Expertise of SQL Server/MySQL/Postgres. Working Knowledge/Expertise of HTML5 and jQuery. Working knowledge in UNIX/Linux Environment (RHEL& Putty) Sound Knowledge of Network Security Extensive Hands-on exp. In designing, coding and development &SDLC</p> <p>Good analytical and problem-solving approach. Strong User-interaction skill and co-ordination skill</p> | Up to 35 Years (as on last date of application) | Up to Rs. 50,000/- (Depending upon the qualification and experience) |
| 4. | Senior Resource Person (. Net) | 03 (Three) | M.E /M. Tech/ M.S (Computer Science/IT/Electronics) or B.E/B. Tech (Computer Science/IT/Electronics) or MCA/M.Sc. (Computer Science/ IT/ Electronics) or DOEACC 'B Level | <p>At least 03 years post qualification experience in large/Enterprise Level Software Designing & Development using .NET/Blazor/LINQ Framework along with essential knowledge of HTML5, JavaScript and jQuery, SQL Server/My SQL</p> <p>ASP.NET using C#,MS SQL Server 2008 or higher, MVC-3 with EDM (Entity Data Model) with LINQ, experience in application development using with Web Forms in ASP.NET using C# as the code-behind language and ADO.NET and LINQ as the</p> | Up to 35 Years (as on last date of application) | Up to Rs. 50,000/- (Depending upon the qualification and experience) |

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| | | | | <p>Database data consumer</p> <ul style="list-style-type: none"> - Writing Stored Procedures using MS SQL Server 2008 or higher - Experience in IIS, XML, AJAX - Experience in Web Services, .Net, ASP.Net, SQL, Extensive programming experience | | |
| 5. | Senior Resource Person (Tester) | 02 (Two) | M.E /M. Tech/ M.S (Computer Science/IT/Electronics) or B.E/B. Tech (Computer Science/IT/Electronics or MCA/M.Sc. (Computer Science/ IT/ Electronics) or DOEACC 'B Level | <p>At least 3 years post qualification experience in manual/automation testing, designing, developing and implementing test plans, test cases and test processes, fueling swift corrective actions, significant cost savings and fault-free audits. Accustomed to working in complex, project-based environments. Expert in various testing such as black box testing, white box testing, user-acceptance testing. Good knowledge of Quality audit and standards along with knowledge of testing suites, agile methodologies and monitoring tools and cross-platform skills in Windows, Linux and Unix. Sound knowledge of SDLC & STLC. Sound knowledge of bug monitoring tools.</p> | Up to 35 Years (as on last date of application) | Up to Rs. 50,000/- (Depending upon the qualification and experience) |
| 6. | Senior Resource Person (Technical Writer) | 02 (Two) | M.E /M. Tech/ M.S (Computer Science/IT/Electronics) or B.E/B. Tech (Computer Science/IT/Electronics or MCA/M.Sc. (Computer Science/ IT/ Electronics) or DOEACC 'B Level | <p>At least 3 years post qualification experience in Analyzing, Designing, Writing & Evaluating information & instruction documents for Online Help, Knowledge Base, Training and Frequently Asked Questions. Analyse functional and technical specifications, Research, design, illustrate, write, revise and edit high quality and user-friendly interactive manuals. High proficiency in verbal and written English. Strong knowledge of processes, writing principles, and style guides with strong analytical skills. Knowledge of various IEEE</p> | Up to 35 Years (as on last date of application) | Up to Rs. 50,000/- (Depending upon the qualification and experience) |

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| | | | | standard regarding documentation of software systems. Sound knowledge of SDLC/DDLC/ STLC and documents involved in SDLC/STLC like BRD/SRS/FRS/FSD/API Documentation | | |
| 7. | Resource Person (Java) | 02 (Two) | M.E /M. Tech/ M.S (Computer Science/IT/Electronics) or B.E/B. Tech (Computer Science/IT/Electronics or MCA/M.Sc. (Computer Science/ IT/ Electronics) or DOEACC 'B Level | At least 02 years post qualification experience in large/Enterprise Level Software Designing & Development using Java/ Frameworks (Struts/Spring & Hibernate/Spring Data JPA along with essential knowledge of HTML5, Java Script and jQuery, SQL server/My SQL | Up to 30 Years (as on last date of application) | Up to Rs. 40,000/- (Depending upon the qualification and experience) |
| 8. | Junior Resource Person (Hardware Engineer) | 01 (One) | Bachelor degree in any discipline with NIELIT CHM A LEVEL / CCNA/ MCSE/ A+ (Comp Tia) | At least one (01) year post qualification experience in the following - a) Having knowledge of Software Installation b) OS Installation c) BIOS Configuration d) IP Configuration/ Lab Management / Networking Essentials / Troubleshooting of PC and other Hardware Devices e) Installation of Printers/Scanners f) Assembly of Computer | Up to 35 Years (as on last date of application) | Up to Rs. 30,000/- (Depending upon the qualification and experience) |
| 9. | Network Administrator | 01 (One) | a. B.E / B. Tech (Computer Science/IT/Electronics/Electronics & Communications)/ M.E /M. Tech. (Computer Science /IT/Electronics/Electronics & Communications)/M.S. (Computer Science /IT/Electronics/Electronics & Communications)/ M.Sc. (Computer Science /IT/Electronics/Electronics & Communications)/MCA/DOEACC 'B Level' / DOEACC 'C Level' b. Valid Cisco CCNA Certification | At least two (02) years post qualification experience in the following - a. Fully support, configure, maintain and upgrade corporate customer's networks and in-house servers. b. Configuring network hardware like servers, routers, switches, firewall (UTM Devices) etc. c. Should have knowledge of standard network policies and procedures, network security and connectivity. d. Should have knowledge of punching and configuring of LAN Cables. e. Installing and configuring computer networks and | Up to 35 Years (as on last date of application) | Up to Rs. 35,000/- (Depending upon the qualification and experience) |

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| | | | | <p>systems through VLAN Management.</p> <p>f. Monitor network performance (availability, utilization, throughput, goodput, and latency) and test for weaknesses</p> <p>g. Set up user accounts, permissions and passwords</p> <p>h. Resolve problems reported by end user</p> <p>i. Good analytical and problem-solving approach.</p> <p>j. Strong User-interaction skill and co-ordination skill</p> <p>k. The experience in managing networks of small and medium corporate.</p> <p>l. Experience in handling cross platform OS like Linux, CentOS, Windows etc.</p> <p>m. Knowledge of configuring Active Directory, LDAP Server etc.</p> <p>n. Knowledge of Optical Fiber Network including troubleshooting, splicing etc.</p> | | |
| 10. | Resource Person (Support) | 01 (One) | Graduation in any stream with essential knowledge of Computers along with Diploma in Computers / DCA/ADCA/CCC/BCC/ECC/CCCP | At least Five (05) Years post qualification experience in conduction of Large/Enterprise Level Online Examinations including managing of data & support to Exam Centres in configuration and troubleshooting/resolving issues. | Up to 35 Years (as on last date of application) | Up to Rs. 50,000/- (Depending upon the qualification and experience) |
| 11. | Junior Resource Person (Support) | 02 (Two) | Graduation in any stream with essential knowledge of Computer along with degree or Diploma/DCA/ADCA/CCC/BCC/ECC | At least One (01) Year post qualification experience in conduction of Large/Enterprise Level Online Examinations including managing of data & support to Exam Centres in configuration and troubleshooting / resolving issues. | Up to 35 Years (as on last date of application) | Up to Rs. 30,000/- (Depending upon the qualification and experience) |
| | | | | a. Working Knowledge / Expertise of MS Office | | |

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| | | | | <p>b. Good analytical and problem-solving approach.</p> <p>c. Strong User-interaction skill and coordination skill</p> <p>d. Ability to remain calm and focused under extremely stressful situations</p> <p>e. Ability to work in shifts.</p> <p>f. Work experience of Support/Incident management is desirable</p> | | |
| 12. | Consultant-Practical's | 01 (One) | B.E./B.Tech./MCA/M.Sc. with 5 years of Working experience in conduction of examinations in Govt. organization / institution of higher education / examination bodies / Service Commissions. | <p>O/A/B/C Practical Examination Overall Coordination including Centre Management, Conduction of Practical Exam for O/A/B/C. Major Responsibilities are</p> <ol style="list-style-type: none"> 1. To look after all O/A/B/C Practical examinations and other related works of the Examination Cell. 2. To conduct examinations in a disciplined and efficient manner while maintaining the highest standards of academic integrity. 3. To arrange for the evaluation of answer-sheets in accordance with due regard for confidentiality and within the planned time schedule for results. 4. To prepare the statistical / other examination information as per the requirements of University 5. Ensure full compliance of all processes and rules as per regulatory guidelines and the Examination Board of the NIELIT. 6. To work with IT systems for automation of processes in the examination system. | Up to 42 Years (as on last date of application) | Up to Rs. 70,000/- (Depending upon the qualification and experience) |

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| | | | | 7. To deal with any other matter connected with examinations. | | |
| 13. | Senior Consultant | 01 (One) | B.E./B.Tech./MCA/M.Sc. with 7 years of Working experience in a Government organization or a good background in administration and management in senior position. Essential to have experience in conduction of examinations either in institution of higher education / examination bodies / Service Commissions. | <p>Examination Cell Operational Activity-Overall Coordination, Centre Management, Conduction of Exam. The activities involved</p> <ol style="list-style-type: none"> 1. To look after all Examinations and other related works of the Examination Cell. 2. Preparation of examination schedules and examination calendar, in consultation with the Controller of Examinations. 3. Communications at various levels of examination planning, preparation, execution, valuation, tabulation and mark list printing and distribution. 4. Make sure that the process & SOP relating to examinations are ready in time. 5. Preparation and printing of answer booklets for various examinations. 6. Examination Centre Management & Coordination 7. Make sure that the question papers are ready before the examinations are scheduled. 8. To analyse the activities with respect to the targets both financial & physical with problem solving capability. 9. Any other work related to the examination cell. | Up to 45 Years (as on last date of application) | Up to Rs. 80,000/- (Depending upon the qualification and experience) |
| 14. | Senior Resource Person (Technical) | 01 (One) | B.E. / B. Tech / M.Sc. (Computer Science / IT), MCA with minimum 3 years of relevant experience Post Qualification in enterprise- level | For assisting in Development of Registration Portal as per requirement of client Screening of Data | Up to 35 Years (as on last date of application) | Up to Rs. 50,000/- (Depending upon the qualification and experience) |

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| | | | applications development. Expert knowledge of .NET Framework, Strong or expert knowledge of JQuery, JavaScript, ASP.NET MVC, MSSQL | Centre allocation to candidate Admit Card Preparation Issue of Admit Card Technical Query Handling Merit list / Preparation | | |
| 15. | Resource Person (Operational) | 01 (One) | B.E./B.Tech./MCA/M.Sc. with 2 years of Working experience in conduction of examinations in institution of Govt. organization / institution of higher education / examination bodies / Service Commissions. | For assisting Senior Consultant in Examination Cell - Operational Coordination, Centre Management, Conduction of Exam etc. | Up to 35 Years (as on last date of application) | Up to Rs. 40,000/- (Depending upon the qualification and experience) |
| 16. | Resource Person (Finance) | 01 (One) | B.Com from a Recognized University/Institution with Minimum two years post qualification relevant experience in Accounting, Report Preparation, Computers along with proficiency in MS-Office, typing/data entry skills. Desirable Working knowledge of Tally ERP 9.0 or above | Processing all finance activity related to examinations 1. Processing of Payment to Examination Centres. 2. Processing of Payment to Regional Centres. 3. Processing of Payment to Experts for Evaluation, ES, Exam staff etc. 4. Processing of Candidate Refund. 5. Processing of Payment to vendors whose service taken. | Up to 35 Years (as on last date of application) | Up to Rs. 40,000/- (Depending upon the qualification and experience) |
| 17. | Data Entry Operators | 02 (Two) | Graduation from Recognized University / Board With knowledge of Computer, MS office, internet, Good typing speed | 1. Prepares, compiles, and sorts documents for data entry. 2. Verifies and logs receipt of data. 3. Transcribes source data into the required electronic format. 4. Transfers information from paper formats into computer files Performs high-volume data entry using word processing, spreadsheet, database, or other computer software. 5. Verifies integrity of data by comparing it to source documents. 6. Reviews data for errors, missing pages, or missing information and resolves any discrepancies. 7. Responds to requests to retrieve data from the | Up to 27 Years (as on last date of application) | Up to Rs. 25,000/- (Depending upon the qualification and experience) |

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| | | | | database or electronic filing system. 8. Maintains a satisfactory level of quality and productivity per department standards. 9. Completes additional assigned tasks as required. | |
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Registrar

General Terms & Conditions:

1. In case the candidate is applying for more than one position, separate application form for each position has to be submitted. Cut-off date for calculating age and experience shall be date of publication of Advertisement i.e. 24th January, 2023. Duly filled offline application with self-attested supporting should reach on or before 07th February, 2023 to the address: Registrar, National Institute of Electronics & Information Technology (NIELIT) NIELIT Bhawan, Plot No. 3, PSP Pocket, Institutional Area Sector-8, Dwarka, New Delhi-110077. Applications received after the due date shall be summarily rejected.
2. The number of vacancies are tentative and liable to change as per the requirement of NIELIT.
3. The Remuneration mentioned above is consolidated salary. The selected candidate will not be paid any other financial benefits like Medical, HRA, Transport etc. except the consolidated salary.
4. Selection of candidates for appointment to the above mentioned positions will be based on the performance of the candidates in the interview and as found eligible as per prescribed criteria.
5. The selected candidates will be engaged on contract basis initially for a period of one year, which may be extended depending upon the performance of the candidate.
6. The offer of appointment for the selected candidates will be subject to verification of original certificates/testimonials at the time of interview and completeness of other formalities.
7. Candidates will not be entitled to claim any TA/DA for appearing in Interview.
8. Canvassing/trying to influence NIELIT employees to secure the job in any manner shall disqualify the candidate.
9. In the case of any legal dispute, the jurisdiction shall be Delhi.

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Engagement for the contractual positions of Chief Resource Person (PHP with Drupal Domain), Senior Resource Person (PHP), Senior Resource Person (Java), Senior Resource Person (.Net), Senior Resource Person (Tester), Senior Resource Person (Technical Writer), Resource Person (Java), Junior Resource Person (Hardware Engineer), Network Administrator, Resource Person (Support), Junior Resource Person (Support), Consultant-Practical's, Senior Consultant, Senior Resource Person (Technical), Resource Person (Operational), Resource Person (Finance) and Data Entry Operators on fixed remuneration initially for a period of one year in NIELIT.

TERMS & CONDITIONS

1. Applicants are required to go through the Eligibility criteria carefully and ascertain themselves regarding their eligibility. Incumbent will be hired purely on contract basis initially for a period of 01 year which may be further extended based on performance and requirement. No. of positions advertised may vary depending upon requirement.
2. Interview for the positions shall be held through Online/Offline mode. In case of Online mode of interview, applicants shall ensure availability of Desktop PC/Laptop with Camera & speakers, network connectivity with proper bandwidth. NIELIT shall not be responsible for any disconnection during the interview or the candidate unable to join the Interview, such candidates shall summarily be rejected. Interview date shall be intimated through email/SMS or shall be updated on the NIELIT website under Recruitment (<https://nielit.gov.in/recruitments>). Candidates are advised to check the website regularly for any information.
3. In case Interviews are held online, candidates will be required to appear using either Jitsi/Google Meet/Cisco Webex/ Microsoft Teams. Candidates are required to download the apps and shall be ready to attend the interview as per the time slot given. In case of offline interviews, the venue shall be Delhi.
4. In case the candidate is applying for more than one position, separate application form for each position has to be submitted. Cut-off date for calculating age and experience shall be date of publication of Advertisement i.e. **24th January, 2023**. Duly filled offline application with self-attested supporting should reach on or before **07th February, 2023** to the address: **Registrar, National Institute of Electronics & Information Technology (NIELIT) NIELIT Bhawan, Plot No. 3, PSP Pocket, Institutional Area Sector-8, Dwarka, New Delhi-110077. Application received after the due date in NIELIT shall be summarily rejected.**
5. Applicants are required to send hardcopy of duly filled application form, along with the following scanned documents/testimonials through speed post to address mentioned in point 4 above: i) Marksheet of Class Xth. ii) Marksheet of Class XIIth. iii) Qualification Degree/Certificate & Final consolidated Mark sheet clearly mentioning aggregate percentage or CGPA as per requirement for the post applied. If in case CGPA is awarded by the University instead of percentage then CGPA to % conversion formula certificate issued by the concerned University is also required. iv) Self-attested experience certificates (including the Experience letter from the current place of working) v) Offer Letter by the current Employer vi) Aadhaar Card Only those applications will be accepted for further process for which the documents mentioned above will be received in NIELIT on or before **07th February, 2023**.
6. The qualification of the candidates must be from a recognized University/Institution.
7. Applicants with last semester result awaited or incomplete degrees are not eligible to apply.

8. Name of the Applicant in application form must be same as mentioned in the certificate of class Xth. In case the candidate has changed his name subsequent to X, the evidence to that effect should be furnished at the time of interview.
9. Canvassing/trying to influence NIELIT employees to secure the job in any manner shall disqualify the candidate.
10. NIELIT reserves the right not to fill any positions advertised. NIELIT has the right to accept or reject the application without assigning any reason thereof.
11. The candidate(s), who will qualify the Interview, will be called for Certificate/Document Verification. Date and time for document verification will be informed through email in due course of time. Any change in uploaded documents and physical documents shall lead to cancellation of candidature.
12. A few deserving shortlisted candidates may also be kept in panel for future requirement. It does not entitle the empaneled candidate to claim as right to engagement. Candidates may be called as per requirement of NIELIT.
13. Applicants are advised to visit the website of NIELIT <https://nielit.gov.in> regularly for any updates. No common communication shall be made in any other form separately.
14. The place of deployment will be NIELIT HQs, New Delhi. Selected candidates will not be paid any other financial benefits like Medical, HRA and Transport etc. except consolidated remuneration.
15. In the case of any legal dispute, the jurisdiction shall be Delhi.
