



**THE NATIONAL INSTITUTE OF HEALTH AND FAMILY WELFARE**  
**Baba Gangnath Marg, Munirka, New Delhi- 110067**

**Advertisement Notice No.B.12028/5/2020-Admn.I (DLC)**

The National Institute of Health and Family Welfare (NIHFW) is an Autonomous / Apex Technical Institute funded by the Ministry of Health and Family Welfare for promoting Health and Family Welfare Programmes in the country through Education & Training, Research & Evaluation, specialized services, consultancy and advisory service. This Institute has been conducting six distance Learning Courses. The following posts need to be filled up for a period of six months on contractual basis. The contract may be curtailed or extended based on requirement and performance during the period:-

Sl.No	Name of the post	No. of Posts	Salary Range in Rs. Per month	Date and time for Online receiving of applications
1.	Senior Consultant	1	Rs.1,00,000 to 1,20,000/- p.m.	31/7/2020 upto 5.00 p.m.
2.	Consultant	1	Rs.80,000 to Rs.1,00,000/- p.m.	
3	Junior Consultant	1	Rs.60,000 to Rs.70,000/- p.m.	

**1. Name of the Post:** Senior Consultant  
**No. of the Post:** 1(One)  
**Consolidated pay:** Rs.1,00,000/- to Rs.1,20,000/- p.m. depending upon qualification and experience as decided by the Competent Authority.

**Qualifications and Experience:**

**Eligibility:** Medical Degree with Post graduation in Community Medicine / PSM / CHA / MPH

**Experience:** Minimum 10 years in teaching, training and research

**Desirable:** Experience in working with Distance Learning mode

**Age Limit:** Upto 65 years (as on date of interview)

**Duration:** Initially for (06) months

**2. Name of the Post:** Consultant  
**No. of the Post:** 1(One)  
**Consolidated pay:** Rs.80,000/- to Rs.1,00,000/- p.m. depending upon qualification and experience as decided by the Competent Authority.

**Qualifications and Experience:**

**Eligibility:** Medical Degree with Post graduation in Community Medicine / PSM / CHA / MPH/ Ph.D in Nutrition / Ph.D. in Mass Communication / Ph.D in epidemiology

**Experience:** 5-10 years in teaching, training and research

**Desirable:** Experience in working with Distance Learning mode

**Age Limit:** Upto 65 years (as on date of interview)

**Duration:** Initially for (06) months

**3. Name of the Post:** Junior Consultant  
**No. of the Post:** 1(One)  
**Consolidated pay:** Rs.60,000/- to Rs.70,000/- p.m. depending upon qualification and experience as decided by the Competent Authority.

**Qualifications and Experience:**

**Eligibility:** MBBS / Post graduation in Humanities / MPH / PGDM Health / Hospital Management (NIHFW / IIHMR) / Masters in Hospital Administration (by TISS)

**Experience:** 3-5 years in teaching, training and research

**Desirable:** Experience in working with Distance Learning mode

**Age Limit:** Upto 65 years (as on date of interview)

**Duration:** Initially for (06) months

**NOTE:** The need is immediate and time-bound and, therefore, only those candidates who can join at short notice of one to two day may only apply.

**Place of Duty:** The National Institute of Health and Family Welfare (NIHFW), Munirka, New Delhi-110067.

**General Instructions:**

1. Applications to be submitted by e-mail only to the address: [soadmin1@nihfw.org](mailto:soadmin1@nihfw.org) or [info@nihfw.org](mailto:info@nihfw.org) latest by **31/7/2020 upto 5.00 p.m.** The date and time to the short-listed candidates will be informed by **e-mail/phone-call**.
2. The short listed candidates for the positions of **Senior Consultant, Consultant and Junior Consultant** would be informed through e-mail/ phone calls and they would be required to be available for online **Interview** on the scheduled date and time which will be communicated to them in due course of time.
3. The finally selected candidate's candidature will be only provisional subject to submission and verification of documents. Therefore, they will be required to report to Office of Deputy Director (Admn.), as per direction at Room No. 111, Admn. Block, NIHFW, New Delhi along with detailed CV duly signed as per performa enclosed and self-attested copies of age proof, photo ID proof, requisite qualifications and experience certificates and **original certificates** for verification.
4. The NIHFW reserves the right to either fill up the posts, or not, without assigning any reason.
5. The candidates are required to submit their application on the enclosed format alongwith scanned self attested copies in support of their age, qualification and experience etc. through e-mail. Applications received after the closing date and time i.e. **31/7/2020 upto 5.00 p.m.** will not be entertained. The application and self-attested copies of certificates so submitted through e-mail and / or at the time of final verification will not be returned to candidates.
6. Candidates must ensure that he/she fulfills the requisite essential qualifications, experience and age etc. on the date of Interview.

7. Without original certificates, the candidates will not be considered for appointment. In all cases the decision of this Institute shall be treated as final.
8. The candidates desired to apply for more than one post shall be required to submit separate application form. Request to consider for more than one post on the basis of a single application shall not be considered in any case.
9. Canvassing of any form will render candidate as disqualified.

**DIRECTOR**

निःसंतानता संबंधी निःशुल्क परामर्श के लिए संस्थान के क्लिनिक में प्रथम पंजीकरण हेतु संपर्क करें।  
(कार्यदिवस : सोमवार और बृहस्पतिवार सुबह 9. 00 से 12. 00 बजे )



**The National Institute of Health & Family Welfare  
Baba Gang Nath Marg, Munirka, New Delhi-110067**

**Recent Pass  
port size  
Colour photo**

1. Name of the post applied for : \_\_\_\_\_
2. Name of the candidate in full : \_\_\_\_\_(Hindi)  
: \_\_\_\_\_(English)
3. Father's Name : \_\_\_\_\_
4. (a) Address for correspondence : \_\_\_\_\_  
(b) Mobile phone No. : \_\_\_\_\_  
(c) Email address : \_\_\_\_\_
5. Permanent Address : \_\_\_\_\_
6. Date of birth and present age : \_\_\_\_\_  
(as on date of interview)
7. Whether belongs to SC/ST/OBC : \_\_\_\_\_  
/ Minority / PWD (Please specify)
8. Educational Qualifications :

Sr. No.	Qualification	Board / University	Year of passing	Max. Marks	Marks obtained	Percentage (%)

9. Details of employment:

Post held	Name of Deptt. / Organization	Salary drawing / drawn	From	To	Nature of duties performed

10. In case of Pensioner:

Name of the Organization with full address	Post held	Scale of Pay / PB with Grade Pay	Amount of Basic Pension	Remarks

11. Any other relevant information: \_\_\_\_\_

12. Please link the self-attested copies of certificates in support of your educational qualification, experience, Date of Birth, Caste etc.

13. List of enclosures

(i) \_\_\_\_\_ (ii) \_\_\_\_\_ (iii) \_\_\_\_\_

(iv) \_\_\_\_\_ (v) \_\_\_\_\_ (vi) \_\_\_\_\_

14. I undertake that the information submitted by me is correct to the best of my knowledge and in case of any suppression of information or incorrect information, my services be terminated with immediate effect.

Date: \_\_\_\_\_

Signature of the applicant  
Name: \_\_\_\_\_