

No: PERS/9/6/Depu/IRSE/2020  
Dt: 11.05.2020

Vacancy circular No.24/20 (D)

1. महाप्रबंधक (का), सभी क्षेत्रीय रेलें एवं उत्पादन इकाईयां, आरडीएसओ
2. अध्यक्ष एवं प्रबंधनिदेशक, सभी रेलवे एवं अन्य मंत्रालयों के उपक्रम

प्रियमहोदय,

**विषय:- राइट्स में प्रतिनियुक्ति / तुरंत आमेलन आधार पर महाप्रबंधक (सिविल) /General Manager (Civil) पद भरे जाने के संबंध में.**


राइट्स में महाप्रबंधक(सिविल) / General Manager (Civil) पद प्रतिनियुक्ति/ तुरंत आमेलन आधार पर भरे जाने के लिए 03 Nos. SAG/NF-SAG/SG, IRSE अधिकारियों की आवश्यकता है। उपर्युक्त पद के लिए कार्य (जॉब) विवरण/तैनाती का स्थान अनुलग्नक-1 के रूप में संलग्न निर्धारित प्रोफार्मा में दिया गया है।

अनुरोध है कि उपरोक्त पद के लिए रिक्ति नोटिस को अपनी रेल/संस्था में परिपत्रित करवाया जाए तथा उपयुक्त एवं इच्छुक अधिकारियों की संस्तुति जल्द से जल्द, लेकिन इस पत्र की तारीख से 30 दिनों के भीतर, इस कार्यालय में भेज दी जाए.

अनुरोध है कि इस रिक्ति नोटिस को अपनी रेल/संस्था की वेबसाइट पर भी अपलोड करवा दिया जाए तथा इस का समुचित प्रचार किया जाए.

धन्यवाद,

आपका,



(देश राज)

सहायक प्रबंधक (मा.स.)

प्रतिलिपि:-

महाप्रबंधक/आईटी – कैरियर सेक्शन में राइट्स की वेबसाइट पर अपलोड के लिए संलग्न.

1.	संगठन/Organization	राइट्स/RITES
2.	पद का नाम/Nomenclature of the post	General Manager (Civil)
3.	रिक्तियों की सं. / No. of vacancies	03 No. –SAG/NFSAG/SG officer with 18 years Group 'A' service.
4.	स्थान और कार्यकाल. Location and tenure	<b>गुड़गाँव</b> प्रतिनियुक्ति की सामान्य अवधि 5 साल/ Thenormal tenure of deputation shall be 5 years.  In case of deputation, the employee is entitled parent pay plus deputation allowance and other allowances as admissible.  In case of immediate absorption the officials shall be inducted in IDA pay scale of Rs.120000-280000.
5.	पद के वेतन का वेतनमान. Scale of Pay of the post.	(7 <sup>th</sup> CPC Matrix level- 14& 13)
6.	क्या प्रस्ताव/सूचना पहली बार भेजा जा रहा है /भेजी जा रही है. Whether the proposal/reference is being made for the first time	हाँ/ Yes
7.	यदि नहीं तो पिछले संदर्भ संख्या और विवरण जिसमें उसके निष्कर्ष का भी उल्लेख करें, यदि कोई हो/If not previous reference No. and the details duly indicating the outcome thereof, if any.	--
8.	अपेक्षित आयु, विषय (डिसिप्लिन)आदि सहित विस्तरत कार्य विवरण Detailed job description indicating age requirement discipline etc.	IRSE officer with experience of construction or maintenance of Railway Civil Engineering projects/ Open line. Officers having experience of new line/Doubling/Gauge conversion/ 3rd line shall be preferred. Minimum 3 years experience in construction is required,  He / She should not be more than 58 years of age.
9.	आवेदन का तरीका/Mode of application	1. Applicants are required to apply online in the registration format available in the Career Section of RITES website, <a href="http://www.rites.com">http://www.rites.com</a> . While submitting the online application; the system would generate 'Registration No.' on top of online form filled up by the candidate. A copy of this online application form containing the registration number is to be printed, signed and attached with the detailed CV and forwarded through the Cadre Controlling/Zonal Railway. 2. Applications are to be sent through respective administrative officer (HQ/Board) indicating No Objection, Vigilance/DAR clearance and ACRs for the past 05 years. The applicants are also required to send their CV in the prescribed format (Annexure II) along with the applications.

10.	Whether the company /organization has been exempted from the rule of permanent absorption and if so, the date upto which the exemption is valid	The Ministry of Railways has conveyed their approval for continuance of Railway Officers on deputation on exemption from the rule of immediate absorption to RITES for a period of three years w.e.f. 31.08.2017 vide their letter No. 2008/PL/45/4, dated 09.08.2017.
11.	Wherever name of a certain officer is recommended by the company. His written willingness should be enclosed.	For circulation
12.	RITES will be providing Company/Leased Accommodation as per entitlement to the officer who joins RITES on deputation.	
13.	चयन का तरीका /Mode of selection	Applications will be scrutinized on the basis of the following parameters on a 100 point scale: 1. Educational Qualification, evaluation of CV, length of service (25 marks) 2. Previous Work Experience and Domain Knowledge (25 marks) 3. APRs, D&AR and Vigilance record (25 marks) 4. Potential/Overall Suitability of the candidate to requirements(25 marks)
14.	पर्क्स एवं सुविधाएं /Perks and facilities	अनुलग्नक-III के अनुसार पर्क्स एवं सुविधाएं. Perks and facilities as per Annexure III

*11-5-20*

(देश राज)

सहायक प्रबंधक (मा.स.)

APPLICATION IN PRESCRIBED PROFORMA

Vacancy Notice and date	Vacancy Circular No. 24/20 (D) Dated: 11.05.2020
Post against which application has been submitted	General Manager (Civil)
Mode of appointment	Deputation/ Immediate absorption basis
Choice of station (wherever applicable)	Gurugram

## PERSONAL DATA

1	Name	:	
2	Gender	:	
3	Service	:	
4	Department	:	
5	Category	:	
6	Date of Birth	:	
7	DITS (Date of entry into Time Scale)	:	
8	Present Pay Band with Grade Pay and basic pay as on date of application	:	
9	Present Designation & Railway	:	
10	Contact Details	:	
a.	Email ID	:	
b.	Telephone (O)	:	
c.	Telephone (R)	:	
d.	Mobile Number	:	

## 11. EDUCATIONAL QUALIFICATION

SN	Qualification/Degree	Year	Division	Institution/University, Place/Country

## 12. EXPERIENCE DETAILS

SN	Designation & Railway with place of posting	Grade (i.e. Gr. B/SS/JAG/SG/SAG)	From	To

13	Details of previous deputation / Foreign assignment	:	
14	Whether debarred from deputation? If yes, please furnish details	:	
15	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable	:	

I certify that the details furnished by me are true and I am eligible for the post as per the criteria laid down in the vacancy circular.

Name and Signature

Place

Date

**Perks and Allowances for SAG/SG/JAG/SS and below level officer on deputation to RITES**

<b>SN</b>	<b>Perks/Allowance</b>	<b>Amount</b>
1	Expert/Professional Allowance	15% Basic Pay for the level of JGM to GM 12% Basic Pay for Sr.DGM and below level
2	Medical Outdoor/indoor	The Railway Officer can opt for medical facilities under the Railways or the medical facilities admissible under RITES Rules. Medical facilities under RITES rules are:  Rs. 1667/- PM / Rs. 20,000 per year plus Reimbursement upto 0.7 times of basic pay (Claim basis) or Rs.35,000/- whichever is more for prolonged illness and as per entitlement of Medclaim policy for Indoor Medical treatment
3	Reimbursement of charges in lieu of TADK	Rs.11,700/- PM for GM/AGM
4	Reimbursement of furnishing items on submission of bills	Rs.70,000/- PA for GM Rs.50,000/- PA for DGM to AGM Rs.30,000/- PA for below DGM
5	Entertainment Allowance	Rs.5000/- PM for GM Rs.3000/- PM for AGM Rs.1500/- PM for JGM
6	Reimbursement on purchase of Mobile phone	<b><u>Cost of cell phone handset (once in every 3 years)</u></b>
7	Brief Case	Once in 03 years
8	Newspaper Allowance	As per entitlement
9	Reimbursement/Membership	<i>One membership for national and one international professional body upto an amount of:</i> Rs.20,000/- PA for JGM to GM Rs.15,000/- PA for Sr.DGM & below
10	Birthday gift/Diwali gift/Annual day gift	As per Company policy