

**RAILTEL CORPORATION OF INDIA LIMITED****(A Government of India Undertaking under Ministry of Railways)**Regd Office: 6<sup>th</sup> Floor, IIIrd Block, Delhi Technology Park, Shastri Park, Delhi-110053.Corporate Office: Plate-A, 6<sup>th</sup> Floor, Office Block-2, East Kidwai Nagar, New Delhi-110023.website: [www.railtelindia.com](http://www.railtelindia.com), CIN: U64202DL2000GOI107905

Vacancy notice no: RCIL-HART0PROJ(CORP)/1/2022-O/o AGM/Projects/CDG/NR/RCIL(CNo: 23985)  
Dated 01.11.2022

**WALK-IN-INTERVIEW : 16.11.2022****Reporting Time : 10.00 AM****NOTICE FOR RECRUITMENT OF TECHNICAL PERSONNEL ON CONTRACT BASIS FOR HSWAN  
PROJECT OF RAILTEL CORPORATION OF INDIA LTD.**

RailTel Corporation of India Limited is a Mini-Ratna (Category-I) Public Sector Undertaking under Government of India (hereinafter referred to as RCIL). It is one of the largest neutral telecom infrastructure providers of India with a strong footprint in diverse fields of OFC based SDH and IP networks, Tower Colocation, Retail Broadband (RailWire), Data Centre, Telepresence and many more, with a huge network of Optic Fiber Cable spread across the length and breadth of the country

We are looking for dynamic professionals for engagement in following positions (**on contract basis**), for which applications are invited from Indian citizens for **Walk-in Interview**:

**1. JOB POSITION/NUMBER OF VACANCIES/LOCATION:**

Post code	Job Position	CTC p.a. Rs. (in lakh)	No. of posts& category	Location
HS-1	Domain Expert Server (E-1 scale Rs.40000-140000)	10.36	01(UR)	Chandigarh
HS-2	Helpdesk Manager	4.35	01(UR)	Chandigarh
HS-3	NOC Manager	4.35	01(UR)	Chandigarh
HS-4	HR Executive	3.05	01(UR)	Chandigarh
HS-5	District Manager	3.24	24 (UR-12, SC-4, ST-2 & OBC(Non-Creamy Layer-6))	Any District in Haryana

Note:

- (i) RailTel Corporation reserves the right to alter the number of vacancies/ location or to withdraw the vacancy notice, depending on the project requirement.
- (ii) Only those OBCs belonging to non-creamy layer of OBCs, which are in central list of OBCs upto the date of walk-in interview are eligible for appointment on posts reserved for OBCs.
- (iii) The selections on the above posts are for Projects in Haryana/Chandigarh. No request from any candidate for his/her posting/transfer outside Chandigarh/Haryana will be entertained. However, RCIL reserves the right to utilize the services of any selected candidate at any place in India as per administrative exigencies.
- (iv) Applicants should note that notified post(s) may involve work of arduous nature and in shifts.

2. **TENURE OF CONTRACT:** The period of contract shall be **initially for two years** from the date of joining which may be extended further on mutual consent based on project requirement. However, the contract can be terminated at any point of time depending on requirement of the project and performance of the contractual employee, company or in administrative exigencies without assigning any reason by giving notice of one month or salary in lieu thereof.

3. **MINIMUM ESSENTIAL QUALIFICATIONS, EXPERIENCE& OTHER ELIGIBILITY CRITERIA:**

Please refer Annexure-I

Notes:

(i) Candidates having educational qualifications those prescribed in Annexure-I shall also be eligible to apply, but they should essentially possess any of the prescribed essential minimum qualifications in the specified branches.

(ii) All the mandatory educational/professional qualifications mentioned in Annexure-I should be from a recognized university/deemed university/autonomous institutes incorporated by an Act of Parliament or State Legislature in India or UGC Act or from Government approved/recognized institutions.

(iii) For computing the length of experience (wherever prescribed) the experience in Central/State Govt/PSUs/Private sector together shall be taken into consideration.

(iv) Experience gained after obtaining the minimum educational qualification prescribed for the post will be taken into consideration for ascertaining eligibility for the post. Any teaching



experience or any period spent as apprentice/ trainee/projects/summer placement/internship etc., which may be essential for obtaining the degree/diploma/certificate will not count towards experience for the purpose of recruitment.

4. **AGE:** Minimum age should be 21 years and maximum should not be more than 50 years as on the date of notification(Age relaxation to SC/ST/OBC as per Central Govt.rules)

5. **CRUCIAL DATE** for determining age eligibility and eligibility with reference to length of post-qualification experience and others : Applicants should be eligible and possess the requisite length of post-qualification experience and should meet other eligibility criteria as on the date of notification.

6. **SCHEME OF SELECTION:** Selection will be on the basis of Walk-in-Interviews of eligible candidates. Relevant documents of candidates and their eligibility will be scrutinized on the day of walk-in-interview. Ineligible candidates may be eliminated at the level of scrutiny of applications or at any stage of selection process. The decision of RCIL in this regard shall be final. Walk-in-interview will be held on 16.11.2022 at the following address:-

**RAILTEL CORPORATION OF INDIA LIMITED**  
**RAILEL MICROWAVE COMPLEX,**  
**RAILWAY TELEPHONE EXCHANGE, RAILWAY STATION**  
**CHANDIGARH-160002**  
**REPORTING TIME : 10.00 AM**

6.1 The applicants will have to bring the filled application form on the day of walk-in interview along with required self-attested copies and original documents ( As mentioned in application form attached as Annexure-II).

6.2 Candidate should submit the application for one post only. If candidate is willing to apply for more than one post as per his/her eligibility, he/she will have to apply for each category of post separately.

6.3 **VERIFICATION OF DOCUMENTS:** The candidate shall be required to produce original documents relating to date of birth, educational/ professional qualifications, experience, professional certifications, caste certificates etc. for verification and also submit self-attested photocopies thereof before he/she is allowed to appear for walk- in -interview. If the identity of the candidate is in doubt or he is not able to produce the requisite documents or there is mismatch of information in the documents or he/she is found ineligible for the post applied for or any other claim made in this application if found to be incorrect, he/she will not be allowed to appear in the interview and his/her candidature will be treated as cancelled.



**6.4 SC/ST/OBC (NON-CREAMY LAYER) CERTIFICATE:** Candidates belonging to SC/ST/OBC (Non-Creamy Layer) category should submit an attested copy of Caste/Tribe/community certificate issued by the competent authority at the time of walk-in-interview. The original certificate shall be produced for verification at the time of walk-in-interview. Proforma of castes/categories is available on RCIL's website under the link 'career'. Position of castes/categories entitled for reservation of posts as on the date of notification shall be applicable.

**7. SERVICE AGREEMENT:** The selected candidates will have to execute a service agreement, for an amount equal to three months' **emoluments (Basic Pay & Dearness Allowance)** to serve RCIL for a period of two years (period of contract). In the event of one's failure to serve RCIL for the bond period, he/she will be required to deposit the service agreement amount forthwith.

**8. RESIGNATION:** At least three months' advance notice shall be required before seeking resignation from RCIL. The notice period shall not absolve the selected candidate of the service agreement liability mentioned in para-7 above.

**9. MEDICAL STANDARDS:** After empanelment, candidates will have to pass the requisite medical standards conducted by medical authority appointed by RailTel Corporation of India to ensure that candidates are medically fit to carry out duties connected with the post. Candidates who fail to meet the medical standards will not be allowed appointments.. Medical examination will be held at place(s) to be decided by management.

**10. OTHER INSTRUCTIONS:**

a) Candidates currently serving in Govt./Quasi Govt. offices/Public Sector Undertakings on regular basis are required to seek prior permission from their employers to apply for notified vacancies and shall have to submit "No Objection Certificate" from their employer at the time of walk-in-interview, failing which they shall not be allowed to appear in interviews and their candidatures shall be treated as cancelled.

b) On final selection for contractual appointment in RCIL, such a candidate, who has been working in Govt./PSU/private entity in any capacity, should produce the document conveying the acceptance of his/her resignation from service of his/her last employer. In the absence of such document, he/she shall not be allowed to join RCIL's service.

c) In case any ineligible candidate has been allowed for interview and/or allowed to join the RailTel, his/her candidature will automatically be treated as cancelled at any stage of this recruitment/contractual service in RCIL on grounds of his/her ineligibility. Therefore, before appearing in interview the candidate must ensure that he/she fulfills all the eligibility criteria as



laid down in this vacancy notice. His/her candidature will be purely provisional subject to his/her eligibility and other verifications before or after his/her contractual appointment in RCIL.

d) The decision of RCIL about the mode of selection/scheme of examination, number of vacancies, reservation of posts, eligibility conditions, shortlisting of candidates for interview /appointment etc. shall be final and binding. No correspondence will be entertained in this regard.

e) Applicants should note that contractual appointment on any of the posts will not confer any lien and/or right on selected candidates for regularization of his/her services in RCIL Corporation or grant of any other benefit / compensation allowed to regular employees of RCIL.

f) Applicants are required to have valid e-mail ID and mobile number.

g) The responsibility to establish eligibility for the post applied for with reference to all the prescribed eligibility conditions rests with the applicant.

h) Canvassing in any form will disqualify a candidate.

#### **11. ACTION AGAINST MISCONDUCT:**

i) Candidates are advised in their own interest that they should not furnish any documents/information that are false, tampered, fabricated and they should not suppress any material information while filling up the application.

ii) At any stage of recruitment or later, if a candidate is or has been found guilty of any misconduct such as:

- a) Using unfair means during the selection process; or
- b) Impersonating or procuring impersonation by any person; or
- c) Resorting to any irregular means in connection with his/her candidature during selection process; or
- d) Using undue influence for his/her candidature by any means; or
- e) Submitting of false certificates/ documents /information or suppressing any information at any stage; or
- f) Giving wrong information regarding his/her category (SC/ST/OBC-NCL etc.) while appearing in the selection process or thereafter; or

He/she, in addition to rendering himself/herself liable to legal/criminal prosecution, will also become liable to be :

- a) Disqualified from the selection process and /or
- b) Debarred either permanently or for a specified period from any examination/recruitment and /or

- c) Termination from service, if the act of misconduct comes to notice after his/her appointment to the service of RailTel.

**12. TRAVELLING EXPENSES:** No traveling expenses will be paid to the candidates for appearing in walk-in-interview. The candidate may be required to stay at their own expenses to stay for more than one day depending upon number of candidates appearing in walk-in-interview.

**13.** The process of recruitment does not involve any correspondence by RCIL with candidate at any stage regarding deficiency in application/documents etc. It shall be responsibility of the candidate to satisfy himself/herself as to his/her fulfilling the eligibility criteria, and also to furnish correct, complete and desired information/documents etc.

**14.** After submitting the application, any request for change in address will not be entertained.

**15.** The decision of RCIL in all aspects pertaining to the applicants candidature, its acceptance or rejection, conduct of interview and at all consequent stages culminating in selection or otherwise of any candidate shall be final and binding on all concerned. RCIL reserves its right to alter/modify any condition laid down in this vacancy notice or any backend process for conduct of selection during its various stages as warranted by an unforeseen circumstances arising during the course of this process or as deemed necessary by RailTel Corporation at any stage.

**16.** The legal jurisdiction will be New Delhi in case of any cause.

**17.** RailTel Corporation will not be responsible for any inadvertent errors of any sort in this vacancy notice and reserves right to correct such errors.

**18. INFORMATION ON WEBSITE ONLY:** Any corrigendum to this notice/further information/details regarding applications or applicants/any other information regarding schedule of interviews/notices/results/panels shall be posted only on the official website of RailTel Corporation of India Limited ([www.railtelindia.com](http://www.railtelindia.com)). No publication in any other media will be made. Therefore, the candidates are advised to keep updating themselves by checking the official website or RailTel Corporation frequently. They should check 'careers' section on RailTel's website before proceeding for walk-in-interview etc., as the case may be, for last minute updates.

**19. INFORMATION UNDER RTI ACT:** Any Application under RTI act seeking any information will not be entertained till the completion of the entire recruitment process.



**WARNING** : Beware of touts / job racketeers trying to deceive by false promises of securing job in RCIL either through influence or by use of unfair and unethical means. RCIL has not authorised any person or any agency for any action on its behalf for interacting with candidates in relation to this recruitment. Candidates are advised to visit only the official website of RailTel Corporation ([www.railtelindia.com](http://www.railtelindia.com)) and beware of fake websites and social media contents put up by the unscrupulous elements.

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ANNEXURE-1

Post Code	Name of the post	Mandatory Qualification(s)	Mandatory Certifications	Mandatory Experience (No. of years)	Job Description/ Key Responsibilities
HS-01	Domain Expert Server	B.E.or B.Tech(Electronics &Communication or Information Technology or Computer Science ) or MCA	Certification in MCSA/RHEL/MCSE or equivalent certification	5 years post qualification in relevant area (job responsibilities)	<p>i) Remotely Administer and Maintain Microsoft/Linux Servers, Exchange/Postfix Servers, Domain controllers/LDAP, ADCs, File Servers, DNS/Bind, and DHCP, web servers (IIS)/Apache, Server/Client-side security management.</p> <p>ii) Manage server security (implementation and maintenance of security tools, user rights management, vulnerability assessment ,information and remote access security etc.)</p> <p>iii) Adhere to organizational processes and Information Security policies</p> <p>iv) Work on Virtualization using Hyper V ,VMware,KVM,RHEV etc.</p> <p>v) Installation, Configuring and troubleshooting Windows OS like Server 2003, Server 2008 etc. and UNIX-Like OS like Red Hat,Ubuntu,FreeBSD etc</p> <p>vi) Installation and configuration of Active Directory domain controllers, Exchange Servers,Outlook,MS Hotfixes,Patches using WSUS server,Directory replication etc</p> <p>vii) Remote deployment, Installation ,Monitoring and Troubleshooting of Anti-Virus(Symantec etc) on Servers and Workstations.</p> <p>Installation, configuration and troubleshooting Backups using Backup Software Like Arcserve Backup etc</p> <p>viii) Participating in formal Escalation whenever required to support escalation especially during crisis</p> <p>ix) Should be Willing to work in shifts in 24X7 NOC environment</p> <p>x) Working with Storage like Netapp,Hitachi,EMC etc.</p>



HS-02	Help Desk Manager	B.Tech / Diploma in Electronics & Communication/ Computer Science/ MCA/BCA/M.Sc. IT	CCNA	5 years post qualification in relevant area (job responsibilities)	<ol style="list-style-type: none"> <li>1. Handling the service desk for an state wide area network</li> <li>2. Verification of delivered technical solutions against previously approved architecture specifications and change requests.</li> <li>3. Provide domain expertise on networking issue solution on the ITIL framework</li> <li>4. Good understanding and work experience of working as Infrastructure Solutions architect</li> <li>5. Evaluates system specifications, input/output processes, and working</li> <li>6. Analyze all aspects of the existing infrastructure and recommends modifications that will enhance system reliability, availability, serviceability and scalability</li> <li>7. Work with teammates, clients and other teams to identify and address systems problems</li> <li>8. Provide in depth consultation to application teams on a variety of different applications</li> <li>9. Assist in defining standards, guidelines, best practices and metrics Participates in the development of business strategy.</li> <li>10. Develops and manages business plans to achieve objectives</li> </ol>
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HS-03	NOC Manager	B.Tech / Diploma in Electronics & Communication/ Computer Science/ MCA/BCA/M.Sc. IT	CCNA	5 years post qualification in relevant area (job responsibilities)	<p>1.The NOC Manager works closely among different NOC domains i.e Server, Network to ensure that the build O &amp; M related processes, guidelines, procedures, monitoring &amp; report for services are thoroughly determined at the highest standards.</p> <p>2. System Administration, Infrastructure Deployment and Management, and Documentation.</p> <p>3. knowledge of networking, security, and wide area network services.</p> <p>5 .He/she administers all aspects of the function including data gathering, determining dependencies, and identifying potential impact to other services as a part of technical assessments, asset tracking, maintenance planning, budgeting, and working closely with vendors.</p> <p>6.Develop and maintain useful documentation about systems, policies, and procedures in support of operations and certifications.</p> <p>7. Plan and coordinate major network maintenances with involvement from architects, engineers and operations teams.</p> <p>8. Inventory equipment and circuits periodically.</p> <p>9. Analyze and repair asset data consistency.</p> <p>10. Participate in all build and deployment of Network and Security solutions and ensures they are completed with exceptional quality</p> <p>11. Collaborate with internal and external teams to complete work in the most efficient manner.</p> <p>12. Organize workload with prioritization and leadership reporting in order to</p>
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HS-04	HR Executive	MBA HR	3 years post qualification in relevant area (job responsibilities)	<p>1. To assist the manager in the full spectrum of admin and human resource management and related functions;</p> <p>2. Assist in developing, implementing, maintaining and reviewing of company policies, rules and regulations in compliance with all applicable employment laws, statutes and regulations;</p> <p>3. Provide support for manpower planning, recruitment and selection process; Handling payroll including statutory deductions;</p> <p>4. Assist in the identification and analyses of staff training, development and career support needs;</p> <p>5. Assist to conduct orientation / Introduction for new employee;</p> <p>6. Assist to organize employee community &amp; recreational activities;</p> <p>7. Processes and handle documentation such as routine reports, insurance policies &amp; claims etc;</p> <p>8. Monitor the inventory, and maintenance of office stationary and machines(photocopier etc);</p> <p>9. Data entry, filing, photocopying, mailing of documents;</p> <p>10. Coordinate flight and hotel bookings; Maintain employee and general files;</p> <p>Assist in tendering process, sourcing out suppliers/facilities/services.</p>
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HS-05	District Manager	B.Tech / Diploma in Electronics & Communication/ Computer Science/IT/ MCA/BCA/M.Sc. IT	3 years post qualification in relevant area (job responsibilities)	<p>1. The District Manager will be required to support various components of State Wide Area Network (SWAN) NOC into multiple disciplines</p> <p>2. To have an understanding of SWAN components such as Core Switches, Core Routers, IPS, Firewall, NMS, VC Endpoints, MCU, Application Switch, Internet Routers, IP Switches, Load Balancer, EMS, BMS, Fire Suppression System, Ticketing tool.</p> <p>3. Provide hands-on support to various offices of district administration, Understand and Articulate responses and conduct closures done on tickets Exhibit, Monitor and Drive the Team towards excellence in Support, maintain onsite travel, Good Written and Oral communication skills, Job description Provide L1 to our clients, Connect, Understand and Articulate responses and get closures done on tickets.</p> <p>4. Install, perform integration and provide support to all desktop based and server supported technology.</p> <p>5. Coordinate with customers and perform troubleshoot to resolve all application issues and maintain relationships with vendors plus networking system.</p> <p>6. Maintain quality of services and perform preventative maintenance.</p> <p>7. Monitor and resolve and all customer trouble ticketing process as needs. Smooth conduct of day-to-day VC sessions in SWAN.</p> <p>8. Provide backup to NOC and manage operating field groups via up-gradation.</p> <p>9. Document specific statements for overhauling causes of networking issues and evaluate same.</p> <p>10. Any other ad-hoc administrative jobs assigned from time to time.</p>
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**Annexure-II**

**RAILTEL CORPORATION OF INDIA LIMITED**  
**(A Government of India Undertaking)**

Vacancy notice no: RCIL-HARTOPROJ(CORP)/1/2022-O/o AGM/Projects/CDG/NR/RCIL(CNo: 23985)  
Dated 01.11.2022

**NAME OF THE POST APPLIED FOR:** \_\_\_\_\_

(Must be indicated by applicant, without the name of the post, application will be rejected)

1.Name in full (IN BLOCK LETTERS). : \_\_\_\_\_

2.Father's Name : \_\_\_\_\_

3.Date of Birth (DD-MM-YYYY). : \_\_\_\_\_

4.Age as on( 01.11.2022) : .....year.....months..... days

5.Category(Gen/SC/ST/OBC-NCL) : \_\_\_\_\_

6.Religion : \_\_\_\_\_

7.Gender : \_\_\_\_\_

8.Marital Status: : \_\_\_\_\_

9.Nationality : \_\_\_\_\_

10. Correspondence Address : \_\_\_\_\_

(in BLOCK letters with PIN) \_\_\_\_\_

11. Contact Mob. Number : \_\_\_\_\_

12. E-Mail Addresses(indicate clearly): \_\_\_\_\_

13. **Qualifications:**(Give information about Technical qualifications only in descending chronological order),(May attach additional sheet, if required)

Exam Passed	Year of Passing	Name of Board/University	%age of Marks obtained

Paste a  
Latest **self**  
**attested** passport  
Size photograph in  
this space

14. Work Experience: (in descending chronological order) (may attach additional sheets, if required). Only the experience gained after obtaining the requisite degree will be taken into consideration. Internship, trainings etc will not be taken into consideration.

Post	Name & full address of Employer	Type of organization (Govt./PSU/ Pvt. )	Period of work experience			Nature of job/duties performed	Regular/ Outsource /Contract employee (specify)
			From	To	Total duration in Years, Months and days		

15. Details of Certifications:

(a) Name of the certification\_\_\_\_\_

(b) Date of Issue\_\_\_\_\_

Signature of Candidate

I declare that I have read the detailed vacancy notice and annexure thereto uploaded on RailTel's website very carefully. The information furnished above by me is true to the best of my knowledge and belief and that nothing material has been concealed. I understand that if it is found that I have concealed any information or have provided the wrong information, my candidature is liable to be cancelled / service is liable to be terminated forthwith without any notice.

Place:

Date:

Signature of Candidate



**Important: Documents to be mandatorily attached with application at the time of interview (One set of self attested copies along with Original Documents):**

- Self attested copy of Matriculation Certificate/Secondary School Examination Certificate(SSEC) or an equivalent educational certificate(for age proof).
- Self-attested copies of certificates and mark-sheets in support of the required technical qualification.
- Self-attested copies of certificates and mark-sheets in support of higher technical/professional qualifications, if any.
- Self-attested copies of certifications.
- Certificates in proof of experience, clearly indicating the length and field of experience.(If an experience certificate is not available in case of any previous employer, the copies of offer of appointment along with first and last pay-slips shall be acceptable to ascertain the length of experience under that employer) (Only the experience gained after obtaining the requisite degree will be taken into consideration. Internship, trainings etc. will not be taken into



consideration).

- (f) Self- attested copy of the appointment letter in support of appointment to the post in the organization/Company in which currently working alongwith valid Identity card and current pay slip issued by the company.
- (g) Self -attested caste certificate (In case applicant belongs to SC/ ST/ OBC (non-creamy layer).
- (h) Self-attested copy of Photo I.D. proof and address proof (Passport/Aadhar card/Driving License/PAN card/Voter I.Card) issued by Central/State Govt.
- (i) Four Copies of CV duly signed on each page,with signed photograph pasted thereon.

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