



राइट्स लिमिटेड
(भारत सरकार का प्रतिष्ठान)
RITES LIMITED
(Schedule 'A' Enterprise of Govt. of India)

No: PERS/9/6/Depu/T&E/2020

Vacancy circular No.22/20 (D)

Dt: 11.05.2020

महाप्रबंधक(का),
सभी क्षेत्रीय रेलें एवं उत्पादन इकाईयां, आरडीएसओ

प्रिय महोदय,

विषय:- गुडगाँव में प्रतिनियुक्ति आधार पर महाप्रबंधक(ट्रेफिक)/ अपर महाप्रबंधक(ट्रेफिक)/ उप महाप्रबंधक(ट्रेफिक) - General Manager(Traffic)/ Additional General Manager(Traffic)/ Dy. General Manager(Traffic) के पद भरे जाने के संबंध में.

राइट्स गुडगाँव में प्रतिनियुक्ति आधार पर निम्नलिखित पद भरे जाने के लिए कार्य जॉब विवरण अनुलग्नक-1 के रूप में संलग्न निर्धारित प्रोफार्मा में दिया गया है।

1. 02 पद - एसएजी/एनएफएसएजी/एसजी (आईआरटीएस) अधिकारी - महाप्रबंधक(ट्रेफिक) पद के लिये।
2. 01 पद - एसजी अधिकारी - अपर महाप्रबंधक(ट्रेफिक) पद के लिये।
3. 02 पद - सीनियर स्केल अधिकारी - उप. महाप्रबंधक(ट्रेफिक) पद के लिये।

अनुरोध है कि प्रतिनियुक्ति आधार पर उपरोक्त पदों के लिए रिक्ति नोटिस को अपनी रेल में परिपत्रित करवाया जाए तथा राइट्स में प्रतिनियुक्ति के लिए इच्छुक अधिकारियों की संसृति जल्द से जल्द, लेकिन इस पत्र की तारीख से 15 दिनों के भीतर इस कार्यालय में भेज दी जाए।

अनुरोध है कि इस रिक्ति नोटिस को अपनी रेल की वेबसाइट पर भी अपलोड करवा दिया जाए तथा इसका समुचित प्रचार किया जाए।

धन्यवाद,

आपका,

(गौरव पुरी)

वरिष्ठ उप महाप्रबंधक (मा.स.)


प्रतिलिपि:-

महाप्रबंधक/आईटी - कैरियर सेक्शन में राइट्स की वेबसाइट पर अपलोड के लिए सलग्न.

अनुलग्नक-I Annexure I

1.	संगठन/Organization	राइट्स/RITES
2.	पद का नाम/Nomenclature of the post	General Manager (Traffic) Additional General Manager (Traffic) Dy. General Manager (Traffic)
3.	रिक्तियों की सं. / No. of vacancies	02 No. –SAG/NFSAG/SG officer with 18 years Group 'A' service for the post of General Manager. 01 No. – SG officer for the post of Addl. GM. 02 No. – Sr. Scale officers for the post of Dy.GM.
4.	स्थान और कार्यकाल. Location and tenure	गुड़गाँव प्रतिनियुक्ति की सामान्य अवधि 5 साल/ The normal tenure of deputation shall be 5 years.
5.	पद के वेतन का वेतनमान. Scale of Pay of the post.	(7 th CPC Matrix level- 14 & 13) – for GM. (7 th CPC Matrix level- 13) – for Addl.GM. (7 th CPC Matrix level- 11) – for Dy.GM. As per Rly. Board guidelines the employee is entitled to parent pay plus deputation allowance and other perks as admissible on deputation, details at Annexure-III
6.	क्या प्रस्ताव/सूचना पहली बार भेजा जा रहा है / भेजी जा रही है. Whether the proposal/reference is being made for the first time	No
7.	यदि नहीं तो पिछले संदर्भ संख्या और विवरण जिसमें उसके निष्कर्ष का भी उल्लेख करें, यदि कोई हो/If not previous reference No. and the details duly indicating the outcome thereof, if any.	This office Vacancy circular No. 13/20(D) dated 11.02.2020. Only two advance applications were received for the post of GM(Tfc.) and one for the post of AGM(Tfc). No application was received for the post of DGM(Tfc). Applicants who have already applied may not apply again. Their applications received against previous vacancy notice shall be considered after receipt of forwarded applications, CRs, Vig. etc.
8.	अपेक्षित आयु, विषय (डिसिप्लिन) आदि सहित विस्तरत कार्य विवरण Detailed job description indicating age requirement discipline etc.	Qualification/ Experience for General Manager IRTS (Direct) more than 18 years experience in Railways in (Train Operations/ Commercial/ Safety & Policy Decision etc.) Qualification/ Experience for Addl.General Manager Group-A Traffic Officers with experience of 13 years or more in Railways in (Train Operations/ Commercial/ Safety & Policy Decision etc.) Qualification/ Experience for Dy.General Manager Group-A & Group-B Traffic Officers with more than 10 years experience in Railways in (Train Operations/ Commercial/ Safety & Policy Decision etc.) He / She should not be more than 58 years of age.
9.	आवेदन का तरीका/Mode of application	1. Applicants are required to apply online in the registration format available in the Career Section of RITES website, http://www.rites.com . While submitting the online

		<p>application; the system would generate 'Registration No.' on top of online form filled up by the candidate. A copy of this online application form containing the registration number is to be printed, signed and attached with the detailed CV and forwarded through the Cadre Controlling/Zonal Railway.</p> <p>2. Applications are to be sent through respective administrative officer (HQ/Board) indicating No Objection, Vigilance/DAR clearance and ACRs for the past 05 years. The applicants are also required to send their CV in the prescribed format (Annexure II) along with the applications.</p>
10.	<p>क्या कंपनी/संगठन को स्थाई आभेसन के नियम से छूट दी गई है और यदि हां, तो किस तिथि तक छूट मान्य है.</p> <p>Whether the company /organization has been exempted from the rule of permanent absorption and if so, the date upto which the exemption is valid</p>	<p>रेल मंत्रालय ने अपने पत्र सं/2008 .पीएल 4/45/दिनांक 09.08.2017 के द्वारा राइट्स में तत्काल आभेसन के नियम से 31.08.2017 से तीन वर्ष की अवधि के लिए छूट देते हुए रेलवे अधिकारियों की प्रतिनियुक्ति पर नियुक्ति जारी रखने के लिए अपना अनुमोदन प्रदान किया है.</p> <p>The Ministry of Railways has conveyed their approval for continuance of Railway Officers on deputation on exemption from the rule of immediate absorption to RITES for a period of three years w.e.f. 31.08.2017 vide their letter No. 2008/PL/45/4, dated 09.08.2017.</p>
11.	<p>यदि कंपनी द्वारा किसी अधिकारी विशेष के नाम की संस्तुति की जाती है तो उनकी लिखित सम्मति संलग्न की जाए .</p> <p>Wherever name of a certain officer is recommended by the company. His written willingness should be enclosed.</p>	वितरण के लिए / For circulation
12.	RITES will be providing Company/Leased Accommodation as per entitlement to the officer who joins RITES on deputation.	
13.	चयन का तरीका/Mode of selection	<p>आवेदनों की निम्नलिखित पैरामीटर के 100 प्वाइंट स्केल के आधार पर जांच की जाएगी:</p> <ol style="list-style-type: none"> 1. शैक्षिक योग्यता, सीवी का मूल्यांकन, सेवा की अवधि (25 अंक) 2. पिछला कार्य अनुभव और डोमेन अनुभव (25 अंक) 3. एपीआर, डी एंड एआर और सतर्कता रिकॉर्ड (25 अंक) 4. आवश्यकता के अनुसार उम्मीदवार की समग्र क्षमता/उपयुक्तता (25 अंक) <ol style="list-style-type: none"> 1. Educational Qualification, evaluation of CV, length of service (25 marks) 2. Previous Work Experiences and Domain Knowledge (25 marks) 3. APRs, D&AR and Vigilance record (25 marks) 4. Potential/Overall Suitability of the candidate to requirements (25 marks)
14.	पर्क्स एवं सुविधाएं/Perks and facilities	<p>अनुलग्नक-III के अनुसार पर्क्स एवं सुविधाएं.</p> <p>Perks and facilities as per Annexure III</p>


(गौरव पुरी)

वरिष्ठ उप महाप्रबंधक (मा.स.)

APPLICATION IN PRESCRIBED PROFORMA

Vacancy Notice and date	Vacancy Circular No.22/20 (D) Dated: 11.05.2020
Post against which application has been submitted	General Manager (Traffic) Additional General Manager (Traffic) Dy. General Manager (Traffic)
Mode of appointment	Deputation
Choice of station (wherever applicable)	Gurgaon

PERSONAL DATA

1	Name	:	
2	Gender	:	
3	Service	:	
4	Department	:	
5	Category	:	
6	Date of Birth	:	
7	DITS (Date of entry into Time Scale)	:	
8	Present Pay Band with Grade Pay and basic pay as on date of application	:	
9	Present Designation & Railway	:	
10	Contact Details	:	
a.	Email ID	:	
b.	Telephone (O)	:	
c.	Telephone (R)	:	
d.	Mobile Number	:	

11. EDUCATIONAL QUALIFICATION

SN	Qualification/Degree	Year	Division	Institution/University, Place/Country

12. EXPERIENCE DETAILS

SN	Designation & Railway with place of posting	Grade (i.e. Gr. B/SS/JAG/SG/SAG)	From	To

13	Details of previous deputation / Foreign assignment	:	
14	Whether debarred from deputation? If yes, please furnish details	:	
15	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable	:	

I certify that the details furnished by me are true and I am eligible for the post as per the criteria laid down in the vacancy circular.

Name and Signature

Place

Date

Perks and Allowances for SAG/SG/JAG/SS and below level officer on deputation to RITES

SN	Perks/Allowance	Amount
1	Expert/Professional Allowance	15% Basic Pay for the level of JGM to GM 12% Basic Pay for Sr.DGM and below level
2	Medical Outdoor/indoor	The Railway Officer can opt for medical facilities under the Railways or the medical facilities admissible under RITES Rules. Medical facilities under RITES rules are: Rs. 1667/- PM / Rs. 20,000 per year plus Reimbursement upto 0.7 times of basic pay (Claim basis) or Rs.35,000/- whichever is more for prolonged illness and as per entitlement of Mediclaim policy for Indoor Medical treatment
3	Reimbursement of charges in lieu of TADK	Rs.11,700/- PM for GM/AGM
4	Reimbursement of furnishing items on submission of bills	Rs.70,000/- PA for GM Rs.50,000/- PA for DGM to AGM Rs.30,000/- PA for below DGM
5	Entertainment Allowance	Rs.5000/- PM for GM Rs.3000/- PM for AGM Rs.1500/- PM for JGM
6	Reimbursement on purchase of Mobile phone	<u>Cost of cell phone handset (once in every 3 years)</u>
7	Brief Case	Once in 03 years
8	Newspaper Allowance	As per entitlement
9	Reimbursement/Membership	<i>One membership for national and one international professional body upto an amount of:</i> Rs.20,000/- PA for JGM to GM Rs.15,000/- PA for Sr.DGM & below
10	Birthday gift/Diwali gift/Annual day gift	As per Company policy