



**NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
RAJENDRANAGAR: HYDERABAD - 500030**

Advt. No. 12/2026

File no. NIRD&PR-NRLMRC/REC/2018-19-Part(1)

Comp no.16012

National Institute of Rural Development and Panchayati Raj (NIRDPR) an autonomous organization under the Ministry of Rural Development, Govt. of India proposes to engage the services of suitable candidates on contract basis for the positions of **Mission Manager (Livelihoods)** and **Junior Mission Executive** under Deendayal Antyodaya Yojana - National Rural Livelihoods Mission (DAY-NRLM). Online applications are invited for the position mentioned below:

The details with regard to the educational qualifications, experience, age, remuneration, etc. are as follows:

1. Mission Manager (Livelihoods):

1.	Designation	Mission Manager (Livelihoods)
2.	Mode of recruitment	On contract basis
3.	No. of positions	One (1)
4.	Period and nature of contract	Initially for one year, extendable based on performance
5.	Qualification	Post Graduate or equivalent in Agriculture, Horticulture, Agriculture allied, Social Sciences, Social Work, Rural Development / Management, Development Studies , MBA in Agri Business Management
6.	Experience (Only post qualification experience will be considered)	Essential : More than 10 years of overall experience in development sector in general and more than 7 years of relevant experience at state (SRLMs) / National level (NMMU) / Government Projects on Poverty Alleviation in- <ul style="list-style-type: none">• Field experience of working with large poverty reduction and livelihoods projects based on building SHGs and SHG Federations• Exposure and working with NRLM at state level or above• Coordination and facilitation of senior, complex teams• Training and Capacity Building Staff & Community members, leaders, cadres and institutions• Implementation of Rural Livelihoods Programs

		<p>Desirable:</p> <ul style="list-style-type: none"> • Training of Trainers and Managing Community Training and Community Professional Training function in large community development projects • Working with Resource Pools and Resource Organizations while managing training function in large development projects • Design and implementation of participatory training and capacity building modules. • Candidates having experience in handling Non Farm livelihoods programs will be an advantage
7.	Key responsibilities	<p>Within the overall guidance of Director, NRLM Resource Cell, NIRD and Being key thematic person responsible for both Farm and Non Farm Livelihoods, within the overall guidance and supervision of Director / Deputy Director NRLM RC, is responsible for the following:</p> <ul style="list-style-type: none"> • Coordination and communication with SRLMs, NRPs and subject experts and support to NMMU • Contribution to development of thematic strategy • Development and implementation of Thematic CB planning of NRLM RC and Implementation for NRLM functionaries • Preparation of thematic Action Plan with appropriate training modules, training material and documentation • Submission of thematic training material for timely approval TQIMC • Conducting ToTs, off-campus, workshops etc • Coordination with SRLMs in conducting cascading training programs. • Conducting field and exposure visits • Documentation of best practices / Case Studies and its utilization as course material. • Bringing innovations in training delivery and update the modules • Collecting and documenting feedback on resource persons and programmes through TMP • Processing of thematic special proposals from NMMU and SRLMs • Dealing with all NRP and NCRP related matters in the thematic area • Communicating with state and district level SRLM functionaries • Raising e-office files for all the matters related to the theme for timely action on the matters related to administration and accounts • Preparation of state-wise status paper on status of implementation of thematic area • Maintain data base on trainings o the thematic area • Preparation of thematic appraisal reports • Coordination with other academic centres of NIRDPR • Any other work assigned by Director/ Deputy Director, NRLM RC.

8.	Reporting	<ul style="list-style-type: none"> • Mission Manager functionally reports to the Director NRLM RC of NIRD&PR Hyderabad. • Should ensure all the correspondences through proper channel only.
9.	Age limit	Not more than 45 years
10.	Remuneration	Rs.1,00,000/- per month (consolidated amount)
11.	Place of posting	NRLM Resource Cell, NIRD&PR Hyderabad

2. Junior Mission Executive:

1.	Designation	Junior Mission Executive
2.	Mode of recruitment	On contract basis
3.	No. of positions	One (1)
4.	Period and nature of contract	Initially for one year, extendable based on performance
5.	Qualification	Post Graduate or 2 years PG Diploma in Rural Management / Rural Development /Development studies/Social Sciences
6.	Experience (Only post qualification experience will be considered)	<p>Essential : 2 years of overall experience in development sector in general with relevant experience in –</p> <ul style="list-style-type: none"> • Working with large poverty reduction and livelihoods projects based on building SHGs and SHG Federations • Managing trainings/workshops/ToTs etc. • Programme monitoring, data compilation, and preparation of progress reports, documentation related to development programmes.
7.	Key responsibilities	<p>Within the overall guidance of Director, NRLM Resource Cell, NIRD and supervision of Director / Deputy Director NRLM RC, is responsible for the following:</p> <ul style="list-style-type: none"> • To assist in all the activities of Deputy Director / Mission Managers • To assist the activities related to the administration and accounts • To assist and maintain all the records in the respective thematic areas • Conducting ToTs, off-campus, workshops etc • Conducting field and exposure visits • Documentation of best practices / Case Studies and its utilization as course material. • Collecting and documenting feedback on resource persons and programmes through TMP • Raising e-office files for all the matters related to the theme for timely action on the matters related to administration and accounts • Preparation of reports/notes etc.

		<ul style="list-style-type: none"> • Coordination with other academic centres of NIRDPR • Any other work assigned by Director/ Deputy Director, NRLM RC.
8.	Reporting	<ul style="list-style-type: none"> • JME functionally reports to the Director NRLM RC of NIRD&PR Hyderabad. • Should ensure all the correspondences through proper channel only.
9.	Age limit	Not more than 32 years
10.	Remuneration	Rs.55,000/- per month (consolidated amount)
11.	Place of posting	NRLM Resource Cell, NIRD&PR Hyderabad

General conditions:

1. An application fee of Rs.300/- plus applicable taxes should be paid by General/OBC/EWS candidates through Pay Fee (SB Collect). No application fee for SC/ST/PWD candidates.
2. Candidate seeking exemption of application fee under SC/ST/PWD category shall require to upload the necessary Caste/PWD category certificate. Otherwise the application is liable to be rejected.
3. The candidates should apply through online registration available on the website <http://career.nirdpr.in/>
4. The offered assignment is purely on contractual basis and does not envisage any form of regular appointment at NIRDPR in future.
5. Age, experience and qualification will be reckoned as on the last date of this notification i.e, **15.07.2026**. Clear quality attested Photostats copies of all important certificates and documents must be uploaded with the online application.
6. The candidate should upload valid experience certificates in proper format only. It must have details of the employer, duration of employment (including date of joining & relieving, and breaks if any), the position/s held, nature of appointment (regular/contractual/part-time/internship), name, designation and seal of issuing authority, and any other relevant information. No other documents, such as Offer letters, pay slips, contract extension letters, etc., will be treated as experience letter.
7. Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualification laid down in the advertisement.
8. In case of large number of applications, the Institute may shortlist the candidates as may be necessary.
9. The Institute reserves the right to relax any of the requirements i.e. age, experience etc. in exceptional cases.

10. Canvassing in any form will be treated as disqualification.
11. No correspondence or telephonic enquiry will be entertained as regards short-listing, calling for interview, selection or engagement
12. The selection will be at NIRDPR, Rajendranagar, Hyderabad.
13. Date, time and venue of written test/interviews shall be communicated to shortlisted candidates only.
14. Only the shortlisted candidates will be called for written test/Interview or both as applicable and no TA / DA will be given for attending the written test/Interview.
15. The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle him/her for being called for written test/Interview.
16. In case of any inadvertence in the process of selection which may be detected at any stage even after the issue of engagement letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates.
17. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final.
18. Candidates may regularly visit the website for further information / updates, if any.
19. The final results shall be communicated to the selected candidates only.
20. Last date for submission of online application is **15.07.2026**.

Sd/-
Assistant Director
Administration(Section –I)