

Annexure-I**FORMAT OF APPLICATION**

Copy of the recent
Passport size
photograph to be
pasted here

1	Name in Full (IN BLOCK LETTERS)	
2	Post Applied For (Separate applications are to be sent for different posts)	
3	Date of Birth (DD/MM/YYYY)	
4	Date of superannuation (DD/MM/YYYY)	
5	Service to which you belong	
6	Status of your present employer (Pl. specify whether Central Govt./State Govt./Autonomous body)	
7	Initial date of appointment in Govt. service	
8	Officer address with Telephone No.	
9	Residence Address with Telephone No.	
10	Present post held, along with Pay Level and present Basic Pay/Pay Scale/ Pay Band and Grade Pay of the post held	

11. Educational Qualification (Matriculation onwards) *:

S.No.	Exam Passed	Name of University/ Institute/Board	Year of Passing	Duration of Course	Subjects	Percentage of Marks (Pl. mention Distinction, if any)

12. Professional/ Technical Qualification *:

S.No.	Exam Passed	Name of University/ Institute/Board	Year of Passing	Duration of Course	Subjects	Percentage of Marks (Pl. mention Distinction, if any)

13. Details of employment in chronological order*:

S. No.	Name of Office/ Instt./ Organization	Post Held (Designation)	Period of service		Nature of Appointment (Regular/ Ad-hoc/Deputation)	Scale of Pay i.e. Pay Level /Pay Band and Grade Pay #	Nature of Duties
			From	To			

14. Details of experience in chronological order, if any, of handling investigation/ 'enforcement' of any economic/ regulatory law dealing with regulation/ investigation and experience in Competition Law/ Matters (Mention the name of the Economic Laws etc. & specify number of years of such experience):

15	Nature of present employment i.e., Permanent/ Ad-hoc/ Temporary)	
16	In case the present employments held on deputation, please state: a) The date of initial appointment. b) Period of appointment with address c) Name of the parent office/organization.	
17	Details of training undergone:	
18	Details of proficiency in computer:	
19	Any other information, applicant wants to furnish:	
20	Please state briefly how you find yourself best suitable for the post applied for. Further may illustrate your key experience roles/profiles so far.	

Applicants not holding the post in the Pay Matrix Pay scales/ Pay Band & Grade Pay pertaining to Central Government should indicate the equivalence of their pay scale vis-à-vis the Central Government's pay scales and also furnish supporting documents in this regard.

* Wherever needed, enclose a separate sheet duly authenticated by self-signature in the relevant format.

Acknowledgement:

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me through proper channel will also be assessed by the Selection Committee at the time of selection for the post. I accept that the terms and conditions of my deputation will be governed by PNGRB (salary, allowances and other conditions of service of Officers and employees) Rules, 2020. It is also certified that the information furnished above is correct and true to the best of my knowledge. In the event of my selection, I shall abide by the terms and conditions of services in toto.

Place: -

Signature:

Date: -

Name:

Annexure-II

(Certificate to be furnished by the Employer/ Head of office/ Forwarding authority)

Certified that the information/ details provided in the attached applications by the applicant are true and corrected as per the facts available on records. He/she possesses educational/professional qualification and experience as mentioned in vacancy circular. If selected, he/she will be relieved immediately.

2. It is also certified: -

- i. That there is no vigilance/ disciplinary case or criminal case pending or contemplated against Shri/Smt./ Ms.-----
- ii. That his/her integrity is certified.
- iii. That his/ her CR/ APAR dossier in original is enclosed/ photocopies of the ACRs/APAR for the last five years duly attested by an officer of the rank of Under Secretary to the Govt. of India or above, are enclosed.
- iv. That no major/ minor penalty has been imposed on him/ her during that last ten years or A list of major/ minor penalties on him/her during those the last ten years is enclosed (as the case may be).
- v. That the cadre controlling authority has no objection to the consideration of the application for the post mentioned in this advertisement.

Signature: _____

Name: _____

Designation: _____

Telephone No.: _____

Office Seal:

List of enclosures:

- 1.
- 2.

**To,
Joint Adviser (Administration)
Petroleum and Natural Gas Regulatory Board
1st Floor, World Trade Centre, Babar Road,
New Delhi-110001**