

**Immediate**

**No. V(A)/20/03/Rectt./NTRO/2023-21546**  
Government of India  
National Technical Research Organisation  
Block-III, old JNU Campus, New Delhi-110067

Dated :28.08.2023

**Subject: Recruitment Notice for deputation to the grade of Section Officer in the Admin cadre in NTRO.**

A recruitment notice is enclosed herewith inviting applications for deputation to the following posts in this organisation:-

Sr. No.	Name of the post	Number of vacancies*
(i)	Section Officer (Level-8 of the Pay Matrix)	07
<b>*Number of vacancies may increase or decrease</b>		

2. It is requested that the above mentioned recruitment notice may please be widely circulated. The applications duly filled by willing and eligible officials in prescribed proforma, that is, for Section Officer (Annexure-I) & duly completed Certification by the Employer/Cadre Controlling Authority (Annexure-II) be forwarded through proper channel along with attested photocopies of ACRs/APARs for the last 05 years so as to reach on the following address by 15.10.2023:

Assistant Director(R)  
National Technical Research Organization  
Block-III, old JNU Campus, New Delhi-110067

3. It is stated that incomplete applications and/or those received late and/or not accompanied by supporting certificates/documents, in support of qualification and experience claimed by the candidates will not be processed for determining the eligibility of the candidates for the selection. No correspondence in this regard would be entertained.

4. Selected candidates are liable to serve anywhere in India.

5. The last date for receipt of applications is 15.10.2023. This recruitment notice has also been posted in the NTRO Website [ntro.gov.in](http://ntro.gov.in). The extension of last date of receipt of application, if any will be notified/uploaded in the said website.

Encl: As Above.

**Assistant Director(R)**

Distribution: As per the list enclosed



## Recruitment Notice Dated 28.08.2023

National Technical Research Organisation

Applications are invited from eligible officers Central Government or Defence Services for filling up the following post on ^deputation basis as per details given below:

Sr. No.	Name of the post	Number of vacancies*
(i)	Section Officer (Level-8 of the pay matrix)	07

^ The period of deputation shall be initially for 3 years which may be extended as per rules/relevant Government orders.

\* Number of vacancies may increase/decrease.

# In addition, Special Allowance @ 20% of Basic Pay and other allowances will be admissible in the revised pay scale under 7<sup>th</sup> CPC. However, no Deputation Duty Allowance will be paid.

2. The eligibility conditions for the aforementioned post are as under:-

Section Officer

Officers under the Central or Defence Services

(a) (i) Holding analogous post on regular basis;

or

(ii) having five years of regular service in Level-7 of the pay matrix;

and

(b) possessing three years experience in dealing with administration and Establishment matters in the Central Government Department.

Note-1: The Department Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment on promotion.

Note 2: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years.

Note 3: The Maximum age limit for appointment on deputation shall be not exceeding fifty-six as on the closing date of the receipt of the application.

3. How to apply – The applications duly filled by willing and eligible officials in prescribed proforma, that is, for Section officer (Annexure-I) & duly completed Certification by the Employer/Cadre Controlling Authority (Annexure-II) be forwarded through proper channel along with attested photocopies of ACRs/APARs for the last

05 years so as to reach on the following address by 15.10.2023 from the date of recruitment notice:

Assistant Director(R)  
National Technical Research Organization  
Block-III, old JNU Campus, New Delhi-110067

4. This recruitment notice is also uploaded in the website ntro.gov.in. the extension for last date of receipt of application, if any, will be notified/uploaded in the said website.
5. Attested copies of educational qualifications, experience and other certificates should be enclosed with application in support of their claim against the requisite eligibility criteria. Candidates are required to produce original certificate for verification at the time of interview/selection.
6. The incomplete applications and/or those received late and/or not accompanied by supporting certificates/documents, would be summarily rejected. No Correspondence in this regard would be entertained.
7. On selection, the officers appointed are liable to serve anywhere in India, including service on sea platform.
8. Canvassing in any form will disqualify the candidate.

*Jeevesh*