

### Format for Resume

1. Name of the candidate :
2. Present address :
3. Permanent address :
4. Email :
5. Telephone number(s) :
6. Age and Date of Birth :
7. Academic qualifications

Name of examination/ degree	University/ Institution	Subject	Month & Year of completion

8. Experience (previous appointments held with date and duration):

Post held	Period		Total period	Organization/ Institute
	From	To		

9. Details of qualifying national level exam conducted by UGC/ CSIR/ICMR/ DBT etc. or equivalent including year and All India Rank
10. Technical/ laboratory skills acquired:
11. Research work (including dissertation, etc., )
12. Publications (if any):
13. Presentations in conferences (if any):
14. Honours/ awards (if any):
15. Any other relevant information