



NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES

Institute of National Importance, Bengaluru – 560 029

राष्ट्रीय मानसिका स्वास्थ्य एवं तंत्रिका विज्ञान संस्थान (राष्ट्रीय प्रमुखयाथा संस्थ) बेंगलुरु – 560 029

ರಾಷ್ಟ್ರೀಯ ಮಾನಸಿಕ ಆರೋಗ್ಯ ಮತ್ತು ನರವಿಜ್ಞಾನ ಸಂಸ್ಥೆ (ರಾಷ್ಟ್ರೀಯ ಪ್ರಾಮುಖ್ಯತೆ ಸಂಸ್ಥೆ) ಬೆಂಗಳೂರು-560 029

NIMH/PROJ/KCT/PS/PC/NOTI/2022-23

Dt:10.06.2022

NOTIFICATION

Applications are invited from the eligible candidates, for filling up the following post on contract basis for the Kothari Charitable Trust funded project entitled “ECHO based Training of Primary Care Physicians on Dementia: A National Initiative” under Dr.Preeti Sinha, Additional Professor, Department of Psychiatry, NIMHANS, Bengaluru.

1. Name of the Post	Project Coordinator
Number of Post	01
Essential Qualification for Eligibility	MSc Psychology/ Masters in Social Work/ Bachelor in Computer Application/ Business Administration
Desirable Qualifications	<ol style="list-style-type: none">Training from reputed Institution.Experience of working in similar projects involving recruitment of trainees and skill developmentProof of proficiency in presentations, clinical case discussions, publications, pedagogy, communication skillsProficiency in the use Microsoft office, preparing and editing videos/ Photoshop/ art and illustrations, Microsoft teams/ google workspace, learning video software, learning blog etc. (pedagogical skills)Proficient interpersonal skills and the ability to participate effectively as a team memberExperience in geriatric care, mental health care, dementia care settingsProficiency in multiple languages will be preferable (English/ Hindi/ Kannada/ others)
Work location	NIMHANS, Bengaluru and Work from home
Field visits / Out of state travel	No
	<ol style="list-style-type: none">Assistance in development of learning and assessment material and educational videosManaging the project team and coordinating the administrative work related to the implementation of the projectCommunicating, collaborating, and generating and enhancing interests among physiciansCommunicating and coordinating sessions and assessments of participating physicians, and support for accredited physicians.Assistance in development and implementation of Learning management portal for asynchronous learning and monitoring of the trainingAny other work related to coordination, administration and digital applications related to the training.
Upper Age Limit	40 years
Salary	40,000 INR per month (consolidate)
Duration of the post	1 Year Initial appointment will be made for a period of 6 months which will be extendable for six more months depending upon the satisfactory performance of the candidate



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Eligible candidates fulfilling the criteria must apply by mandatorily sending following documents as a single pdf in the same order:

1. Application letter (It should mention the Notification No., Name of the applied Post & Date)
2. Resume (mandatory to include e-mail ID, Contact Number, Postal Address & Two Referees)
3. Copy of certificate of the Age Proof
4. Copies of certificates of Essential Academic Qualification(s)
5. Copies of certificates of Experience(s)

(Work experience wherever applicable for “Essential qualification for eligibility” should be supported by a Letter of Recommendation from the supervisor of the department/section in which the candidate has work experience)

6. Document(s) to support other desirable qualifications all the above documents should be mandatorily sent as a single pdf document by email to preetisinha@nimhans.ac.in Applications not following the above format and not having the above-mentioned documents will not be considered.

Note:

- No applications shall be entertained if it is incomplete/ received after the last date prescribed.
- The institute will not take responsibility for e-mail failure (if any)
- In case if it is felt necessary, the Institute may not fill up any or all of the above posts and if so, no separate intimation will be given to the candidates.
- No separate intimation will be given to the ineligible candidates.
- The Candidates will be selected on the basis of Personal interview.

The last date for receipt of applications along with the relevant documents is **25.06.2022**.

Sd/-
REGISTRAR