

**GOVERNMENT OF ANDHRA PRADESH**  
**HEALTH, MEDICAL & FAMILY WELFARE DEPARTMENT**  
**DISTRICT HEALTH & FAMILY WELFARE SOCIETY(-RNTCP), KURNOOL.**

**NOTIFICATION FOR RECRUITMENT OF NATIONAL TB ELIMINATION PROGRAMME (NTEP)**  
**VACANT CONTRACTUAL POSTS AT DISTRICT LEVEL FOR THE Fin.Year 2020-21.**

**Notification No. 02/A1/DTC/Kurnool/2020, dated 31-08-2020.**

Applications are invited from the eligible and interested candidates for the following posts purely on temporary on Contract basis (NTEP) to work in DTC/TU/DMC's under the control of District Health & Family Welfare Society(I-RNTCP), Kurnool.

Detailed notification is available at <https://kurnool.ap.gov.in>


S.No.	Name of the Post	No.of Vacancies	Roster Point	Reservation
1	Senior Treatment Supervisor(STS)	01	01	OC- (W)
2	Senior Treatment Lab-Supervisor(STLS)	03	01	OC- (W)
			02	SC- (W)
			04	BC-A (W)
3	DR-TB Counselors	01		General
4	TB-HV (NGO-PP)	03	06	OC-PH(W)
			10	BC-B(W)
			12	OC-(W)
5	DR-TB Statistical Assistant	01		General
6	Lab-Technicians(DMC's)	02	06	OC-PH(W)
			08	ST-(W)

The applications reached after the last date i.e., ~~07~~ 09-09-2020 at 05:00 PM will not be accepted.

Date: 31 .08.2020

Sd/- Sri G.Veerapandian,IAS.  
Collector and Chairman, DH&FWS,  
Kurnool

  
District TB Control Officer,  
Kurnool.

  
Dist. Medical & Health Officer,  
Kurnool.

# PROSPECTUS

## GOVERNMENT OF ANDHRA PRADESH

### HEALTH, MEDICAL & FAMILY WELFARE DEPARTMENT DISTRICT HEALTH & FAMILY WELFARE SOCIETY(-RNTCP), KURNOOL.

#### DETAILED NOTIFICATION FOR RECRUITMENT OF NATIONAL TB ELIMINATION PROGRAMME (NTEP) VACANT CONTRACTUAL POSTS AT DISTRICT LEVEL FOR THE Fin.Year 2020-21.

Notification No. 02/A1/DTC/Kurnool/2020, dated 31-08-2020.

I. As per instructions of the Joint Director-TB & State TB Officer, Andhra Pradesh, applications are invited from qualified and eligible candidates for filling up of certain categories of vacant posts on Contract Basis, initially for a period of one year in various institutions under the administrative control of District TB Control Officer, Kurnool.

II. Vacancies:(11) :-

1) Senior Treatment Supervisor(STS)	:	01
2) Senior Treatment Lab-Supervisor(STLS)	:	03
3) DR-TB Counselors	:	01
4) TB-HV (NGO-PP)	:	03
5) DR-TB Statistical Assistant	:	01
6) Lab-Technicians(DMC's)	:	02

III. The post-wise Vacancies, Qualifications, Age & Selection process are as follows:

Qualifications for each post and selection criteria:-

S.No.	Name of the post	Essential Qualification/ Requirements	Preferential Qualification
1	Senior Treatment Supervisor (STS)	<ul style="list-style-type: none"><li>Higher secondary( 10+2) school's Certificates examination</li><li>Bachelor's degree in science or Arts</li><li>Permanent two wheeler driving license &amp; should be able to drive two wheeler</li></ul>	<ul style="list-style-type: none"><li>Tuberculosis health visitor's recognized course &amp; two years of work experience in the related field OR</li><li>Govt. recognized degree/ diploma in Social work or Medical Social work with two years experience in the related field. OR</li><li>Successful completion of basic training course (Govt. recognized) for Multi-purpose health workers or recognized sanitary inspectors course with two years of field experience in the related field. AND</li><li>Good communication skills in local language &amp; willing to travel in the area of work and Certificate (6 months or more duration) in computer Application</li></ul>

2.	Senior Treatment Lab-Supervisor (STLS)	<ul style="list-style-type: none"> <li>• 10+2 in Science with Diploma or Certificate course in Medical Laboratory Technology or its equivalent</li> <li>• Minimum 2 years of experience of working in a Bacteriological Laboratory of repute.</li> <li>• Must be in possession of permanent driving license for two wheelers.</li> </ul>	<ul style="list-style-type: none"> <li>• Minimum one year experience in RNTCP work.</li> <li>• Certificate (6 months or more duration) in Computer Application</li> </ul>
3	DR-TB Counselor	<ul style="list-style-type: none"> <li>• Bachelors (or equivalent) Degree in Social Work/ Sociology/Psychology</li> </ul>	<ul style="list-style-type: none"> <li>• Masters Degree/PG Diploma in Social Work/Sociology/ Psychology.</li> <li>• Experience in RNTCP or worked as counselor.</li> <li>• Certificate (6 months or more duration) in Computer Application</li> </ul>
4	TB-HV (NGO-PP)	<ul style="list-style-type: none"> <li>• Intermediate with Science and experience of working as MPW/LHV/ ANM,</li> </ul> <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> <li>• Tuberculosis health visitor's recognized course</li> </ul>	<ul style="list-style-type: none"> <li>• Training course for MPW or recognized sanitary inspector's course</li> <li>• Certificate (6 months or more duration) in Computer Application</li> </ul>
5	DR-TB Statistical Assistant	<ul style="list-style-type: none"> <li>• Graduate in any discipline with Diploma in computer application Or equivalent recognized by the Council for Technical education/DOE ACC.</li> <li>• Typing speed of 40 w.p.m in English and local language.</li> <li>• Should be well conversant with various computer Programming including MS Word, Excel and simple statistical packages.</li> </ul>	<ul style="list-style-type: none"> <li>• At least one year Experience in related field</li> </ul>

6	Lab-Technicians (DMC's)	<ul style="list-style-type: none"> <li>10+2 in Science with Diploma Or Certificate course in Medical Laboratory Technology or its equivalent</li> </ul>	<ul style="list-style-type: none"> <li>Minimum one year experience in RNTCP work.</li> </ul>
---	-------------------------	---	--

**IV. District Selection Committee members for filling of above Para Medical posts on Contract basis as per G.O.Rt.No.217 HM&FW (J2)Dept. dt 26.02.2001:**

- |  |                     |
|--|---------------------|
| i. District Collector                  | - Chairman          |
| ii. Joint Collector(D)                 | - Member            |
| iii. District Medical & Health Officer | - Member - Convener |
| iv. District TB Control Officer        | - Member            |

**Criteria for Selection:-**

- A Selection committee may be constituted by the Chairman of the Society for selection of candidates in the panel may be kept in waiting list which should be valid up to one year from date of joining the first candidate.
- In the offer of appointment it should be specifically mentioned that the appointment will be purely on contractual basis. The list of selected candidates may be forwarded for information to the State TB Officer.

**Age Limit :- Maximum 62 years**

The minimum age is 18 years and the maximum age is 62 years. The minimum and maximum age shall be reckoned as on 01-07-2020 with the following relaxations to the maximum age limit, up to a maximum of 62 years, as per rules :-

- For SCs, STs & BCs 5 (five) years.
- For Ex-Servicemen 3 (three) years in addition to the length of service in armed forces.
- For Disabled persons 10 (ten) years.

**Period of Engagement :-**

- One year (may be extended subject to satisfactory performance)

**Remuneration :-**

- The budgetary provision for different categories of contractual staff is as under approved financial norms for 2017-25(NSP).

**Common Points:-**

**Everyone joining the program must agree to have:**

- A Mobile contact number working for incoming calls at least during duty hours
- Should reside at the duty headquarter
- Should be computer literate.
- Should have PAN & Aadhaar card number
- At the time of execution of agreement, consultancy fees will be subjected to TDS at applicable rate
- Should be able to drive, wherever applicable, the type /make of the two wheeler available provided by the programme.

V. **ROSTER POINTS** : as per rules.

S.No.	Name of the Post	No.of Vacancies	Roster Point	Reservation
1	Senior Treatment Supervisor(STS)	01	01	OC- (W)
2	Senior Treatment Lab-Supervisor(STLS)	03	01	OC- (W)
			02	SC- (W)
			04	BC-A (W)
3	DR-TB Counselors	01		General
4	TB-HV (NGO-PP)	03	06	OC-PH(W)
			10	BC-B(W)
			12	OC-(W)
5	DR-TB Statistical Assistant	01		General
6	Lab-Technicians(DMC's)	02	06	OC-PH(W)
			08	ST-(W)

VI. **FEE:-** No Fee collected from the applicants.

VII. **METHOD OF SELECTION:-** As per G.O.Ms No.163, HM&FW(B1) Dept., dated 12-09-2018 and G.O.Rt.No.301, HM&FW(B1) Dept., dated 20-06-2020.

- Selection Process :- Total Marks - 100 Marks.

**Marks allotted for each post: - 100 Marks.**

S.No.	Particulars	Marks allotted for all posts
1	Essential Qualifications marks	40
2	Preferential Qualifications Marks	40
3	RNTCP Experience marks (2 marks for each half year)	10
4	Course weightage ( 1 Mark per each completed year after passing of qualifying examination	10
	<b>Total</b>	<b>100</b>

VIII **HOW TO APPLY:-**

- The eligible candidates should download the Application Form attached to this Prospectus from the website i.e., <https://kurnool.ap.gov.in> and to submit the filled in Application Form in the O/o District TB Control Officer, Kurnool O.P.No.36, Government General Hospital Campus, Kurnool, in person (or) by Register Post on or before 05-09-2020 by 5.00 P.M. along with attested Xerox copies of relevant certificates.
- The Applications received after the due date will not be entertained. This Office is not responsible for the postal delay.
- NON-LOCAL CANDIDATES ARE NOT ELIGIBLE as per RNTCP Guidelines.

**Note :-** The following documents must submit along with application

- Aadhaar Card
- Photo size (Image format)
- SSC or equivalent certificate (for Date of Birth)
- Latest Caste Certificate in case of SC/ST/BC (with categorization if any) issued by MRO concerned. In the absence of proper caste certificate, the candidate will be considered as OC candidate.
- In case of Physically Challenged person, Latest certificate issued by Medical Board should be uploaded online.
- In case of Ex-servicemen, relevant certificate issued by competent authority shall be uploaded online.
- Study Certificates from class IV to X from the school where the candidate studied. If SSC or its equivalent done by private study, without attending any school, residence certificate from MRO for previous 7 years. (in prescribed proforma). In the absence of the above certificate the candidate will be considered as non-local.
- For the post's of Senior Treatment Supervisor (STS), Senior Treatment Lab-Supervisor (STLS), DR-TB Counselor, TB-HV (NGO-PP), DR-TB Statistical Assistant & Lab-Technician submit all the relevant documents as per Essential & Preferential and other required qualifications.
- Certificate of AP Para Medical Board Registration Certificate(Valid period) compulsory for the posts of TB HV/STS/S.T.L.S./Lab-Technician.
- In case of STLS/Lab-Technician post:- in case of **candidates those who passed Inter Vocational MLT** should submit one year "Apprenticeship Completion certification" from any Government Institutions " recognized by the board of Apprenticeship training GOI, Southern Region, Chennai.
- Mark list of all years as per the qualification for the applied posts.
- Service certificate from the Controlling Officer/ concerned Officer or any other authority who appointed the applicant .If service certificate is not enclosed duly signed by Authorized Officer; the candidate will not be given any weightage. **The prescribed proforma of Service Certificate is at last page of this notification.**
- One Self Addressed Indian Postal Card
- One self addressed covers of Size 12 x 26 cm with Postal stamps worth of Rs.35/-

**INSTRUCTIONS:-**

- The documents which are submitted along with application is final.
- After display of Provisional Merit List, **while inviting Grievance from the candidates "No fresh documents will be accepted"**.
- If Reserve category **not submitted the Caste certificate is treated as General.**
- If even single Marks list not uploaded by the applicant **" No Marks will be awarded and not eligible"**

**IX. RULE OF RESERVATION TO LOCAL CANDIDATES:**

a) The Rule of reservation to Local candidate is applicable as per A.P. Public Employment (Organization of local cadres) and regularization of Director Recruitment order 1975 (G.O.Ms.No. 674; G.A.(SPF.A) DEPARTMENT,DT: 29-10-1975) G.O.P No.763;G.A.(SPF.A) Department , dt:15/11/1975), read with G.O.Ms.No.124, G.A.(SPF.A) Department , dt; 7/3/2002.

b) Reservation to the local candidates is applicable as provided in the Rules and as amended from time to time as in force on the date of notification. The candidates claiming reservation as local candidates should enclose the required study certificates (from IV class to SSC) or Residence Certificate as the case may be, subsequent production of the certificates will not be entertained under any circumstances.

**c) Definition of Local candidate:**

- If the claim for local candidature is based on study, the candidate is required to produce a certificate from the Educational Institution(s) where he/she has studied during the said 4/7 years period. If, however, it is based on residence, a certificate should be submitted which is obtained from an Officer of the Revenue Department not below the rank of Mandal Revenue Officer, in independent charge of a Mandal.

**Note:**

- A Single certificate, whether of study or residence would sufficient for enabling the candidate to apply a "LOCAL CANDIDATE"
- Residence certificate will not be accepted, if a candidate has studied in any Educational institutions up to S.S.C. or equivalent examination, such candidates have to produce study certificates invariably.
- The candidates claiming reservation as Local candidates should enclose the required certificates issued by the concerned authorities. Subsequent production of the certificate will NOT be entertained under any circumstances.

**X. SERVICE CONDITIONS:**

- a. The candidate selected and appointed on contract basis shall not be regarded as a member of the service in which the post to which he / she is appointed, is included and shall not be entitled by reason only of such appointment in that or any other service. The Department or the person may revoke the contractual appointment or discontinue the contract by giving one month's notice in writing on either side. This contract would automatically cease to operate on lapse of contract period and both parties will be discharged of their respective obligations and liabilities without any formal or informal communication.
- b. No private practice is allowed during the contract period.
- c. All the recruited candidates shall maintain bonified head quarters.
- d. Department reserves the right to transfer the contractual employees to any other station due to exigencies of work or administrative reasons.
- e. All persons appointed on contract basis shall execute an agreement on a Non-Judicial stamp paper of Rs.100/- with two witnesses and submit the same to the District Medical and Health Officer, Kurnool at time of reporting for duty agreeing the terms and conditions of the contract.
- f. The appointments are purely on temporary on contract basis and liable for termination at any time.
- g. Candidates, who are removed earlier from the Contract service from any District Health & Family Welfare Society(I-RNTCP), Kurnool are not eligible.

**XI. TENURE:** - Initially for a period of one year it may be renewed subject to satisfaction of their contractual services.

**XII. CONTRACT REMUNERATION:**- The monthly contract remuneration shall be as per the rates fixed by the Central TB Division, New Delhi as on the date of selection.

**XIII. LEAVE ENTITLEMENT:** -

- a) Casual leave - 12 days per year. All government holidays including restricted holidays as applicable for Medical & Health Department.
- b) Work - This is a full time job. No private practice or part-time employment is allowed.
- c) Termination - The contract of appointment can be terminated from either side with one month's notice depends on the performance.

1. **HEAD QUARTERS AND TRANSFERS:** - Department reserves the right to transfer the contractual employees to another stations due to exigencies of work or administrative reasons.
2. **DISCIPLINE:** - Subject to disciplinary control in accordance with provisions of APCS (CCA) Rules, 1991.

**XIV. DEBARMENT:**

- a) Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all respects. Any candidate furnishing in-correct information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from recruitment conducted by the department and summarily rejection of their candidature for this recruitment & future recruitments.
- b) The department is vested with duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt
- c) The Act by any one causing or likely to cause breach of duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Department will be sufficient cause for rendering such questionable means ground for department.


**XV. DEPARTMENT'S DECISION TO BE FINAL:**

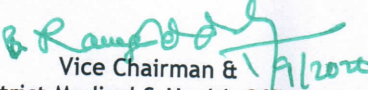
The decision of the department pertaining to the application and its acceptance or rejection as the case may be conduct of counseling and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned under the powers vested with it. The department also reserves its right and modify regarding time and conditions laid down in the notification for conducting the various stages up to selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.

**XVI. Time schedule for processing and completion of the Recruitment:**

1st September 2020	Release of Press / Web Notification.
From September 2 <sup>nd</sup> to 7 <sup>th</sup> September 2020	Application receiving & Closing dates
From 8 <sup>th</sup> September 2020 to 14 <sup>th</sup> September	Scrutiny of Applications.
16 <sup>th</sup> September 2020	Display of Provisional Merit List.
17 <sup>th</sup> September 2020	Grievance Redressal.
19 <sup>th</sup> September 2020	Display of Final Merit List.
21 <sup>st</sup> September 2020	Issue of Posting Orders.

Sd/- Sri G.Veerapandian, IAS.  
Chairman & District Collector  
DH&FW Society(I-RNTCP)  
Kurnool.

  
Member secretary &  
District TB Control Officer  
DH&FW Society(I-RNTCP)  
KURNOOL

  
Vice Chairman &  
District Medical & Health Officer  
DH&FW Society(I-RNTCP)  
KURNOOL

  
21/9/20  
SMAA



# CERTIFICATE OF CONTRACTUAL/OUTSOURCING SERVICE

(To be issued by the controlling officer concerned/any other competent authority)

This is to certify that Sri/Smt. \_\_\_\_\_  
S/o, D/o \_\_\_\_\_ has been working as \_\_\_\_\_  
at \_\_\_\_\_ on contract / outsourcing basis with the financial  
concurrence of the government. The details of his/her service as on 01.07.2020 are as follows:

Name of the institution	Tribal/ Rural/ Urban	Working Period		Length of service as on 1.7.2020 YY.MM.DD	No. of 06 months completed	Reasons for break in service if any	Whether there is financial concurrence for recruitment	Allegations/ Adverse remarks if any
		From	To					

I hereby declare that,

1. His/ her services during the contract / outsourcing period are satisfactory.
2. He / She is appointed on contract basis through DSC / through outsourcing agency.
3. He / She does not have any adverse remarks from his / her superiors.
4. He / She is eligible weightage under contract / outsourcing as per the rules.

Station:

Date:

SIGNATURE OF CONTROLLING OFFICER