

**Format for  
Resume**

1. Name of the candidate :
2. Present address :
3. Permanent address :
4. Email :
5. Telephone number(s) :
6. Age and Date of Birth :
7. Academic qualifications

| <b>Name of examination/<br/>degree</b> | <b>University/<br/>Institution</b> | <b>Subject</b> | <b>Month &amp; Year<br/>of completion</b> |
|----------------------------------------|------------------------------------|----------------|-------------------------------------------|
|                                        |                                    |                |                                           |
|                                        |                                    |                |                                           |
|                                        |                                    |                |                                           |

8. Experience (previous appointments held with date and duration):

| <b>Post held</b> | <b>Period</b> |           | <b>Total<br/>period</b> | <b>Organizatio<br/>n/ Institute</b> |
|------------------|---------------|-----------|-------------------------|-------------------------------------|
|                  | <b>From</b>   | <b>To</b> |                         |                                     |
|                  |               |           |                         |                                     |

9. Technical/ laboratory skills acquired:
10. Research work (including dissertation, etc.):
11. Publications (if any):
12. Presentations in conferences (if any):
13. Honours/ awards (if any):
14. Any other relevant information:

**Signature of candidate with date**