

RAJENDRA INSTITUTE OF MEDICAL SCIENCES, RANCHI

Advertisement No...1067.....Dated...02/04/2020

REQUIRED

Applications with complete bio-data are invited for filling up the under mentioned posts in different Departments of Dental Institute under Rajendra Institute of Medical Sciences, Ranchi, An Autonomous Institution under the Government of Jharkhand.

Name of the Department	Name of Posts	No. of Posts	Category
Administration	Principal	1	According to notification no. 4423 dated 05-08-2002; issued by Depart. Of Personnel, Administrative reform and Rajbhasha, Govt. of Jharkhand, these posts are not to be filled as reservation rule
	Secretary to Dean	1	
Conservative, Endodontics & Aesthetic Dentistry	Assistant Professor	1	
Total		3	

ELIGIBILITY CRITERIA :

- Principal:** MDS in any subject with 5 years teaching experience as Professor and total teaching experience of 17 years after MDS from recognised Dental institute/college.
- Assistant Professor :** MDS in concerned subject with 3 years teaching experience as Tutor/ Senior Resident in concerned subject.
- Secretary to Dean** –Degree from a recognized University, Skill test Norms: Dictation- 10 minutes@100WPM, Transcript- 40 Minutes English or 55 Minutes Hindi on a Computer, 05 years' experience as a Personal Assistant in a Govt. Medical/ Dental Institute.

EMOULMENTS (LIKELY TO BE REVISED AS PER 7th PAY)

Principal:

Pay-Scale: 75500-80000 + NPA as per Jharkhand Govt. notification no. 66(11) dated 01-03-2019

Assistant Professor

Pay-Scale: 15600-39100 GP 8000 + NPA as per Jharkhand Govt. notification no. 66(11) dated 01-03-2019

Secretary to Dean:

Pay-Scale: 9300-34800+GP 4200+other allowances (As per Jharkhand Government)

INSTRUCTION FOR THE CANDIDATES

- Complete application in prescribed Performa, with bio-data in all respects, signed by the candidate, should reach in the office of the Director, Rajendra Institute of Medical Sciences, Ranchi-834009 on/or before 30-04-2020 till 5.00PM by Registered/Speed Post only. After the due date and time (i.e. 30-04-2020 till 5.00PM) applications or any other documents shall not be accepted. The institute shall not be responsible for any postal delay.
- Candidates are requested to send scan copy in PDF format of their application on email address – recruitment@rimsranchi@gmail.com
- The envelope should be super-scribed with the post applied for.
- Separate applications should be sent, if the candidate is applying for more than one post in separate envelopes.
- The discipline/subject for which the application(s) is/are being submitted needs to be indicated clearly.
- Self attested photocopies of all certificate(s) all mark sheets (Undergraduate), attempt certificate in BDS, certificate of registration, postgraduate passing certificate, experience certificate along with two self attested passport-size-photographs, One photograph should be attached/pasted with the application form and the other photograph should be annexed to it.
- Incomplete application will not be considered.
- The period of probation will be two years from the date of their joining for all post.
- Employees of Government or Semi-government departments should apply through proper channel. However advance copy shall also be accepted provided proof of seeking No Objection Certificate from the employer, is annexed with the application.
- Publication in indexed journal of International/National/State level as per DCI are essential.
- The candidate must be a citizen of India.
- The post(s) is/are whole time and private practice of any kind will not be allowed.
- No TA/DA will be given to the candidate(s) if called for interview.
- Reservation roster as per Jharkhand Government Rules.
- Director, RIMS, Ranchi reserves the right to reject all or any application without assigning any reason.
- The candidate must enclose Application Fee : (i) for General, BC-I Rs. 1000/-(Rs. One Thousand Only) & for SC & ST candidates Rs. 250/-(Rs. Two Hundred Fifty Only), which is non refundable in any case payable by NEFT/RTGS in A/c no. 30041595075 of State Bank of India, RMCC, Bariatu, Ranchi (Jharkhand), IFS Code: SBIN001672. The Details of Receipt/proof of the online submission of application fee attached along with application form.
- Canvassing in any form and /or bringing in any influence will be treated as disqualification.

18. Maximum age limit:

- a. 50(Fifty) years for Principal, Assistant Professor relaxable for Government servant, SC/ST/Handicapped up to 5 Years; BC-I/BC-II up to 2Years, Female 3Years.
- b. 35(Thirty-Five) years for Secretary to Dean, relaxable for Government servant, SC/ST/ Handicapped up to 5 Years; BC-I/BC-II up to 2Years, Female 3Years.

19. The age and experience will be counted as on 30-06-2020.

20. The candidates are required to furnish the affidavit from Notary/Executive Magistrate regarding the status of recognition of the Department/Institute/College from the competent body(ies), where the Degrees/Experiences have been obtained.

21. The number of Vacancy may increase or decrease according to the situation of necessity.

22. Advertisement also available on website www.rimsranchi.org . Prescribe Application Format is as under: