



BRIC-National Institute of Plant Genome Research
(An Autonomous Research Institution of the Department of Biotechnology
Ministry of Science and Technology, Govt. of India)
Aruna Asaf Ali Marg, New Delhi – 110067

National Institute of Plant Genome Research, New Delhi is an Autonomous Research Institution under the Biotechnology Research and Innovation Council (BRIC) and is funded by the Department of Biotechnology, Ministry of Science & Technology, Govt. of India, to pursue research on various frontier areas of Plant Biology such as, climate resilient agriculture, plant health and immunity, nutrient use efficiency, biofortification and other emerging areas. The objective of the institute is to conduct high-quality research in the frontier areas of plant biology with the aim of having practical application in crop improvement. The institute provides a supportive environment for academic growth, fostering innovative thinking and collaborative research. Over the next five years, BRIC-NIPGR envisions becoming an advanced centre of innovation in plant biotechnology and biomanufacturing in alignment with the BioE3 policy. The Institute is a part of Biotech Science Cluster, NCR, Faridabad, Haryana. BRIC-NIPGR invites applications from the eligible Indian Citizens for filling up the vacant post in the Administrative Cadre on Direct Recruitment basis. The detail criteria of the position are mentioned below.

Sl. No.	Name of the Post	Pay Level	No. of Posts/ Category and age limit	Qualifications/Experience
1.	Junior Assistant	4 (₹ 25,500 - 81,100)	01 [UR] 25 yrs	Graduate with one year experience. Commerce Graduate will be preferred for Accounts Posts. Knowledge of Computer/Word Processer Operation is desirable. The selection would be made on the basis of written/practical examination, as per guidelines prescribed by DoPT. The syllabus and modalities of exam will be communicated to the shortlisted candidates.

Note :- For age limit, please see the relaxation criteria mentioned in the general terms & conditions.

Application Fee:

Application fee for the posts will be as under:

Category	Amount (₹)
Unreserved candidates	200/-
OBC Candidates	100/-

- As per extant instructions, SC/ST/PwD/Women candidates are exempt from application fee.
- The fee will be submitted online through SBI Collect.

General terms & conditions :

- The post carries usual allowances i.e. Dearness Allowances, House Rent Allowance, Transport Allowance etc., as admissible to the Central Government employees and as made applicable in BRIC-NIPGR. The Pay Level mentioned above is as per the pay structure of VIIth Pay Commission of the Government of India. Other benefits including NPS, Medical Reimbursement, Leave Travel Concession, Leave Encashment, Gratuity etc. are admissible as per rules of the Institute.
- All applicants must fulfill the requirements of the post and other conditions stipulated in the advertisement and are advised to satisfy themselves that they possess the qualifications laid down for the post as on the last date of receipt of the application, before applying.
- The educational qualification(s), age, experience and other conditions of eligibility as stipulated above against the post shall be determined on the closing date of receipt of applications.
- The prescribed qualifications are the minimum and mere possession of the same does not entitle candidates to be shortlisted. The duly constituted Screening Committee may adopt its own criteria for shortlisting the candidates, based on number of applications received and functional requirements of the Institute. Decision of the Director, BRIC-NIPGR in this regard will be final and no correspondence or personal enquiries will be entertained by BRIC-NIPGR on this behalf. The candidates should therefore, mention in the application all the qualifications and experience in the relevant area over and above the prescribed qualifications.
- Upper age limit shall not be applicable for existing employees of the Institute or any employee of the Department of Biotechnology if they apply for the posts of the Institute.
- The prescribed qualifications should have been obtained through recognized Boards/Universities/Institutions etc.
- The period of experience in a discipline/area of work, wherever prescribed, shall be counted after the date of acquiring the minimum educational qualifications prescribed for that post.
- Institute reserves the right to fill or not to fill the post advertised or to shortlist and select the candidates for the post depending on the qualifications and experience required for the said post.
- Those working in Government/PSUs/Autonomous Bodies should apply through proper channel along with duly attested copies of complete and up to date CR dossier/APAR for the last five years (upload Certificate as per **Annexure - A**) or produce 'NOC' at the time of attending written/practical examination.
- Outstation unemployed SC/ST candidates who are called for written/practical examination will only be paid second class train fare from the actual place of undertaking the journey or from the normal place of residence whichever is nearer to Delhi Railway Station on production of relevant document of travel. However, reservation and sleeper charges and surcharge on superfast trains will be admitted if requisite ticket/receipt etc. is submitted as proof of having actually incurred the expenses. In the absence of valid details in the TA Claim, the surcharges, etc. will not be allowed.
- Reservations and relaxations including in age limit for SC/ST/OBC/PH & other reserved categories will be as per Government of India norms. Candidates belonging to reserved category must submit the relevant certificate along with their application.
- Incomplete applications (i.e. without photograph, unsigned, without requisite documents and applicable application fee etc.) will not be entertained and will be summarily rejected.
- The candidate on appointment shall be on probation for a period of two years, which may be extended at the discretion of the Competent Authority. Further continuation, if any, will depend on candidate's performance.
- Candidates may visit our website: <http://www.nipgr.ac.in> for further information in this regard and about the Institute.

How to apply:

The eligible and interested candidates are required to apply on-line along with required documents uploaded in the given format. The application format and detailed information is available on the website of BRIC-NIPGR, www.nipgr.ac.in. Applications, other than online, will not be accepted. The last date of submission of **on-line application is November 15, 2026 (11.45 p.m.)**.

Upload following Scanned Documents: (It is suggested to scan documents from your originals).

- 1) Photograph (less than 50 KB)
- 2) Signature (less than 50 KB)
- 3) Age Proof. (less than 50 KB)
- 4) Caste Certificate. (less than 50 KB)
- 5) Relevant Educational Qualifications/Certificates (less than 700 KB)
- 6) Annexure - A (less than 50 KB)
- 7) Copies of CR/APAR (less than 200 KB)
- 8) Experience Certificates (less than 700 KB)
- 9) Any other information (less than 200 KB)
- 10) Reference Letters from atleast three referees with name, emails fax/telephone numbers (less than 100 KB)
- 11) Application fee payment slip (less than 50 KB)

Once you have uploaded the document and click the "UPLOAD DOCUMENTS" button you will get the Form Preview option. Save/Print your form for future reference. In case any technical assistance is required to submit the application, candidates may contact at bic@nipgr.ac.in or ring 011-26735108, during office hours.

Director

Annexure – A

CERTIFICATE

(To be filled in by the Parent office / Department)

01. Certified that the particulars furnished by the applicant have been checked from available records and found correct.
02. Certified that the candidate is eligible for the post as per conditions mentioned in the advertisement.
03. Certified that no vigilance case is either pending or being contemplated against the applicant. Integrity of the applicant is also certified.
04. No major/minor penalty has been imposed on the concerned officer during the preceding ten years.

Signature
Name & Designation of the
Head of the Department / Authorized Signatory
with seal & Telephone Number