



# NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES

Institute of National Importance, Hosur Road, Bengaluru – 560 029

राष्ट्रीय मानसिक स्वास्थ्य एवं तंत्रिका विज्ञान संस्थान (राष्ट्रीय प्रमुख्याथा संस्थ) बेंगलुरु – 560 029

ರಾಷ್ಟ್ರೀಯ ಮಾನಸಿಕ ಆರೋಗ್ಯ ಮತ್ತು ನರವಿಜ್ಞಾನ ಸಂಸ್ಥೆ (ರಾಷ್ಟ್ರೀಯ ಪ್ರಾಮುಖ್ಯತೆ ಸಂಸ್ಥೆ) ಬೆಂಗಳೂರು-560 029



No.NIMH/PROJ/MoWCD/JVS/Various/2022-23

27.10.2022

## NOTIFICATION

Applications are invited from eligible candidates for the post of various post on contract basis in the Ministry of Women and Child Development funded project entitled “National Initiative & Integrated Resource for Child Protection, Mental Health, and Psychosocial Care”, Under Dr.K.John Vijay Sagar, Prof. & Head, Dept Of Child and Adolescent Psychiatry & PI.

Name of the Post	<b>Media Assistant</b>
No. of Post	02 (Two)
Essential Qualifications	<ul style="list-style-type: none"> <li>a) Masters degree in Mass Communications/Mass Media/Journalism with specialization or experience in media and communications or any other relevant post graduate degree.</li> <li>b) Minimum 2 years of demonstrated experience in digital designing and computer art, communications, content writing, marketing, and social media strategy in the field of human rights/development.</li> <li>c) Excellent English and Hindi reading and writing skills. The ability to read, write and translate to other regional &amp; national languages will be beneficial.</li> <li>d) A working knowledge of photo editing tools, audio-video editing tools. Experience and skills in using software for digital media, namely, CANVA and In-Design.</li> <li>e) Experience and skills in using video cameras and doing video editing to develop short videos/ films for SAMVAD's IEC.</li> <li>f) Familiarity with Basic Publishing/Marketing Platforms &amp; Social Media tools.</li> </ul>
Desired knowledge/skills	<ul style="list-style-type: none"> <li>• Candidates must be open to learning new tools and communication skills that are in accordance with SAMVAD's mandate.</li> <li>• Candidates should display an ability to work collaboratively in a team and in alignment with creative vision of SAMVAD. They must exhibit efficiency and an ability to prioritise and plan in a timely fashion.</li> </ul>
Maximum Age Limit	35 years
Emoluments / Salary	Rs. 65,000/- per month (Consolidated).
Job Profile	<ul style="list-style-type: none"> <li>• Working closely with and under the supervision of the technical team to ensure that SAMVAD's work is represented in technically accurate ways.</li> <li>• Developing and writing reports on SAMVAD's work.</li> <li>• Developing IEC materials in the form of short videos/ films within given timelines.</li> <li>• Developing, designing and laying out materials and manuals developed by the technical team.</li> <li>• Conceptualise, design and implement communication strategy/policy for SAMVAD</li> <li>• Develop &amp; implement ideas for communication products with other program managers towards impactful dissemination of knowledge &amp; information on relevant issues.</li> <li>• Initiate, implement &amp; spearhead online engagement and campaigns through social media (YouTube, Instagram, Facebook, Twitter etc.)</li> <li>• Explore new avenues of storytelling, script writing for videos, creation of IEC materials to be disseminated both online &amp; on-field.</li> <li>• Documentation (through different mediums) of various activities of SAMVAD conducted online or through other mediums.</li> <li>• Planning, designing and documenting stories and experiences that reflect SAMVAD's work, spirit &amp; vision supported by the MoWCD, Government of</li> </ul>



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Name of the Post	Monitoring & Evaluation Coordinator
No. of Post	01 (ONE)
Essential Qualifications	<ul style="list-style-type: none"> <li>a) Master Degree in Social Sciences/Social Work/Psychology or Ph.D in relevant.</li> <li>b) At least 4 years' experience in working with implementation-based developmental organization/s, to conduct research and/or designing robust Monitoring and Evaluation systems.</li> <li>c) Knowledge of survey protocols for baseline, midterm and end-line surveys, research and evaluations of projects/programs.</li> <li>d) Requisite knowledge of research methodology, for design and implementation of qualitative and quantitative data collection for conducting needs assessments and impact evaluation.</li> <li>e) Ability to write detailed reports and present impact data in various formats, in accordance with the needs of the project and Ministry.</li> <li>f) Fluency in oral and written communications in English and Hindi.</li> <li>g) Very strong interpersonal skills and the ability to build relationships with stakeholders at multiple levels.</li> </ul>
Desired knowledge/skills	<ul style="list-style-type: none"> <li>• Evidence of written reports and communication by way of publications in peer reviewed journals.</li> <li>• Knowledge of other regional/Indian languages.</li> <li>• Demonstrated proactive approaches to problem-solving with strong decision-making capability.</li> <li>• Team-player, with the ability to also be extremely effective independently.</li> <li>• Adaptability to various competing demands, and multiple tasks requiring completion i.e. ability to establish priorities while taking into consideration special assignments, deadlines, available resources and multiple reporting relationships.</li> </ul>
Maximum Age Limit	35 years
Emoluments/Salary	Rs.1,00,000/- per month (Consolidated).
Job Profile	<ul style="list-style-type: none"> <li>• Lead the on-going development of an M&amp;E system and tools to enable all program teams to be able to collect, aggregate and support analysis of data seamlessly, in order to meet all relevant reporting requirements and to facilitate and inform program management and strategy.</li> <li>• Develop and implement a robust monitoring and evaluation system that will ensure Standard Operating Procedures (SOPs) in M &amp; E, including tracking of project/ programme results at different levels (outputs, outcomes and impact).</li> <li>• Work in coordination with SAMVAD's technical team to :</li> <li>• Incorporate programmatic / operational team feedback to ensure the continuous improvement of data management systems.</li> <li>• Flag operational issues and risks requiring timely actions.</li> <li>• Identify and support documentation of best practices and lessons learned.</li> <li>• Review M&amp;E plans for various aspects of SAMVAD's work, and other monitoring, evaluation, research and learning tools for consistency with SAMVAD's M&amp;E needs.</li> </ul>



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Name of the Post	<b>Senior IT Officer</b>
No. of Post	02 (Two)
Essential Qualifications	<ul style="list-style-type: none"> <li>a. M.Tech/M.E/B.E./B.Tech in IT, CSE, ECE/MCA in IT/ computer science from any recognized University/ Institution</li> <li>b. 3 year experience in relevant field</li> <li>c. Experience in web application development, database management and LMS</li> <li>d. Knowledge in programming i.e. .NET, PHP, Python.</li> </ul>
Desired knowledge/skills	<ul style="list-style-type: none"> <li>- Having work experience in any govt./autonomous/ private/ university/teaching Centre.</li> <li>- Experience in relevant field, such as in enabling Telemedicine and Virtual Knowledge Network Facilities.</li> </ul>
Maximum Age Limit	35 years
Emoluments / Salary	Rs. 90,000/- per month (Consolidated).
Job Profile	Multimedia content development, Software maintenance, Computer installation and maintenance, System Security and Network security.
Location	Bangalore City/ NIMHANS
Duration of the Post	6 Months (Initial appointment will be made for a period of six months and extendable based on the performance of the candidate)
LINK TO APPLY	<a href="https://forms.gle/Hsoyq5fHcd4oyK1s9">https://forms.gle/Hsoyq5fHcd4oyK1s9</a>

Name of the Post	<b>IT Assistant/Maintenance Officer</b>
No. of Post	01 (One)
Essential Qualifications	<ul style="list-style-type: none"> <li>a. B.Sc./M.Sc./B.E. / B. Tech/MCA in IT/ computer science from any recognized University/ Institution</li> <li>b. 2 year experience in relevant field</li> </ul>
Desired knowledge/skills	<ul style="list-style-type: none"> <li>- Having work experience in any govt./autonomous/ private/ university/teaching Centre.</li> </ul>
Maximum Age Limit	30 years
Emoluments / Salary	Rs. 45,000/- per month (Consolidated).
Job Profile	Multimedia content development, Software maintenance, Computer installation and maintenance, System Security and Network security.
Location	Bangalore City/ NIMHANS
Duration of the Post	6 Months (Initial appointment will be made for a period of six months and extendable based on the performance of the candidate)
LINK TO APPLY	<a href="https://forms.gle/Vrq5USgiZnidL7NR6">https://forms.gle/Vrq5USgiZnidL7NR6</a>



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Name of the Post	<b>Project Officer – Child and Protection</b>
No. of Post	02 (TWO)
Essential Qualifications	<ul style="list-style-type: none"> <li>a. Masters' degree in Social Work/Psychology.</li> <li>b. At least 3 years' experience (post to essential qualification) in directly working with children, with a minimum of 1 year working in state child protection systems and/or child care institutions.</li> <li>c. Strong understanding of the structure and workings of the child protection system, including knowledge of child laws applicable in the protection system, namely juvenile justice and child sexual abuse laws.</li> <li>d. Knowledge of protection risks and emotional and behavioural consequences of children in vulnerable circumstances.</li> <li>e. Training experience in child protection-related issues (such as with child protection functionaries).</li> <li>f. Knowledge of research methodology, including the ability to conceptualize research studies.</li> <li>g. Evidence of written work and documentation in the area of child mental health, and protection.</li> <li>h. Strong English oral and written skills, with experience in coordinating and communicating with government and other systems/agencies.</li> <li>i. Good working knowledge of oral Hindi and/or Kannada.</li> </ul> <p>Willingness to travel within the country.</p>
Desired knowledge/skills	<ul style="list-style-type: none"> <li>- PhD in Social Work/Psychology.</li> <li>- Experience in providing psychosocial interventions for vulnerable children in state child protection systems.</li> <li>- Oral/ working knowledge of at least 1 (Indian) regional language.</li> <li>- Experience and ability to develop social media/awareness materials.</li> </ul> <p>Published papers in the area of child protection and/or psychosocial care.</p>
Maximum Age Limit	35 years
Emoluments / Salary	Rs.90,000/- per month (Consolidated).
Job Profile	<ul style="list-style-type: none"> <li>• Implement training programs across the country, for various stakeholders in the area of child protection and mental health, including development of training content and methodologies for online and in-person workshops.</li> <li>• Implement research activities, including designing studies, data collection, analysis, and report writing.</li> <li>• Coordinate with child protection agencies, namely state departments of Women &amp; Child Development/ Social Justice &amp; Empowerment/Police and other systems/agencies to communicate project mandate and set up training and research activities.</li> <li>• Work with other internal technical teams in a coordinated manner to develop integrate child protection components into mental health, education and law and policy issues.</li> </ul> <p>Develop materials and conduct social media campaigns and other public</p>



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Name of the Post	<b>Project Officer – Education</b>
No. of Post	02 (TWO)
Essential Qualifications	<ul style="list-style-type: none"> <li>a) Masters' degree in Social Work/Psychology/Special Education.</li> <li>b) At least 3 years experience (post to essential qualification) in directly working with children, with a minimum of 1 year working in <u>school settings</u>.</li> <li>c) Strong knowledge of child and adolescent mental health disorders, including signs, symptoms and diagnostic criteria.</li> <li>d) Knowledge and skills in therapeutic methods used with children and adolescents, particularly in <u>school counselling settings</u>.</li> <li>e) Training experience in child mental health-related issues (with teachers/school counsellors/special educators/parents).</li> <li>f) Knowledge of research methodology, including the ability to conceptualize research studies.</li> <li>g) Evidence of written work and documentation in the area of child mental health, education and protection.</li> <li>h) Strong English oral and written skills, with experience in coordinating and communicating with government and other systems/agencies.</li> <li>i) Good working knowledge of oral Hindi and/or Kannada.</li> <li>j) Willingness to travel within the country.</li> </ul>
Desired knowledge/skills	<ul style="list-style-type: none"> <li>- PhD in Social Work/Psychology/Special Education</li> <li>- Experience working with children and teachers in government education systems.</li> <li>- Experience in working with children with disability (including areas of remedial education and inclusive education).</li> <li>- Oral/ working knowledge of at least 1 (Indian) regional language.</li> <li>- Experience and ability to develop social media/awareness materials.</li> <li>- Published papers in the area of child mental health/education/protection.</li> </ul>
Maximum Age Limit	35 years
Emoluments / Salary	Rs.90,000/- per month (Consolidated).
Job Profile	<ul style="list-style-type: none"> <li>• Implement training programs across the country, for various stakeholders in the area of education, including development of training content and methodologies for online and in-person workshops.</li> <li>• Implement research activities, including designing studies, data collection, analysis, and report writing.</li> <li>• Coordinate with education-related agencies such as state education departments/SCERT/NCERT/Sarva Shiksha Abhiyan/JNVs/ICDS and other systems/agencies to communicate project mandate and set up training and research activities.</li> <li>• Work with other internal technical teams in a coordinated manner to develop integrated child protection and mental health initiatives.</li> <li>• Develop materials and conduct social media campaigns and other public awareness programs.</li> </ul>



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Name of the Post	<b>Project Officer – Mental Health</b>
No. of Post	02 (TWO)
Essential Qualifications	<ul style="list-style-type: none"> <li>a) Masters' degree in Social Work/Psychology.</li> <li>b) At least 3 years' experience (post to essential qualification) in directly working with children, with a minimum of 1 year working in clinical settings, such as hospitals/ departments of psychiatry/child guidance clinic.</li> <li>c) Strong knowledge of child and adolescent mental health disorders, including signs, symptoms and diagnostic criteria.</li> <li>d) Knowledge and skills in therapeutic methods used with children and adolescents.</li> <li>e) Training experience in child mental health-related issues (with counsellors/mental health professionals/parents).</li> <li>f) Knowledge of research methodology, including the ability to conceptualize research studies.</li> <li>g) Evidence of written work and documentation in the area of child mental health, and protection.</li> <li>h) Strong English oral and written skills, with experience in coordinating and communicating with government and other systems/agencies.</li> <li>i) Good working knowledge of oral Hindi and/or Kannada.</li> <li>j) Willingness to travel within the country.</li> </ul>
Desired knowledge/skills	<ul style="list-style-type: none"> <li>- PhD in Social Work/Psychology.</li> <li>- Experience working with children and functionaries in government systems and/or vulnerable children in state child protection systems.</li> <li>- Oral/ working knowledge of at least 1 (Indian) regional language.</li> <li>- Experience and ability to develop social media/awareness materials.</li> <li>- Published papers in the area of child mental health/ protection.</li> </ul>
Maximum Age Limit	35 years
Emoluments / Salary	Rs.90,000/- per month (Consolidated).
Job Profile	<ul style="list-style-type: none"> <li>• Implement training programs across the country, for various stakeholders in the area of child and adolescent mental health and protection, including development of training content and methodologies for online and in-person workshops.</li> <li>• Implement research activities, including designing studies, data collection, analysis, and report writing.</li> <li>• Coordinate with health-related agencies such as District Mental Health Program, Centres of Excellence, and tertiary mental health care facilities and other allied health systems/agencies to communicate project mandate and set up training and research activities.</li> <li>• Provide tele-mentoring services to child care agencies, on managing individual children with mental health problems.</li> <li>• Work with other internal technical teams in a coordinated manner to develop integrate mental health components into education, protection and law and policy issues.</li> </ul>



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Name of the Post	<b>Project Officer – Policy and Law</b>
No. of Post	02 (TWO)
Essential Qualifications	<ul style="list-style-type: none"> <li>a) Bachelor's Degree in Law (L.L.B)</li> <li>b) Have at least 1 year of experience (post essential qualification) in legal research on human rights-related subjects (preferably with a focus on child rights)</li> <li>c) Strong understanding of the structure and workings of the child protection system, including knowledge of child laws applicable in the protection system, namely juvenile justice and child sexual abuse laws.</li> <li>d) A deep knowledge of child rights, protection, juvenile justice &amp; related laws and policies.</li> <li>e) Knowledge of research methodology, including the ability to conceptualize research studies.</li> <li>f) Evidence of written work and documentation in the area of human rights and/or child and law.</li> <li>g) High levels of fluency in oral and written English.</li> <li>h) Fluency in oral communication in Hindi.</li> <li>i) Willingness to travel within the country.</li> </ul>
Desired knowledge/skills	<ul style="list-style-type: none"> <li>- L.L.M and/or PhD in law/law-related disciplines.</li> <li>- Have at least 2 years of experience practicing before any court of law, specifically in the area of child rights and law.</li> <li>- Training &amp; Teaching experience in human rights/child protection and law-related issues.</li> <li>- Oral/ working knowledge of at least 1 (Indian) regional language.</li> <li>- Published papers in the area of human rights and/or child and law.</li> </ul>
Maximum Age Limit	35 years
Emoluments / Salary	Rs.90,000/- per month (Consolidated).
Job Profile	<ul style="list-style-type: none"> <li>• Implement training programs across the country on various subjects pertaining to child-related laws and policies, for various stakeholders in the area of law (including judicial officers), child protection and mental health;</li> <li>• Development of training content and methodologies for online and in-person training workshops on child-related laws/policies, based on in-depth readings of relevant research articles, case law, commentaries etc.</li> <li>• Undertake research activities on subject areas pertaining to child and law, including designing studies, data collection, analysis, and report writing.</li> <li>• Coordinate with governmental and judicial agencies, namely State Judicial Academies &amp; Juvenile Justice Committees of High Courts, State Departments of Women &amp; Child Development/ Social Justice &amp; Empowerment/Police and other systems/agencies to communicate the Project's mandate and set up training and research activities.</li> <li>• Work with other internal technical teams in a coordinated manner to develop training materials, research proposals and other report-creation tasks related to the Project's case-work &amp; official assistance</li> </ul>



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Eligible candidates fulfilling all criteria may apply using the link for above mentioned posts.

The application should be duly filled and the supporting documents as listed below are required to be uploaded,

- A covering letter (of at least 1 full page) explaining eligibility for the position, in accordance with the essential and desirable criteria mentioned above i.e. justifying which of these criteria you possess and describing your work with children.
  - Resume/CV
- \*(Please note: applications with cover letters that do not detail out these two aspects will not be considered, even if a CV is submitted).
- Please do NOT send degree certificates/testimonials or any other document at this stage.
  - In the wake of the COVID-19 crisis, all work and related travel will be in accordance with health advisories put out by the Government of India and/or State Governments.
  - The candidate would need to make his/her own arrangements for quarantine period and as well as during the service at project employment.

The last date for receipt of applications with relevant documents is 21 days from the date of notification published in the website. Applications received later will not be entertained.

Sd/-  
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