

IMMEDIATE

No. V(A)/16/01/Pers(R-1)/NTRO/2023-21808
Government of India
National Technical Research Organisation
Block-III, Old JNU Campus, New Delhi-110067

Dated, the 27th September 2023

Sub: Filling up vacancies in the grade of Assistant Accounts Officer / Assistant Audit Officer in NTRO on Deputation basis.

A recruitment notice is enclosed herewith inviting applications to fill up 05 (Five) vacancies (Subject to increase or decrease) in the grade of **Assistant Accounts Officer / Assistant Audit Officer** in Level – 8 of the Pay Matrix in National Technical Research Organisation on deputation basis.

2. It is requested that this recruitment notice may please be widely circulated amongst the eligible officers of your Organization/Department. The applications duly filled by willing and eligible officers in prescribed proforma (**Annexure-I**) with Certification by Employer/Cadre Controlling Authority (**Annexure-II**) may be forwarded through proper channel along with attested photocopies of APARs for the last 05 years so as to reach on the following address: -

Assistant Director (R)
National Technical Research Organisation
Block-III, Old JNU Campus
New Delhi - 110067

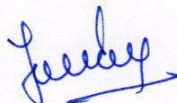
3. It is stated that incomplete applications and/or those received late and/or not accompanied by supporting certificates/documents in support of qualification and experience claimed by the candidates would not be processed for determining the eligibility of the candidates for the selection. No correspondence in this regard would be entertained.

4. The last date for receipt of application is 30 days from the date of publication of advertisement in the Employment News. This recruitment notice is also being uploaded in the website **ntro.gov.in**. The extension of last date of receipt of application, if any, will be notified/uploaded in the said website.

Enclosure: As above.

Assistant Director (R)

Distribution: As per list enclosed.



RECRUITMENT NOTICE
NATIONAL TECHNICAL RESEARCH ORGANISATION

Applications are invited from officers of Central Government to fill up vacancies in National Technical Research Organisation (NTRO) on **deputation basis**:-

S.No	Name of the Post	No. of Vacancies*	Level in the Pay Matrix #	Method of Recruitment
(i)	Assistant Accounts Officer / Assistant Audit Officer	05 (Five)	Level – 8	Deputation only

* Subject to increase/decrease.

In addition, Special Allowance @ 20% of Basic Pay will be admissible. No Deputation Duty Allowance will be paid.

2. The essential eligibility criteria are as under: -

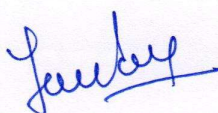
- a. Officers under the Central Government:
 - i. Holding analogous posts on regular basis in the parent cadre or department; **or**
 - ii. With six years' regular service in Level-6 in the pay matrix or equivalent in the parent cadre or department; **and**
- b. Possessing any one of the following qualifications: -
 - i. Pass in the Subordinate Accounting Services or equivalent examination conducted by any one of the organized Accounts Departments of the Central Government; **or**
 - ii. Training in the Cash and Accounts work in the Institute of Secretarial Training and Management or equivalent training course and a minimum of four years' experience in Cash, Audit, Accounts and Budget work.

Note-1: The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment on promotion.

Note-2: The maximum age limit for appointment on deputation shall be not exceeding fifty-six years as on the closing date of the receipt of the application.

Note-3: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department shall ordinarily not exceed three years which may be extended as per relevant rules or Government orders.

Contd...P/2



3. **How to apply** – The applications duly filled by willing and eligible officers in prescribed proforma (**Annexure-I**) with Certification by the Employer/Cadre Controlling Authority (**Annexure-II**) be forwarded through proper channel along with attested photocopies of APARs for last 05 years so as to reach on the following address: -

Assistant Director (R)
National Technical Research Organisation
Block-III, Old JNU Campus
New Delhi - 110067

4. The last date of receipt of application is **30 days** from the date of publication of advertisement in the Employment News. The detailed recruitment notice is also being uploaded in the **ntro.gov.in** website. The extension of last date of receipt of application, if any, will be notified/uploaded in the said Website.

5. Attested copies of educational qualifications, experience and other certificates should be enclosed with the application in support of their claim against the requisite eligibility criteria. Candidates may be required to produce original certificates for verification at the time of interview/selection.

6. Incomplete applications and/or those received late and/or not accompanied by supporting certificate/documents, would be summarily rejected. **No correspondence in this regard would be entertained.**

7. On selection and appointment to the post, the officers are liable to serve anywhere in India.

8. Canvassing in any form will disqualify the candidate.

