

# NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ RAJENDRANAGAR : HYDERABAD -500 030

Advt.No.38/2022

File no. IAW/2020-21/Recruitment Comp no.12087

NIRDPR is a premier Institute providing training, research and consultancy activities in the field of Rural Development. The Institute is looking forward to engage the services of **Project Manager (Internal Audit) - 01 position** on contract basis:

## 2. Qualifications:

#### (i) Essential:

Chartered Accountant (Inter) with 5 years work experience in auditing Institutions of repute.

### (ii) Desirable:

Knowledge of MS Word and Excel is preferable. Working knowledge of e-Office, Tally, Accounting software is desirable.

- 3. **Age:** Not exceeding 45 years.
- 4. **Consolidated remuneration**: Rs.60,000/- p.m.
- 5. **Nature of Appointment**: Temporary engagement initially for one year. Further extension may be given as per the needs of the Institute and performance.

#### **General Conditions:**

- 1. An application fee of Rs.300/- should be paid by General/OBC/EWS candidates through Demand Draft, to be drawn in favour of NIRD&PR, payable at Hyderabad. No application fee for SC/ST/PWD candidates.
- 2. The candidates should apply through online registration available on the website <a href="http://career.nirdpr.in/">http://career.nirdpr.in/</a>
- 3. The print-out of filled-in application form (available on the website) along with Demand Draft, if any is to be sent to The Assistant Director, Administration (Section-I), National Institute Of Rural Development & Panchayati Raj, Rajendranagar, Hyderabad -500 030.
- 4. Full name of the applicant, application number and the contact number should be mentioned on the reverse of the demand draft.
- 5. The offered assignment is purely on contractual basis and does not envisage any form of regular appointment at NIRD&PR in future.
- 6. The Institute reserves the right to relax any of the requirements i.e. age, educational qualification, experience etc. in exceptional cases.
- 7. Canvassing in any form will be treated as disqualification.
- 8. No correspondence or telephonic enquiry will be entertained as regards short-listing, calling for interview, selection or engagement
- 9. The selection will be at NIRDPR, Rajendranagar, Hyderabad.
- 10. The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle him/her for being called for interview.
- 11.In case of any inadvertence in the process of selection which may be detected at any stage even after the issue of engagement letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates.
- 12.In case of any dispute/ ambiguity that may occur in the process of selection, the decision of the Institute shall be final.
- 13. Candidates may regularly visit the website for further information/updates, if any.
- 14. The shortlisted candidates will be informed about the date, time and venue of the Interview.

- 15.Last date for submission of online application is 14/10/2022. (within 15 days from the date of publication of the advertisement)
- 16.Last date for receipt of Demand Draft along with the application form is 21/10/2022. (within 7 days from the last date for submission of online applications)

Sd/-Assistant Director Administration (Section -I)