



**NATIONAL INSTITUTE OF RURAL DEVELOPMENT &  
PANCHAYATI RAJ RAJENDRA NAGAR : HYDERABAD -500 030**

National Institute of Rural Development and Panchayati Raj (NIRDPR) an autonomous organization under the Ministry of Rural Development (MoRD), Govt. of India proposes to engage the services of suitable candidates for various positions on contract basis for providing support in implementation of Annual Action Plan (AAP) under Mahatma Gandhi NREGA programme.

Centre for Wage Employment and Livelihoods (CWEL) of NIRDPR invites online applications for below mentioned contractual positions:

<b>S. No.</b>	<b>Name of the Position</b>	<b>No. of Positions</b>	<b>Remuneration Per Month (Rs.)</b>
1	Junior Fellows (Capacity Building)	2	75,000/-
2	Junior Fellows Works (NRM Convergence)	1	75,000/-
3	Junior Fellows (Infrastructure)	1	75,000/-
4	Junior Fellows (Social Audit)	1	75,000/-
5	Research Associates	2	60,000/-
6	Academic Associates (Capacity Building)	3	60,000/-
7	Academic Associates (Infrastructure)	1	60,000/-
8	Academic Associates (Social Audit)	1	60,000/-
9	Junior Accountant (Finance)	1	60,000/-
10	Senior Accountant cum Administrator (Finance)	1	1,20,000/-
	Total	14	

## **1: JUNIOR FELLOW (CAPACITY BUILDING)**

1	Designation	Junior Fellow (Capacity Building)
2	Nature of Recruitment	On Contract Basis
3	No. of Positions	Two
4	Period of Contract	Initially for 1 year and may be extended to a maximum of 2 years subject to satisfactory performance of the candidate and based on the recommendation of the Performance Review Committee (PRC) annually.
5	Qualification	<b>Essential:</b> Post-Graduate in Rural Development, Social Sciences, Social Work, Agriculture, or allied fields, Environment Science
6	Experience	Minimum 5 years of work experience in training, capacity building, or rural development projects.
7	Deliverables	<ul style="list-style-type: none"><li>• Conducting exclusive training and capacity-building programs for Mahatma Gandhi NREGS field functionaries, ensuring that they are well-equipped to plan, execute, and maintain Mahatma Gandhi NREGA works efficiently.</li><li>• Integrating skilling with NRLM programme, Training of Trainers (ToT) programs will be organized at State and District levels to build a pool of master trainers who can further cascade the learning at field levels.</li><li>• Other activities assigned by the Head (CWEL)</li></ul>
8	Age limit	57 years
9	Remuneration	Rs.75,000/- per month (Consolidated)

## **2: JUNIOR FELLOW -WORKS (NRM CONVERGENCE)**

1	Designation	Junior Fellow -Works (NRM Convergence)
2	Nature of Recruitment	On Contract Basis
3	No. of Positions	One
4	Period of Contract	Initially for 1 year and may be extended to a maximum of 2 years subject to satisfactory performance of the candidate and based on the recommendation of the Performance Review Committee (PRC) annually.
5	Qualification	<b>Essential:</b> Post-Graduate in Agriculture, Social Sciences, Animal Husbandry, Horticulture and Forestry, Rural Development, Social Work or Economics.
6	Experience	<ul style="list-style-type: none"><li>• Minimum 5 years of work experience in programme convergence, rural planning, or inter-scheme coordination.</li><li>• Experience in Mahatma Gandhi NREGA or rural livelihood programs with multi-scheme integration.</li><li>• Knowledge of planning frameworks for scheme convergence, resource optimization, and inter-departmental coordination is desirable.</li></ul>
7	Deliverables	<ul style="list-style-type: none"><li>• Conducting exclusive training and capacity-building programs for frontline functionaries such as Assistant Program Officers, Gram Rozgar Sevaks (GRS), Technical Assistants (TAs) and Mates, ensuring that they are well-equipped to plan, execute, and maintain MGNREGA works efficiently.</li><li>• Integrating skilling with NRLM under UNNATI scheme, Training of Trainers (ToT) programs will be organized at State and District levels to build a pool of master trainers who can further cascade the learning at field levels.</li></ul>

		<ul style="list-style-type: none"> <li>• Other activities assigned by the Head (CWEL) integrating programme planning and implementation with other Central and State government schemes.</li> <li>• Sectoral initiatives to maximize resource utilization, enhance impact, and ensure holistic rural development.</li> </ul>
8	Age limit	57 years
9	Remuneration	Rs.75,000/- per month (Consolidated)

### **3: JUNIOR FELLOW (INFRASTRUCTURE)**

1	Designation	Junior Fellow (Infrastructure)
2	Nature of Recruitment	On Contract Basis
3	No. of Positions	One
4	Period of Contract	Initially for 1 year and may be extended to a maximum of 2 years subject to satisfactory performance of the candidate and based on the recommendation of the Performance Review Committee (PRC) annually.
5	Qualification	<b>Essential:</b> Graduate / Post-Graduate in Civil Engineering, Construction Management, or allied disciplines.
6	Experience	<ul style="list-style-type: none"> <li>• Minimum 5 years of work experience in rural infrastructure planning, supervision, or implementation.</li> <li>• Candidates with certifications in Project Management, Quality Assurance, Safety Standards, or Sustainable Construction Practices will be preferred.</li> <li>• Hands-on experience in Mahatma Gandhi NREGA civil works, quality control, and sustainable construction practices.</li> </ul>

7	Deliverables	<ul style="list-style-type: none"> <li>• Monitoring and evaluation of durable, productive, and need-based physical assets that contribute to improving rural connectivity, public amenities, and livelihood opportunities, preparation of estimates for construction works. Conduct of Time Motion Studies.</li> <li>• Building capacities of Technical Assistants on works include rural roads, public buildings, anganwadi centres, panchayat bhavans, community halls, drainage systems, and other civil structures that enhance the quality of life in rural areas.</li> <li>• Experience on NREGA Technical Tools like NMMS, NREGAssoft, Face Authentication, Software for Estimate Calculation using Rural Rates for Employment (SECURE)</li> </ul>
8	Age limit	57 years
9	Remuneration	Rs.75,000/- per month (Consolidated)

#### **4: JUNIOR FELLOW (SOCIAL AUDIT)**

1	Designation	Junior Fellow (Social Audit)
2	Nature of Recruitment	On Contract Basis
3	No. of Positions	One
4	Period of Contract	Initially for 1 year and may be extended to a maximum of 2 years subject to satisfactory performance of the candidate and based on the recommendation of the Performance Review Committee (PRC) annually.
5	Qualification	<b>Essential:</b> Post-Graduate in Social Work, Sociology, Public Administration, Political Science, Rural Development or allied fields.
6	Experience	<ul style="list-style-type: none"> <li>• Minimum 5 years of work experience in social accountability, community</li> </ul>

		<p>mobilization, or governance programs.</p> <ul style="list-style-type: none"> <li>• Hands-on experience in MGNREGA social audits, participatory governance, or transparency mechanisms.</li> <li>• Candidates with certifications in Social Audit, Governance, Public Policy, Community Accountability, or Participatory Governance are preferred.</li> <li>• Knowledge of legal frameworks, social audit guidelines, and participatory monitoring methods is desirable.</li> </ul>
7	Deliverables	<ul style="list-style-type: none"> <li>• Strengthening community-led Transparency and Accountability.</li> <li>• Capacity building of field functionaries, local resource groups, and community members for effective participation in the social audit process.</li> <li>• Training on social audit procedures, grievance redressal mechanisms and documentation practices to enable community for work quality monitoring, wage payments and asset creation.</li> </ul>
8	Age limit	57 years
9	Remuneration	Rs.75,000/- per month (Consolidated)

## **5: RESEARCH ASSOCIATES**

1	Designation	Research Associates
2	Nature of Recruitment	On Contract Basis
3	No. of Positions	Two
4	Period of Contract	Initially for 1 year and may be extended to a maximum of 2 years subject to satisfactory performance of the candidate and based on the recommendation of the Performance Review Committee (PRC) annually.
5	Qualification	<b>Essential:</b> Post Graduate degree in Statistics, Social Sciences, Economics, Social Work and

		Rural Development.
6	Experience	Minimum 3 years of work experience in Govt. projects. 2 years of research experience under Mahatma Gandhi NREGS projects and preference will be given if at least one research paper published.
7	Deliverables	Designing the research proposal with sound methodology. Preparing the data collection tools. Involvement in Primary Data Collection. Supervising the Data Collection through Investigators, Using Qualitative Data Collection Method (PRA Techniques etc.) to secure relevant data, Analysis of Data, Capturing Case Studies, Collecting the Literature Reviews. Report Writing. Any Other Works as assigned by Study Team. Fluency in Hindi and English languages
8	Age limit	57 years
9	Remuneration	Rs.60,000/- per month (Consolidated)

### **6: ACADEMIC ASSOCIATE (CAPACITY BUILDING)**

1	Designation	Academic Associate (Capacity Building)
2	Nature of Recruitment	On Contract Basis
3	No. of Positions	Three
4	Period of Contract	Initially for 1 year and may be extended to a maximum of 2 years subject to satisfactory performance of the candidate and based on the recommendation of the Performance Review Committee (PRC) annually.
5	Qualification	<b>Essential:</b> Post Graduate in Agriculture Economics, Animal Husbandry, Horticulture and Forestry, Social Sciences/Rural Development & Social Work.

6	Experience	Minimum 3 years of work experience in Govt. sector. At least 2 years of experience in coordinating Training programmes under Mahatma Gandhi NREGS
7	Deliverables	Knowledge of training strategies. Create monthly dashboards on training progress. Designing the effective execution of the trainings under Mahatma Gandhi NREGS. Hands on experiences on Training Management Portal/ Other such systems. Fluency in Hindi and English languages
8	Age limit	57 years
9	Remuneration	Rs.60,000/- per month (Consolidated)

### **7: ACADEMIC ASSOCIATE (INFRASTRUCTURE)**

1	Designation	Academic Associate (Infrastructure)
2	Nature of Recruitment	On Contract Basis
3	No. of Positions	One
4	Period of Contract	Initially for 1 year and may be extended to a maximum of 2 years subject to satisfactory performance of the candidate and based on the recommendation of the Performance Review Committee (PRC) annually.
5	Qualification	<b>Essential:</b> Graduate / Post-Graduate in Civil Engineering, Construction Management, or allied disciplines.
6	Experience	<ul style="list-style-type: none"> <li>• Minimum 3 years of work experience in rural infrastructure planning, supervision, or implementation.</li> <li>• Candidates Certified in Project Management, Quality Assurance, Safety Standards, or Sustainable Construction Practices will be preferred.</li> <li>• Hands-on experience in Mahatma Gandhi NREGA civil works, quality control, and sustainable construction practices.</li> </ul>

7	Deliverables	<ul style="list-style-type: none"> <li>• Training on creation of durable, productive, and need-based physical assets that contribute to improving rural connectivity, public amenities, and livelihood opportunities.</li> <li>• Building capacities of Technical Assistants on works include rural roads, public buildings, anganwadi centres, panchayat bhavans, community halls, drainage systems, and other civil structures that enhance the quality of life in rural areas.</li> <li>• Experience on NREGA Technical Tools like NMMS, NREGAssoft, Face Authentication, Software for Estimate Calculation using Rural Rates for Employment (SECURE) and Time and Motion Study.</li> </ul>
8	Age limit	57 years
9	Remuneration	Rs.60,000/- per month (Consolidated)

### **8: ACADEMIC ASSOCIATE (SOCIAL AUDIT)**

1	Designation	Academic Associate (Social Audit)
2	Nature of Recruitment	On Contract Basis
3	No. of Positions	One
4	Period of Contract	Initially for 1 year and may be extended to a maximum of 2 years subject to satisfactory performance of the candidate and based on the recommendation of the Performance Review Committee (PRC) annually.
5	Qualification	<b>Essential:</b> Post-Graduate in Social Work, Sociology, Public Administration, Political Science, Rural Development or allied fields.
6	Experience	<ul style="list-style-type: none"> <li>• Minimum 3 years of work experience in social accountability, community mobilization, or governance programs.</li> <li>• Hands-on experience in Mahatma Gandhi NREGA social audits, participatory</li> </ul>

		<p>governance, or transparency mechanisms.</p> <ul style="list-style-type: none"> <li>• Candidates certified in Social Audit, Governance, Public Policy, Community Accountability, or Participatory Governance are preferred.</li> <li>• Knowledge of legal frameworks, social audit guidelines, and participatory monitoring methods is desirable.</li> </ul>
7	Deliverables	<ul style="list-style-type: none"> <li>• Strengthening community-led Transparency and Accountability.</li> <li>• Capacity building of field functionaries, local resource groups, and community members for effective participation in the social audit process.</li> <li>• Training on social audit procedures, grievance redressal mechanisms and documentation practices to enable community for work quality monitoring, wage payments and asset creation.</li> </ul>
8	Age limit	57 years
9	Remuneration	Rs.60,000/- per month (Consolidated)

### **9: JUNIOR ACCOUNTANT (FINANCE)**

1	Designation	Junior Accountant (Finance)
2	Nature of Recruitment	On Contract Basis
3	No. of Positions	One
4	Period of Contract	Initially for 1 year and may be extended to a maximum of 2 years subject to satisfactory performance of the candidate and based on the recommendation of the Performance Review Committee (PRC) annually.
5	Qualification	<b>Essential:</b> Post Graduate in Commerce or finance / Masters in Business Administration (Specialization in Finance) or CA inter

6	Experience	Minimum 3 years of work experience in office administration and accounting. At least 2 years in Government office.
7	Deliverables	Knowledge and experience in computer applications, maintenance of registers, office management and knowledge of Tally are essential, Support in office administration and maintain the accounting of the center Fluency in Hindi and English languages
8	Age limit	57 years
9	Remuneration	Rs.60,000/- per month (Consolidated)

#### **10: SENIOR ACCOUNTANT CUM ADMINISTRATOR (FINANCE)**

1	Designation	Senior Accountant cum Administrator (Finance)
2	Nature of Recruitment	On Contract Basis
3	No. of Positions	One
4	Period of Contract	Initially for 1 year and may be extended to a maximum of 2 years subject to satisfactory performance of the candidate and based on the recommendation of the Performance Review Committee (PRC) annually.
5	Qualification	<b>Essential:</b> Post Graduate degree in Finance / Business Administration with specialization in Accounts / Finance / CA inter
6	Experience	Minimum 10 years of work experience in the Government Sector in Office Administration and Accounting
7	Deliverables	<ul style="list-style-type: none"> <li>• eOffice File Processing for Budget and Payment Verification</li> <li>• Handling of Physical Documents for Second-Level Verification</li> <li>• Assisting in TDS Preparation</li> </ul>

		<ul style="list-style-type: none"> <li>• Verification of TA/DA Claims</li> <li>• Entry of Journal Vouchers (JVs) in Tally Accounting Software</li> <li>• Liaison with NIRD&amp;PR Accounts Department</li> </ul>
8	Age limit	57 years
9	Remuneration	Rs.1,20,000/- per month (Consolidated)

**GENERAL CONDITIONS:**

1. An application fee of Rs.300/- plus applicable taxes should be paid by General/OBC/EWS candidates through Pay Fee (SB Collect). No application fee for SC/ST/PWD candidates.
2. Candidate seeking exemption of application fee under SC/ST/PWD category shall require to upload the necessary Caste/PWD category certificate. Otherwise the application is liable to be rejected.
3. The candidates should apply through online registration available on the website <http://career.nirdpr.in/>
4. The offered assignment is purely on contractual basis and does not envisage any form of regular appointment at NIRDPR in future.
5. Age, experience and qualification will be reckoned as on the last date of submission of application i.e, **11.05.2026**. Clear quality attested xerox copies of all important certificates and documents must be uploaded with the online application.
6. The candidate should upload valid experience certificates in proper format only. It must have details of the employer, duration of employment (including date of joining & relieving, and breaks if any), the position/s held, nature of appointment (regular/contractual/part-time/internship), name, designation and seal of issuing authority, and any other relevant information. No other documents, such as Offer letters, pay slips, contract extension letters, etc., will be treated as experience letter.
7. Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualification laid down in the advertisement.

8. In case of large number of applications, the Institute may shortlist the candidates as may be necessary.
9. The Institute reserves the right to relax any of the requirements i.e. age, experience etc. in exceptional cases.
10. The Institute also reserves the right to cancel the recruitment process, if need arises, without issuing any further notice or assigning any reason thereof.
11. Canvassing in any form will be treated as disqualification.
12. No correspondence or telephonic enquiry will be entertained as regards short-listing, calling for interview, selection or engagement.
13. The selection will be at NIRDPR, Rajendranagar, Hyderabad.
14. Date, time and venue of written test/interviews shall be communicated to shortlisted candidates only.
15. Only the shortlisted candidates will be called for written test/interview or both as applicable and no TA / DA will be given for attending the written test/Interview.
16. The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle him/her for being called for written test/Interview.
17. In case of any inadvertence in the process of selection which may be detected at any stage even after the issue of engagement letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates.
18. In case of any dispute/ ambiguity that may occur in the process of selection, the decision of the Institute shall be final.
19. Candidates may regularly visit the website for further information/ updates, if any.
20. Applications received after the due date and time will not be considered.

21. The final results shall be communicated to the selected candidates only.
22. Last date for submission of online application is **11.05.2026**.

Sd/-  
Assistant Director  
Administration (Section -I)