



HRAQ/CONT-EX-B/23-84 dated 12/07/2023

1.0 Oil India Limited (OIL), a Navratna Public Sector Undertaking is the second largest national upstream Oil & Gas Company with pan India presence and global footprint. Oil India Limited intends to engage 1(one) Consultant (Land) at Pipeline Headquarters (PHQ) OIL, Guwahati on consolidated honorarium for a period of 06 (six) months, extendable by 03 (three) tenures of 06 (six) months each up to a maximum period of 02 (two) years depending upon requirement of the Company. Applications are invited from interested and eligible candidates for engagement as Consultant (Land) in OIL.

2.0 Job Description/Responsibilities:

- a) To coordinate day-to-day activities of Land Section, Pipeline Services.
- b) To visit and liaise with Government officials for land matters.
- c) To deal with legal cases pertaining to Land Section, Pipeline Services.

NB: The above list is only indicative and not exhaustive.

3.0 Eligibility:

- a) Must possess Bachelor's Degree in Law (LLB) of minimum 03 years' duration.
- b) Must have retired at least from the post of Chief Manager (Grade E) or equivalent post from OIL or any other PSU under MoP&NG.
- c) Must have minimum 30 years of experience in handling land/ estate matters.
- d) Must have knowledge on The Land Acquisition Act (1894/2013), The Forest (Conservation) Act-1980, The Assam Public Premises (Eviction of Unauthorized Occupants) Act-1971, The Assam Land and Revenue Regulations-1886, The Registration Act-1908, The Transfer of Property Act-1882.
- e) Must have knowledge in policy, applicable laws and regulatory scenario of the Indian Oil & Gas Sector and understanding of oil and natural gas value chain and land matters, along with strong analytical and presentation skills is desirable.
- f) The age of the applicant should not be more than 65 years as on the last date of receipt of application i.e. 11/08/2023.

4.0 Period of Contract: 06(six) months, extendable by 03 (three) tenures of 06(six) months each up to a maximum period of 02 (two) years depending upon requirement of the Company.

5.0 Place of Posting: Pipeline Headquarters, Guwahati

6.0 Honorarium and Facilities:

- a) Consolidated Honorarium of Rs. 60,000/- per month. Other taxes are to be borne by the individual. Income tax, as applicable, will be deducted.
- b) Local conveyance @Rs.6,000/- per month will be paid.
- c) Mobile & Landline telephone reimbursement for due discharge of official responsibilities subject to a maximum of Rs.1,750/- per month or actual, whichever is lower.
- d) Travel/Boarding and Lodging during all official tours outside the place of posting would be extended as per entitlement of the grade last held.
- e) Incidentals of Rs. 250/- per day for the actual number of days worked for OIL outside the place of posting.
- f) Paid leave of 20(twenty) days for 01(one) year engagement i.e. 10 (ten) days for a period of 06 (six)

months.

g) Normal Company holidays of OIL will be applicable.

h) Incumbent would work in line with regular executives of the Company.

- 7.0** **Selection Procedure:** Selection will be based on personal interaction by a Selection Committee.
- 8.0** Please note that no TA/DA will be paid. Further, no reimbursement shall be provided for joining.
- 9.0** Accommodation will have to be arranged by the selected candidate.
- 10.0** Interested and eligible candidates may send their duly filled in application form (in prescribed format along with requisite documents) at email id **recruitment.phq@oilindia.in** on or before **23:59** hours of **11/08/2023**.
- 11.0** The shortlisted candidates will be informed about the scheduled date and time of Personal Interaction through e-mail. As such, the candidates are advised to mention a valid e-mail ID and a valid mobile phone number.
- 12.0** Online application received after **23:59** hours of **11/08/2023** will be rejected. Applications submitted without supporting documents for proof of date of birth, educational qualification and relevant experience will be rejected.
