

डी एन ए फिंगरप्रिंटिंग एवं निदान केन्द्र (ब्रिक-सीडीएफडी)
CENTRE FOR DNA FINGERPRINTING AND DIAGNOSTICS (BRIC-CDFD)
जैव प्रौद्योगिकी अनुसंधान और नवाचार परिषद, जैव प्रौद्योगिकी विभाग,
विज्ञान एवं प्रौद्योगिकी मंत्रालय, भारत सरकार के अधीन अनुसंधान संस्थान

A Research Institute under Biotechnology Research and Innovation Council,
 Department of Biotechnology, Ministry of Science & Technology, Government of India
 इनर रिंग रोड, उप्पल, हैदराबाद, तेलंगाना, भारत / Inner Ring Road, Uppal, Hyderabad – 500039, Telangana, India
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Advertisement No. 06/2025 Dated 27.12.2025

Date of commencement of online applications	:	27.12.2025
Last date for receipt of online applications	:	18.02.2026
Last date for receipt of hard copy applications	:	27.02.2026



ब्रिक-सीडीएफडी लिंग समानता बढ़ाने के लिए दृढ़ता से प्रतिबद्ध है

BRIC-CDFD IS STRONGLY COMMITTED TO ENHANCE GENDER PARITY

A unique opportunity for research careers in Science & Technology

The Centre for DNA Fingerprinting and Diagnostics (CDFD), Hyderabad is a Research Institute of **Biotechnology Research and Innovation Council (BRIC)**, Department of Biotechnology, Ministry of Science and Technology established and fully funded by the Government of India to provide services in DNA Fingerprinting and Diagnostics, and to undertake high quality basic research in frontier areas of modern biology.

Applications are invited from enthusiastic, young Indian researchers with an excellent academic record and proven scientific achievements, along with requisite experience, a high degree of motivation, and desire to lead a research group in frontier areas of modern biology, to fill the vacancy in the following posts of Scientists mentioned herein under.

The reservation and age limit for various posts as per norms are summarized below:

Designation	Pay Matrix	No. of Posts & reservation	Upper Age limit not exceeding (as on last date)
Scientist - IV	Level 12	01	56 Years for Deputation and 45 years for Direct Recruitment. The post is reserved for OBC-NCL under Direct Recruitment basis.
Scientist - III	Level 11	01 - SC	40 years

1) Name of post	:	Scientist - IV
No of posts	:	01
Pay Matrix	:	Level 12
Initial Basic Pay	:	₹ 78,800/-

METHOD OF RECRUITMENT: By Deputation failing which by Direct Recruitment basis

FOR DEPUTATION: Age limit for deputation candidates: 56 years

Essential Educational Qualifications:

1st class M.Sc with 09 years experience.

OR

1st class M.Tech. / MD / MVSc / M.Pharm / M.Biotech with 08 years R & D experience.

OR

Ph.D or corresponding degrees in other disciplines with original work as evidenced by patents or publications.
Evidence of leadership with about 05 years of R & D experience.

Essential Experience: 04 years experience as Scientist – III or in equivalent grade pay i.e. in the revised pay scale of Pay Matrix Level – 11 (Pre-revised Pay Scale of ₹ 15600-39100 Plus GP ₹ 6600 in PB-3).

Desirable qualifications: Candidate should have outstanding track record as a researcher in life sciences as evident by high quality scientific publications, research grant and / or supervision of PhD students.
Areas of interest: All areas of modern biology including but not limited to infection biology, synthetic biology / systems biology / genomics / disease biology.

Job description: The candidate should possess the leadership skills necessary to head his/her own independent research group, supervise Ph. D. students, mentor and assist in professional development of junior scientific and technical staff and will be required to contribute to CDFD's institutional programs. The candidate should demonstrate a strong ability to conceptualize innovative research ideas, design rigorous experimental strategies, and drive projects from inception to impactful outcomes. The candidate is also expected to attract and sustain research funding through competitive extramural grants, foster productive national and international collaborations, engage effectively with other research groups within and outside the institute, and contribute to a dynamic, interdisciplinary scientific environment.

FOR DIRECT RECRUITMENT [Reserved for OBC (Non Creamy Layer)]:

Name of post	:	Scientist - IV
Age Limit	:	45 years
No of posts and Reservation	:	01 [Reserved for OBC (Non Creamy Layer)]
Pay Matrix	:	Level 12
Initial Basic Pay	:	₹ 78,800/-

Essential Educational Qualifications and Experience:

1st class M.Sc with 09 years experience.

OR

1st class M.Tech. / MD / MVSc / M. Pharm / M.Biotech with 08 years R & D experience.

OR

Ph.D or corresponding degrees in other disciplines with original work as evidenced by patents or publications. Evidence of leadership with about 05 years of R & D experience.

Desirable qualifications: Candidate should have outstanding track record as a researcher in life sciences as evident by high quality scientific publications, research grant and / or supervision of PhD students.

Areas of interest: All areas of modern biology including but not limited to infection biology, synthetic biology / systems biology / genomics / disease biology.

Job description: The candidate should possess the leadership skills necessary to head his/her own independent research group, supervise Ph. D. students, mentor and assist in professional development of junior scientific and technical staff and will be required to contribute to CDFD's institutional programs. The candidate should demonstrate a strong ability to conceptualize innovative research ideas, design rigorous experimental strategies, and drive projects from inception to impactful outcomes. The candidate is also expected to attract and sustain research funding through competitive extramural grants, foster productive national and international collaborations, engage effectively with other research groups within and outside the institute, and contribute to a dynamic, interdisciplinary scientific environment.

2) Name of post	:	Scientist – III (for Diagnostics Laboratory, CDFD)
Age Limit	:	40 years
No of posts & Reservation	:	01 (Reserved for SC)
Pay Matrix	:	Level 11
Initial Basic Pay	:	₹ 67,700/-

Method of Recruitment for Scientist III: By Direct Recruitment

Essential Educational Qualifications and Experience:

1st class M.Sc. with 05 years experience.

OR

1st class M.Tech. / MD / MVSc / M.Pharm / M.Biotech with 04 years R & D experience.

OR

Ph.D with 01 year post-doctoral experience in the relevant field.

Desirable Qualifications:

The position requires the candidate to engage in clinical molecular and cytogenetic diagnostics. The candidate should be efficient at acquiring new technical skills, new knowledge of human genetics and be driven to analyse clinical cases running through pipeline in a timely manner. Additionally, the position will require wet lab bench work as well as work related to quality control and laboratory accreditation.

The candidate should have;

1. Knowledge in the fundamentals of molecular biology and human genetics
2. Practical experience in performing and supervising PCR, Sanger sequencing, genotyping, microarray, and next-generation sequencing workflows in a clinical or diagnostic setting
3. Demonstrated experience with laboratory quality systems such as ISO15189, NABL, equipment maintenance, and compliance with national/international standards
4. Proven ability to supervise staff, manage daily lab operations, train personnel, and ensure efficient workflow and regulatory compliance
5. Expertise in troubleshooting molecular platforms, validating results, quality control, and maintaining high standards in data interpretation and reporting
6. Strong written and verbal communication skills, with the ability to coordinate with multidisciplinary teams, maintain records, and foster ongoing learning and innovation

Key Responsibilities:

1. Oversee established clinical molecular and cytogenetics diagnostics assays and standardize new ones as per requirement
2. NGS and Array CGH data analysis and interpretation
3. Manage mutation confirmation work flow (PCR and Sanger sequencing/ Genotyping)
4. Training of students/clinicians in genetic diagnostics
5. Efforts to develop new pipelines for analyses/interpretation
6. Laboratory test quality control and laboratory accreditation
7. Writing draft clinical reports

ऑनलाइन आवेदन भरने के लिए निर्देश / INSTRUCTIONS FOR FILLING THE ONLINE APPLICATION

Applications are invited from Indian citizens for filling up of the following scientific positions on deputation and direct recruitment bases.

Interested candidates are advised to go through the complete advertisement and the detailed terms and conditions carefully before filling the online application.

Eligible candidates are required to apply through ONLINE at our website <http://www.cdfd.org.in> and also send **the HARD COPY** of the duly submitted online application before the due date.

1. पंजीकरण की प्रक्रिया / Registration Process:

- (i) Candidates have to first register by clicking on the "New Registration" button in the login section. Candidates have to create a password during registration and preserve it for future logins for application submission/downloading.
- (ii) Candidates should register with a valid email address as the same would be considered throughout this recruitment process for correspondence as no postal correspondence would be made or entertained.
- (iii) Upon successful registration, a confirmation email with Registration ID and details of Post applied for will be sent to the candidate's registered email address. These details along with the created password are important for accessing Online Application Form.
- (iv) Candidates who want to apply for more than one post need to register separately for each post and submit separate application form for each post indicating the name of post of the post along with all requisite documents. Each application should be accompanied by separate fee payment receipt.
- (v) Candidates should ensure that the same photograph, mobile Number and E-mail ID are used throughout this recruitment process.**

2. शुल्क भुगतान / Fee Payment:

- Candidates are required to remit the application fee of ₹ 300/- (Rupees three hundred only) for OBC candidates stays in India and **USD 20** or equivalent Indian rupees on the date of payment from abroad with OCI Status through online payment system via SBI Collect payment link. Please log on <https://www.onlinesbi.sbi/sbicollect/payment/listinstitution.htm>

Search for Centre for DNA Fingerprinting and Diagnostics in the search bar and click it and proceed to select the following:

- Select State – Select Telangana
 - Select type – Select Govt Department
 - Select Govt. Department – Select – Centre for DNA Fingerprinting and Diagnostics and press Submit button
 - Select Category – Select – Application fee
 - Please fill : Advt No. 06/2025
 - Fill all the information required.
 - Under application fee – Please fill the applicable amount
- In next page – select the appropriate payment link (mode) and remit the amount
- The candidates are required to generate acknowledgement of remitted application fee from the online payment system, containing UTR Number/Transaction Number and transaction date and the same is required to be attached along with the application.
- Candidates are advised to download and preserve the E-receipt generated on successful payment of fee as the transaction number needs to be mentioned in the application.
- All Women candidates, candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST), Ex-servicemen and Persons with Disabilities (PwD) are exempted from payment of Application Fee provided they enclose the proof such as SC/ST/PwD/PPO/Discharge certificates etc along with application form.
- The candidates are required to generate acknowledgement of remitted application fee from the online payment system, containing UTR Number/Transaction Number and transaction date and the same is required to be entered while filling the application and copy to be attached along with the hard copies of online applications.

- **The following details must be mentioned on the backside of printed copy of generated acknowledgement of remitted application fee.**
 - Registration ID
 - Candidate Name
 - Name of the post applied for
 - Candidate category
- Candidates are advised to download and preserve the E-receipt generated on successful payment of fee as the transaction number needs to be mentioned in the application.
- Successful payment of fee is not considered as successful submission of Application. Application form is considered to be complete only when all the supporting documents are uploaded, requisite fee is paid and hard copy sent so as to reach CDFD before last date prescribed for this purpose.
- All Women candidates, candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST) Ex-servicemen and Persons with Benchmark Disabilities (PwBD) are exempted from payment of Application Fee provided they upload the proof such as SC/ST/PwBD/PPO/Discharge certificates etc., along with other documents in our website at the time of filling up of online application and submit the hardcopy of the same along with hardcopy of online application.
- Reserved candidates if applying for a post under Unreserved Category (UR) shall pay full fees.
- The last date for applying online application and remitting of application fee through online payment system is **18.02.2026** at 06:00 PM.

3. आवेदन भरना और जमा करना / Application filling and submission:

- Login to the portal using Post name, Registration ID and Password to access the application form and fill the information.
- **Candidates should fill the correct information and they shall be responsible for any typographical or other errors in data feeding. No request will be entertained for correction subsequently.**
- The particulars furnished by the candidate in his/her online application form will be taken as final, and data entry is processed/reports generated by the computer, based on these particulars only. Therefore, candidates should be careful while filling-in the details/uploading etc. Candidates should also note that the details provided by them in their online application are taken at their face value and the onus of proving the correctness and authenticity of the same, as and when required, lies with the candidates.
- Before starting the process of filling the application, the candidate should keep ready, the following details/ documents wherever applicable:
 - i. Valid E-mail ID & Mobile Number.
 - ii. Scanned copy of the recent passport size colour Photograph (not older than 3 months). Dimensions of the photograph should be 300px width, 400px height (3:4 ratio) and maximum 100kb size in.jpg format
 - iii. Clearly visible scanned signature with image dimensions: 160px width X 40px height (4:1 ratio) and maximum size 100kb in .jpg format
 - iv. Scanned certificate copies of Proof of Date of birth, SSC/10th Standard, Intermediate/+2 standard, Bachelor Degree certificates, M.Sc/ M.Tech. / MD / MVSc / M.Pharm / M.Biotech/ Ph.D qualification (all combined as a single pdf file).
 - v. Experience certificate pdf file.
 - vi. NOC from the present employer (**Annexure – I**) or Undertaking (**Annexure – II**) for in-service candidates as a pdf file.
 - vii. Scanned copies of Category Certificates (OBC/SC/ST/Ex-Service Persons/PwBD), if applicable as a pdf file.
 - viii. Copy of fee transaction receipt as a pdf file.
 - ix. Other documents, if any as a pdf file.

x. File type and maximum file size of the Documents accepted

1. Photograph : jpg / 100KB
2. Signature : jpg / 100KB
3. Memorandum of marks / certificates : pdf / 5MB
4. Experience certificate: pdf / 500KB
5. Self Declaration / NOC: pdf / 500KB
6. Category certificates (OBC/SC/ST/Ex-Service Persons/PwBD) : pdf / 500KB
7. Other Documents, if any : pdf / 500KB

- Candidates can Login any number of times and navigate across the pages to fill / edit the information. Information can be saved by clicking "Save".
- After filling the required information in all the pages, please click the "Upload Documents" button to proceed to upload the required documents.
- After uploading the required documents, candidates may click "Submit" button to submit the application.
- Candidates may please note that once the application is submitted, candidates will not have access to edit any information in Online Application Form. Hence, candidates have to ensure that they complete the application form in all respects with correct details and verify it before submitting.
- Subsequent requests for any change(s) in the application form after the final submission of online application will not be entertained.
- Candidates are advised to take a print out of their respective applications immediately after successful submission of their application.
- Candidates are advised not to wait for last date and time to submit the online application. CDFD will not be responsible, if candidates are not able to submit their applications on time due to last minute heavy network traffic on the website OR for unforeseen technical problems. OR for any loss of email sent, due to invalid/wrong email ID provided by the candidate or due to any other reasons. Therefore, to avoid such problems, the prospective applicants are advised to apply through online well in advance without waiting for the last date.

4. **पावती / ACKNOWLEDGEMENT**

After final submission of the online application form, a confirmation message will be displayed with a link to download the application. Candidates are advised to make a note of this information for future use. However, a confirmation message will also be sent to the registered email address. Candidates are advised to go through the complete advertisement and the detailed terms and conditions carefully before filling the on line application.

5. **हार्ड कॉपी जमा करना / HARD COPY SUBMISSION**

- The print out of online application duly signed by the candidate and accompanied with self-attested copies of attachments and other certificates / documents should be sent in an envelope super scribed as "**APPLICATION FOR THE POST OF _____**", **To The Head-Administration, Centre for DNA Fingerprinting and Diagnostics, Inner Ring Road, Uppal, Hyderabad – 500039, Telangana on or before 27.02.2026 separately for each post, in case a candidate applies for multiple posts.**
- Candidates should specifically note that the applications received after the closing date for any reason whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) will not be entertained by CDFD.
- **Incomplete applications (i.e unsigned / application fee not paid / requisite certificates not enclosed) will be summarily rejected without further reference.**

आवेदन की हार्ड कॉपी के साथ निम्नलिखित दस्तावेज संलग्न किए जाने चाहिए / Following documents must be attached with HARD COPY of the application

- Signed copy of printed Online application form.
- Copy of acknowledgment of remitted application fee, wherever applicable.

- One recent Passport size Coloured photograph (Same as uploaded on online application) pasted on the form and signed across in full.
- Self attested photocopy of Date of Birth Certificate.
- Self attested photocopies of educational and technical qualifications certificates/marks sheets.
- Self attested photocopy of latest caste/category certificate, in the prescribed format signed by the specified authority, if applicable.
- Self attested photocopy of latest PwBD certificate, in the prescribed format signed by the specified authority, if applicable.
- Self attested photocopies of all experience certificates, if applicable.
- No Objection Certificate from present employer, wherever applicable as per Annexure I.
- Valid document for Identification (viz., Aadhar card, Voter ID Card, etc)
- Any other relevant certificate, in support of claim.

For any advertisement queries please write to cdfd.recruitment@gmail.com and regarding any technical problem while submitting the form please write to webmaster@cdfd.org.in with "Advertisement No. 06/2025" in the subject.

निबंधन और शर्तें / TERMS AND CONDITIONS :

Before filling the online application process, please read the instructions completely available under Instructions to candidates column.

INSTRUCTIONS TO THE CANDIDATES APPLYING AGAINST DEPUTATION:

1. Applicants must be permanent employees of Government Departments, Public Sector Undertakings and Government funded research agencies, Autonomous Bodies, Regulatory Authorities or Universities or Academic or Research Institutes funded by Central/State Government.
2. The applicants may submit their application through online process (www.cdfd.org.in) and upload the following documents:
 - Duly filled in application form (select the deputation option at the time of applying)
 - Forwarding letter from the present employer
 - Vigilance clearance certificate
 - Attested Copies of last 5 years (from 2020-21 to 2024-2025) APARs
3. Other documents in support of qualifications, experience, publications etc., as per the eligibility criteria
4. The period of deputation shall be three years initially, extendable further 2 years with the approval of lending institute depending on the requirements or till superannuation whichever is earlier.
5. The deputation can be terminated at any time prior to completion of deputation tenure as per requirements.
6. The pay and terms and conditions for deputation of the officers selected shall be regulated in terms of OM No. 6/8/2009-Estt. (Pay II) dated 17.06.2010 and subsequent OM No. 2/11/2017-Estt (Pay II) dated 24.11.2017 of DoPT and other rules and regulations on deputation as amended from time to time.
7. No application fee is to be submitted by the candidates applying through deputation basis.
8. Other terms and conditions may be fixed as mutually agreed by the borrowing and lending institute and as per the Government of India norms.

INSTRUCTIONS FOR THE CANDIDATES APPLYING AGAINST DIRECT RECRUITMENT

Before filling the application, the candidates are advised to read the terms and conditions carefully which are listed below:

1. The applicant must be a citizen of India or Overseas Citizen of India (OCI) with valid approval from Ministry of External Affairs / Home Ministry.
2. The prescribed qualifications should have been obtained through recognized Boards / Universities / Institutions etc.

3. The qualification and experience prescribed is the minimum requirement and the same does not automatically make candidates eligible for interview / written test etc.
4. The candidate should possess essential qualification at the time of submission of online application. The candidate appearing in final year or whose result of final examination is awaited need not apply.
5. The period of experience rendered by a candidate on project assignments on full time basis will be counted while calculating the valid experience. The period of experience rendered by a candidate on part time basis, visiting/ guest faculty will not be counted while calculating the valid experience for short listing the candidates.
6. Experience for the positions mentioned in the advertisement will be reckoned from the date of acquiring the qualification prescribed for the position.
7. The experience details wherever applicable should be produced on the letter head of the organization duly indicating the date of joining, date of relief, designation held with certifying the conduct during the employment with the organization which shall be signed by the authorized signatory.
8. Documentary evidence such as letter of appointment, joining notification, pay certificate and Experience certificate for the period claimed as experience must be submitted. The experience certificate should clearly state the duration of experience indicating date of joining and date of relieving of various organizations concerned as claimed by the candidate. Further, experience certificate must be issued by the Authority, competent to issue such certificates, with respect of the organization[s]/ Institutes concerned.
9. If any document / certificate furnished by the candidate is in a language other than English or Hindi, a transcription of the same duly attested by a Gazetted Officer or Notary is to be submitted.
10. In respect of equivalent clause in essential qualifications, if a candidate is claiming a particular qualification is equivalent qualification as per the requirement of advertisement, the candidate is required to produce order / letter in this regard, indicating the authority (with number and date) under which it has been so treated otherwise the application will be liable for rejection.
11. Request of change/correction in any particulars in the application form, once submitted, will not be entertained under any circumstances.
12. Candidates are advised to mention their correct and active email ID in the application, as all the correspondence like issuance of call letters to eligible candidates or any other information will be communicated through email and will be displayed on the Institute web site. Therefore, all the candidates are advised to check their Emails and institute website regularly for any updates.
13. The applicant will be responsible for the authenticity of submitted information / documents and photograph. It is also the responsibility of the candidate to assess his / her own eligibility to the post(s) for which he/she is appearing in accordance to the advertisement, if it is detected at any time in future, during the process of selection or even after appointment that the candidate was not eligible as per the prescribed Recruitment Rules of the Institute which could not be detected at the time of selection for whatsoever reason; his/her candidature/appointment shall be liable to be cancelled/terminated immediately.
14. The composition of the screening-cum-shortlisting Committee and Expert selection committee etc. shall be as per the Recruitment Rules of CDFD. Eligible candidates will be shortlisted by the Screening-cum-shortlisting Committee based on a well-defined criterion which includes possessing of desirable qualifications and / or experience more than that prescribed in the advertisement and/or qualifications/ experience in a particular field as per the specific requirement of the Department. The Department will restrict the number of candidates to be called for interview to a reasonable limit i.e. ten times the number of vacancies.
15. **चिकित्सा परीक्षण एवं पुलिस सत्यापन / Medical Examination and Police Verification:** The shortlisted candidates shall be compulsorily required to clear prescribed medical examination and police verification before actual appointment. Failure to undergo medical examination or in the event of not qualifying medical examination and police verification, the selected candidates may not be recommended for final appointment.
16. **आरक्षण / Reservations:** Candidates seeking reservation benefits available for the respective categories must ensure that they are entitled to such reservation as per Government of India orders and possess the valid certificates in the format prescribed by the Government of India in support of their claim.

17. If a candidate indicates in his/her application form that he/she belongs to General Category but subsequently requests to change his/her category to a reserved one, such request will not be entertained.
18. A candidate will be eligible to get the benefit of community reservation only in case the particular caste to which the candidates belongs is included in the list of reserved communities issued by the Central Government.

SC/ST certificate should be issued by any of the following authorities (format as per **Annexure – III**).

- a) District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/ 1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner
- b) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate
- c) Revenue Officer not below the rank of Tehsildar and
- d) Sub-Divisional Officer of the area where the candidate and/or his family normally resides
- e) Administrator /Secretary to the Administrator / Development Officer (Lakshadweep)

The certificate issued by any other authority or other than the format as per **Annexure – III** will not be accepted.

19. Once a candidate has chosen a reserved category, no request shall be entertained for change to other reserved category viz. SC to ST, ST to SC, OBC to SC/ST or SC/ST to OBC, SC to EWS, EWS to SC, ST to EWS, EWS to ST, OBC to EWS, EWS to OBC (or) any other such requests.
20. In case of posts reserved for OBC, their caste should be in the Central List of OBCs and they should be Non Creamy Layer Category.
21. Every candidate seeking reservation in central government posts and services as OBC candidate is required to submit a certificate confirming his/her status as OBC and also produce Non-creamy layer status issued by an authority mentioned in DoPT Office Memorandum No.36012/22/93-Estt.(SCT) dated 15.11.1993.
22. Reservation for Other Backward Class – (OBC) In case of posts reserved for OBC, their caste should be in the Central List of OBCs and they should be Non Creamy Layer Category. Further, in case of OBC-NCL candidates, the certificate should be obtained in the format prescribed by the Govt. of India and specifically indicate that the candidate does not belong to the Persons/Sections (Creamy Layer) mentioned in Column 3 of the Schedule of the Government of India, Department of Personnel and Training O.M.No.36012/22/93- Estt. (SCT) dated 08.09.93 & its subsequent revision through O.M.No.36033/3/2004-Estt. (Res) dated 09.03.2004, 27.05.2013, 13.09.2017 and further revision if any received till the closing date for online submission.
23. The candidate should ensure that he/she belongs to the OBC- Non Creamy Layer category while applying for the respective reserved posts.
24. The Non-Creamy Layer Certificate would be applicable to OBC candidates who are covered under Income/Wealth Test criterion. The income limit is decided on the basis of income earned during three previous financial years preceding the year of appointment. Non-Creamy Layer certificate issued on or after 01.04.2025 based on the preceding (3) financial years viz. 2022-23, 2023-24, 2024-25 be accepted by the CDFD as a Valid Certificate against this advertisement for any appointments or recruitments which would be made during the period April 2025 to March 2026.
25. Any Non Creamy Layer status Certificate obtained prior to 31.03.2025 will not be considered for OBC NCL reservation against this advertisement.
26. **आयु सीमा और रियायत / Age Limit and relaxations** : Age limits shall be reckoned as on the closing date for receipt of application.
27. Upper age limit is relaxable up to 05 years for the regular employees working in Government Departments, autonomous bodies and public sector undertaking employees.
28. Relaxation in upper age limit by 05 years for SC/ST candidates and 03 years for OBC candidates, against the posts reserved for these categories would be admissible. Relaxation of age would be admissible for Ex-servicemen, PwD candidates as per Central Government Rules.
29. Upper age limit shall not be applicable for existing employees of the Institute or any employee of DBT if they apply for any post of the Institute provided they possess the prescribed qualifications/experience.

30. The age relaxation for reserved category applicants is admissible only in the case of vacancies reserved for such categories.
31. Age relaxations as per DoPT OM No. 15012/2/2010-Estt. (D) Dated 27.03.2012 for candidates belonging to SC/ST/OBC community, Physically Handicapped (Divyangs) and Ex-serviceman shall be applicable.
32. **Documents verification:** The short listed candidates in the ratio of 1:2 (two candidates against one post) will be called for document verification on a convenient date and the candidates are advised to visit CDFD for the same at their own cost.
33. **चयन का तरीका / Mode of selection :** Selection for the posts of **Scientists** shall be made based on two rounds of interviews, (Preliminary round and Final round) by the selection committee either in person or through Video Conferencing whereby the short listed candidate would be asked to make detailed presentation about their research work and future research plans.
34. With regard to Selection of **Scientist III**, the mode of selection is through interview by the Selection Committee. However, in case of large number of applications, based on the recommendations of the Screening Committee, CDFD may advise the eligible candidates to appear for a written test at Hyderabad. The details of syllabus and scheme of examination will be hosted on the CDFD website and the candidates are advised to note the same.
35. Candidates applying for deputation, the application should be forwarded through their present employer. Advance copies or applications submitted without the endorsement of their present employer will not be considered. All candidates applying for deputation or to apply separately duly selecting the deputation application form option at the time of submission of filling the online application form.
36. **Screening of Application:** Once the Screening Committee makes the recommendations of the candidates, this details of the screened-in or screened-out candidates will be displayed on CDFD website for a period of one week. Grievances raised with in this period will be addressed by the committee.
37. All New Entrants will be governed by the “National Pension Scheme”. The post will be covered under New Pension Scheme of Govt. of India and incumbent will be eligible for other benefits like Medical, LTC, etc. as per the Government / Institute norms.
38. The selected candidate are required to work anywhere in India depending on the requirement of the Centre.
39. The Institute reserves the right to not to fill the post advertised and rejecting any or all of the applications without assigning any reason thereof.
40. Positions may also be filled from the applicants from Physically Handicapped Category (Persons with disabilities) and Ex-Serviceman if found suitable subject to fulfilling the Government of India guidelines based on the screening/selection committee recommendations.
41. The Institute shall verify the antecedents or documents submitted by a candidate at any time, at the time of appointment or during the tenure of the services. In case, it is detected that the documents submitted by the candidates are fake or the candidates has a clandestine antecedents / background and has suppressed the said information, then his / her services shall be terminated and legal action may be initiated against such candidates / employees as per law.
42. In case a selected candidate is already employed in a permanent post, his / her request for pay protection will be considered as per Government of India rules, regulations and guidelines.
43. Canvassing in any form and / or bringing in any influence, political or otherwise will automatically disqualify the candidate for the post.
44. Outstation unemployed SC / ST candidates who are called for interview will only be paid Second Class Sleeper fare by the shortest route on production of journey tickets and valid caste certificate. However, travelling allowance is not admissible to those SC / ST candidates who are already in Central / State Government services, Central / State Government Corporation, Public Sector Undertakings, Local Government Institutions and Panchayats and to those who have availed concession from Railways, if any, for undertaking journey for attending interview.

45. Any discrepancy found between the information given in application and as evident from original documents will make the candidate ineligible from appearing in written test/interview. For such candidates reimbursement of rail fare will also be not made.
46. No accommodation will be provided by CDFD to the short-listed candidates called for Written Examination/Trade/Skill Test. Therefore, they should make their own arrangements.
47. The candidate selected for the post will be on probation for two years from the date of joining.
48. Applications from employees working in Government Departments, Public Sector Undertakings and Government funded research agencies must apply through proper channel (as per Annexure – I).
49. In order to avoid the delay, the candidates may submit a Declaration (as per Annexure – II) and submit the NOC at the time of interview / written test. Non-uploading of NOC / Declaration by the applicants while filling the on line application process will be treated as incomplete application and may not be considered for further evaluation.
50. Incomplete applications/illegible/multiple applications (for same post)/without receipt of prescribed application fee/required valid certificates, documents /without required uploads shall not be considered.
51. Any corrigendum / addendum pertaining to this advertisement, the same shall be published on the Institute's website only. Accordingly, all applicants in their own interests are advised to regularly visit the Institute's website www.cdfd.org.in. They should also regularly check their email account for updates.
52. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Appointing Authority in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination / interview will be final and binding on the candidates and no query or correspondence will be entertained in this connection from any individual or his / her agency.
53. Information uploaded on CDFD website will not be provided to the candidates under the RTI Act 2005. The uploaded information on the CDFD website will be available for a specific period only. Therefore, candidates are advised to download the information and keep it for future reference. In the course of recruitment or in the middle of the process neither any application under the RTI Act 2005 shall be entertained nor any information will be provided. Factual information under the RTI Act 2005 will be provided only after declaration of the final results and completion of the recruitment process for this notification. Reply to the inferential (speculative) questions shall not be provided. No interim Enquiry or Correspondence will be entertained.
54. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement as on last date of receipt of online application. They are advised to satisfy themselves before applying that they possess the prescribed essential qualifications and experience for the post as on last date of receipt of the applications. Enquiries asking for advice as to eligibility will not be entertained.
55. The screening of candidates will be conducted on the basis of the documents and information provided in the online application only. If at any stage it is discovered that a candidate does not meet the prescribed eligibility criteria or has submitted incorrect or false information in the application form, their candidature will be cancelled. Even after selection/appointment, such selection/appointment shall become null and void and such candidates shall be terminated in addition to any other legal action under the law. CDFD will not be responsible for any consequences resulting from the submission of such false application / inaccurate information, therefore, the candidates must ensure that all information provided in the online application are accurate and correct.
56. The Appointing Authority has a right to amend, delete and add terms and conditions to this advertisement and reserves the right to cancel the recruitment without assigning any reason. Any resultant dispute arising out of this advertisement shall be subject to the sole Jurisdiction of the Courts situated at Hyderabad.
57. The decision of the Director, CDFD with regard to equivalence of qualification(s) and about recognition of Universities/Institutes shall be final and binding. Applications not duly filled or uploaded without required certificates / documents will be summarily rejected.
58. The Institute reserves the right to restrict the number of candidates for interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement and other academic achievements, based on a duly constituted screening committee.

59. The Institute reserves the right to shortlist and call only such candidates as are found prima-facie suitable for being considered by the Screening or Selection Committee. Thus, just fulfilling the minimum prescribed conditions would not entitle one to be called for Interview/written test.
60. No correspondence whatsoever will be entertained from candidates regarding reason for not being called for interview / outcome of interview.
61. CDFD shall not be responsible for any error/ omission/ commission/ suppression of any information provided by the applicants knowingly or unknowingly while forwarding the application form. In case the applicants get shortlisted/selected on the basis of incorrect forged/fabricated details, his/her candidature shall be liable to be cancelled at any stage of recruitment or during the tenure of service and appropriate legal action under applicable law shall be initiated against such applicants.
62. Any resultant dispute arising out of this advertisement shall be subject to the sole Jurisdiction of the Courts situated at Hyderabad.
63. **Application Fee:** An amount of ₹ 300/- (Rupees three hundred only) to be payable through SBI collect.
64. OBC candidates from abroad with OCI status are also advised to remit an application fee of \$20 (or equivalent INR)
65. The entire recruitment process may be completed within a maximum period of 08 months from the date of release of advertisement and the candidates are advised to note the same.

अधिक जानकारी के लिए और ऑनलाइन आवेदन प्रक्रिया के लिए कृपया सीडीएफडी की वेबसाइट : <http://cdfd.org.in> देखें।

PLEASE VISIT CDFD WEBSITE: <http://cdfd.org.in> FOR FURTHER DETAILS AND TO FILL IN THE ONLINE APPLICATION PROCESS.

Sd/-
प्रमुख – प्रशासन / Head – Administration

**NO OBJECTION CERTIFICATE (NOC)
ENDORSEMENT BY THE PRESENT EMPLOYER / APPOINTING AUTHORITY
(FOR APPLYING THROUGH PROPER CHANNEL)**

Ref. No. _____ date _____

Certified that Mr./Mrs./Miss./Dr. _____ is
presently working as _____ in permanent capacity with effect
from _____ and drawing pay of ₹ _____ in Pay Matrix Level _____.

It is further certified that:-

- (i) no disciplinary/vigilance proceedings are either pending or contemplated against the officer;
- (ii) that no Major/Minor Penalty has been imposed during last 10 years;
- (iii) that the integrity of the officer is certified;
- (iv) that the competent authority has no objection to the consideration of applicant for selection to the post applied for at CDFD.
- (v) If selected, he/she will be relieved within _____.

Signature of the Head of the Organisation
Office Seal

SELF DECLARATION

Certified that I am working as _____ in

w.e.f. _____ on a permanent capacity and drawing a basic pay of ₹ _____
in Pay Matrix Level _____.

Certified that I have already submitted my application to my present office with a request to forward the same to CDFD through proper channel or submit the NO OBJECTION CERTIFICATE.

However, to avoid the delay in process, I request you to please accept this undertaking as advance intimation and hereby undertake to forward the application through proper channel or submit the No Objection Certificate at the time of interview / written test and my candidature may be considered further.

Signature of the candidate

Name:

Date:

SC/ST Certificate Format**FORM OF CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES (SC) AND SCHEDULED TRIBES (ST) CANDIDATES**

1. This is to certify that Shri/ Shrimati/ Kumari* _____ son/daughter*
of _____ of Village/Town* _____
District/Division* _____ of State/Union Territory* _____ belongs to
the _____ Scheduled Caste / Scheduled Tribe* under :-

- * The Constitution (Scheduled Castes) Order, 1950
- * The Constitution (Scheduled Tribes) Order, 1950
- * The Constitution (Scheduled Castes) (Union Territories) Order, 1951
- * The Constitution (Scheduled Tribes) (Union Territories) Order, 1951

[As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order) 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002]

- * The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956;
- * The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976;
- * The Constitution (Dadara and Nagar Haveli) Scheduled Castes Order, 1962;
- * The Constitution (Dadara and Nagar Haveli) Scheduled Tribes Order, 1962;
- * The Constitution (Pondicherry) Scheduled Castes Order, 1964;
- * The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;
- * The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968;
- * The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968;
- * The Constitution (Nagaland) Scheduled Tribes Order, 1970;
- * The Constitution (Sikkim) Scheduled Castes Order, 1978;
- * The Constitution (Sikkim) Scheduled Tribes Order, 1978;
- * The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989;
- * The Constitution (Scheduled Castes) Order (Amendment) Act, 1990;
- * The Constitution (Scheduled Tribes) Order (Amendment) Act, 1991;
- * The Constitution (Scheduled Tribes) Order (Second Amendment) Act, 1991.

2. * This certificate is issued on the basis of the Scheduled Castes / Scheduled Tribes* Certificate issued to Shri/Shrimati*
_____ father/mother* of Shri /Shrimati /Kumari* _____ of Village/Town*
_____ in District/Division* _____ of the State/Union
Territory* _____ who belong to the Caste / Tribe* which is recognised as a Scheduled Caste /
Scheduled Tribe* in the State / Union Territory* _____ issued by the _____ dated
_____.

3. Shri/ Shrimati/ Kumari * _____ and / or* his / her* family ordinarily reside(s)** in Village/Town*
_____ of _____ District/Division* of the State Union Territory* of _____.

Signature: _____
Designation _____
(with seal of the Office)

Place: _____ State/Union Territory* _____

Date: _____

* Please delete the word(s) which are not applicable.

Applicable in the case of SC/ST Persons who have migrated from another State/UT.

IMPORTANT NOTES

The term "ordinarily reside(s)"** used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950. Officers competent to issue Caste/Tribe certificates:

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
2. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
3. Revenue Officers not below the rank of Tehsildar.
4. Sub-divisional Officer of the area where the candidate and/ or his family normally reside(s).
5. Administrator / Secretary to Administrator / Development Officer (Lakshdweep Island).
6. Certificate issued by any other authority will be rejected.

FORMAT OF OTHER BACKWARD CLASS (NON CREAMY LAYER) CERTIFICATE

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES (NCL)
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA.

This is to certify that Shri/Smt./Kum* _____ Son/ Daughter* of
Shri/Smt.* _____ of _____ Village/Town* _____
District/Division* _____ in the State/Union Territory
_____ belongs to the _____ community that is
recognized as a backward class under Government of India**, Ministry of Social
Justice and Empowerment's Resolution No. _____ dated *** _____

Shri/Smt./Kum. _____ and/or _____ his/her
family ordinarily reside(s) in the District/Division of the
_____ State/Union Territory. This is also to certify that he/she
does NOT belong to the persons/sections (Creamy Layer) mentioned in Column 3 of
the Schedule to the Government of India, Department of Personnel & Training O.M.
No. 36012/22/93- Estt. (SCT) dated 08/09/93 which is modified vide OM No.
36033/3/2004 Estt.(Res.) dated 09/03/2004, further modified vide OM No.
36033/3/2004-Estt. (Res.) dated 14/10/2008, again further modified vide OM
No.36036/2/2013-Estt (Res) dtd. 30/05/2014.

Dated:

Seal

District Magistrate /
Deputy Commissioner /
Any other Competent Authority

* Please delete the word(s) which are not applicable.

** As listed in the Annexure (for FORM-OBC-NCL)

*** The authority issuing the certificate needs to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

NOTE:

- a) The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- b) The authorities competent to issue Caste Certificates are indicated below:
 - (i) District Magistrate/ Additional Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ Ist Class Stipendiary Magistrate/ Sub-Divisional magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).
 - (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
 - (iii) Revenue Officer not below the rank of Tehsildar' and
 - (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides