

	OIL AND NATURAL GAS CORPORATION LIMITED Office of Head Well Services, O.T. Complex, BG Road, Sivasagar, Assam - 785640
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Advertisement No. ASSAM/WS/CONSLT-2026-27

ONGC Assam Asset invites qualified & experienced retired ONGC personnel from Production and Drilling disciplines to appear for Associate & Junior Consultants to be posted as competent persons in round the clock shifts on charter hired and O&M operated Work over Rigs in Well Services on contractual basis for a period of two years as per following details:

I. Details :

Sl.	Post	Vacancies	Required Experience/ Age limit	Monthly Remuneration / Emoluments
1	Associate Consultant	15	Experience: Retired ONGC persons with at least 10 years of experience in Work Over/Drilling operations. Age limit: Within 63 years (as on 12.11.2026).	For Associate Consultant (E4/E5) & E6 (if required): Total remuneration Rs. 66,000/- pm. (all inclusive) + Rs. 2000/- (Maximum) for Communication facilities.
2	Junior Consultant	5	(In case of non-availability of sufficient candidates of E3-E5 level, retired ONGC Employees of E6 level may also be considered for engagement with capping of remuneration at E5 level based on their explicit consent).	For Junior Consultant (up to E3): Total remuneration Rs. 40,000/- pm. (all inclusive) + Rs. 2000/- (Maximum) for Communication facilities.

Notes:

- ONGC reserves the right to vary the above number of positions depending on availability of sufficient number of applicants for posts in each category (Associate Consultant and Junior Consultant).
- Above compensation package is inclusive of service tax, which is to be borne by the Individual.

II. Application in the attached format may be sent to the following email address:

assam_hws@ongc.co.in

III. Last date of receipt of application: 12.11.2026 (Thursday) at 16:30 hrs.

IV. Written test and interview shall be held at designated ONGC office in Sivasagar, Assam. The exact dates and venue shall be suitably intimated to shortlisted candidates in due course of time through emails only. Candidates to note that they have to make their own arrangements for attending the written test and the interview and no TA/DA shall be reimbursed by ONGC.

V. Period of Engagement: The engagement shall be purely on contract basis for a period of 02 (two) years (initially for one year and additional one year subject to satisfactory performance of the candidate in the first year and existence of requirement). Engagement on contract will be subject to medical fitness by ONGC Medical Authority.

VI. Other Terms and conditions of the engagement:

- i) He/She will not be eligible for any other Benefits/Allowance/ Facilities/Incentives etc. as admissible to regular/tenure employee of the Corporation.
- ii) Engaged personnel shall be required to work in any Charter hired/O&M operated Work Over Rigs operating in Assam Asset as Competent person in Round the Clock shift duty in 12 hours duty pattern. However, in case of exigency, he/she shall work for extended hours/holidays to complete the work without any additional payment. Duty pattern may also change at the discretion of the management.
- iii) He/She shall be eligible for one day paid leave (which will be equivalent to 2 days for junior/associate consultants posted as competent person due to on/off nature of duty) for every completed month of duty. The leave shall be calculated on pro-rata basis and would lapse upon completion of tenure. No encashment of leave shall be allowed.
- iv) ONGC shall have the right to cancel the engagement at any time without assigning any reason thereof. However, in the normal course, engagement may be terminated from either side, without assigning any reason, by giving one month's notice.
- v) The engaged personnel will not have any financial power.
- vi) The engaged personnel will have to make his/ her own arrangements of stay in Assam Asset.
- vii) An annual increment of 5% on the monthly honorarium part only of the remuneration package be given if the tenure of the incumbent is extended on completion of one year to second year subject to satisfactory performance in the first year.
- viii) He/She will have no right to claim for regular employment in ONGC later, by virtue of this contractual engagement.
- ix) The selected candidate will have to sign an agreement/contract with ONGC for the prospective period.
- x) Terms and conditions of this engagement shall be subject to change(s) from time to time based on Company's latest policy. In case of any conflict, guidelines published by the company through different circulars / office orders or through its official portal shall be considered as binding.
- xi) 80% of the monthly honorarium along with the reimbursement towards phone charges would be paid on monthly basis. The remaining amount of 20% of the monthly honorarium shall be paid after assessment of the performance at the end of the engagement period and on completion of assigned tasks.
- xii) In case of absenteeism, deduction @ (Monthly Honorarium payable /Days of respective month) per day for the entire period of absence shall be applicable from the monthly payment due to him.

VII. Roles and responsibilities during duty/tenure:

Junior Consultants and Associate Consultants to be posted as competent persons (from Production and Drilling discipline)

The Junior Consultant/ Associate Consultant shall be responsible for complete supervision of all activities associated with Work Over operation in round the clock (RTC) shift pattern such as:

- a. Adequate inspection of the installation and the equipment thereof;
- b. A thorough supervision of all operations at the installation;
- c. The installation, running and maintenance, in safe working order, of all machinery in the mine;
- d. To enforce requirements of Oil Mines Regulations, Compliance of Standard Operating Procedures (SOPs), Statutory guidelines and Mines Act.
- e. Regular update of QHSE documentation.
- f. Site inspection and supervision of site preparation, rig deployment at site, smooth execution of work over operations in co-ordination with Installation Manager and other departments, preparation of pipe tally and completion report etc..
- g. Any other responsibilities required as per DGMS and other statutory authorities.
- h. Maintaining daily activity report and submit the same to Installation Manager/DIC.
