

APPLICATION IN PRESCRIBED PROFORMA

Vacancy Notice and date	Vacancy Circular No. 24/20 (D) Dated: 11.05.2020
Post against which application has been submitted	General Manager (Civil)
Mode of appointment	Deputation/ Immediate absorption basis
Choice of station (wherever applicable)	Gurugram

PERSONAL DATA

1	Name	:	
2	Gender	:	
3	Service	:	
4	Department	:	
5	Category	:	
6	Date of Birth	:	
7	DITS (Date of entry into Time Scale)	:	
8	Present Pay Band with Grade Pay and basic pay as on date of application	:	
9	Present Designation & Railway	:	
10	Contact Details	:	
a.	Email ID	:	
b.	Telephone (O)	:	
c.	Telephone (R)	:	
d.	Mobile Number	:	

11. EDUCATIONAL QUALIFICATION

SN	Qualification/Degree	Year	Division	Institution/University, Place/Country

12. EXPERIENCE DETAILS

SN	Designation & Railway with place of posting	Grade (i.e. Gr. B/SS/JAG/SG/SAG)	From	To

13	Details of previous deputation / Foreign assignment	:	
14	Whether debarred from deputation? If yes, please furnish details	:	
15	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable	:	

I certify that the details furnished by me are true and I am eligible for the post as per the criteria laid down in the vacancy circular.

Name and Signature

Place

Date

Perks and Allowances for SAG/SG/JAG/SS and below level officer on deputation to RITES

SN	Perks/Allowance	Amount
1	Expert/Professional Allowance	15% Basic Pay for the level of JGM to GM 12% Basic Pay for Sr.DGM and below level
2	Medical Outdoor/indoor	The Railway Officer can opt for medical facilities under the Railways or the medical facilities admissible under RITES Rules. Medical facilities under RITES rules are: Rs. 1667/- PM / Rs. 20,000 per year plus Reimbursement upto 0.7 times of basic pay (Claim basis) or Rs.35,000/- whichever is more for prolonged illness and as per entitlement of Medclaim policy for Indoor Medical treatment
3	Reimbursement of charges in lieu of TADK	Rs.11,700/- PM for GM/AGM
4	Reimbursement of furnishing items on submission of bills	Rs.70,000/- PA for GM Rs.50,000/- PA for DGM to AGM Rs.30,000/- PA for below DGM
5	Entertainment Allowance	Rs.5000/- PM for GM Rs.3000/- PM for AGM Rs.1500/- PM for JGM
6	Reimbursement on purchase of Mobile phone	<u>Cost of cell phone handset (once in every 3 years)</u>
7	Brief Case	Once in 03 years
8	Newspaper Allowance	As per entitlement
9	Reimbursement/Membership	<i>One membership for national and one international professional body upto an amount of:</i> Rs.20,000/- PA for JGM to GM Rs.15,000/- PA for Sr.DGM & below
10	Birthday gift/Diwali gift/Annual day gift	As per Company policy