

F.No. A-12023/1/2020-Admin.IV

**Government of India
NITI Aayog**

**Sansad Marg, New Delhi,
Dated the 22nd September, 2021**

VACANCY CIRCULAR

Subject: Filling up of one post of Protocol Assistant on deputation basis in NITI Aayog- reg.

It is proposed to fill up one vacant post of Protocol Assistant in Level-6 (Rs. 35,400-1,12,400/-) of the Pay Matrix on Deputation basis from the Officers of Central Government or State Governments or Union Territories Administration (including Deputation/Re-employment for Ex-Servicemen*) as under:-

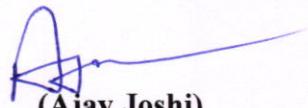
- (a) (i) holding analogous post on a regular basis in the parent cadre or department; or
(ii) with six years' service in the grade rendered after appointment thereto on a regular basis in the post in the Level-5 in the pay matrix or equivalent in the parent cadre or department; and
- (b) possessing the following educational qualification and experience:
 - (i) Degree from a recognised university or institute; and
 - (ii) two years' experience in Protocol work.

***Deputation/Re-employment for Ex-Servicemen:** The Armed Forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications as prescribed above, shall also be considered, and such persons shall be given deputation terms upto the date on which they are due for release from the Armed Forces and thereafter they may be continued on re-employment.

2. It is requested to forward the applications of interested & eligible officers in the enclosed proforma through proper channel so as to reach the undersigned within 60 days from the date of publication of this advertisement in employment news. While forwarding the applications, it may please be ensured that the particulars of the candidates are verified. The applications must be forwarded along with the following documents:-

- (i) Proof of educational qualifications and experience;
- (ii) Original/attested photocopies of the APARs for the last 5 years;
- (iii) Vigilance clearance certificate;
- (iv) Integrity Certificate;
- (v) No Major/Minor penalty certificate for last 10 years.

3. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently. Application received without aforesaid documents or after prescribed date, shall be rejected.



(Ajay Joshi)

Under Secretary to the Government of India

Encl.: Application proforma.