



(STADIA DIVISION)

**Sports Authority of India  
(Stadia Division)  
JN SPORTS COMPLEX (EAST GATE)  
LODHI ROAD NEW DELHI-110003  
No. SAI/SA/CM/2022**

**SPORTS AUTHORITY OF INDIA INVITES APPLICATIONS FOR CATERING MANAGER ON CONTRACT BASIS**

Sports Authority of India an autonomous organization under the Administrative control of the Ministry of Youth Affairs and Sports with its Head office at Jawaharlal Nehru Sports Complex, Lodhi Road, New Delhi-110003, invites applications from the eligible candidates for engagement as Catering Manager on contract basis at various SAI, Centers/ Head Office, New Delhi.

1. The details of the post and eligibility criteria are as under:-

Sl. No.	Name of the Post	Number of person required	Monthly remuneration (Rs.)	Age Limit	Qualification and experience required.
1	Catering Manager	04	30,000/- to 50,000/-	Not more than 45 years	Degree in any discipline from a recognised University + one year diploma in Hotel Management or Catering Management from a recognised Institution. Or Graduation in Hotel Management/ Catering Management from a recognised Institution/ University  <b>Experience :-</b> Three years experience in the relevant field after obtaining the essential qualification.

- **The requirement can be increased/decreased at the discretion of the SAI.**

## 1. About Sports Authority of India (SAI)

SAI is an autonomous organization under the Ministry of Youth Affairs and Sports registered under the Societies Registration Act, 1860, with the mandate of development and promotion of Sports in the country. SAI's main objective today is to achieve excellence in sports and train & prepare sportspersons to participate in international competitions. It has international standard sports infrastructure spread across the country along with trained coaches to achieve its objectives.

## 2. Terms & Conditions for contractual engagement.

a) **Tenure:** -Initially contractual engagement will be for a period of one year which could be further extended on satisfactory performance.

b) **Age Limit:** - The maximum age shall not be more than 45 years on the last date of receipt of applications. Candidates should note that only the Date of Birth as recorded in the Matriculation/ Secondary Examination. Certificate or an equivalent certificate as on the date of submission of applications will be accepted and no subsequent request for its change will be considered or granted.

c) **Remuneration:** - Monthly remuneration will be decided on the basis of performance of the candidates in the interview and on the recommendation of the Selection Board.

d) **Tax Deduction at source:** - The income tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the SAI will issue TDS certificates/ Service Tax, as applicable.

e) **Other Allowances:** - No TA /DA shall be admissible for joining the assignment or on its completion. No other facilities like DA, Accommodation, Residential Phone, Conveyance /Transport, Personal Staff, Medical reimbursement, HRA, and LTC etc. would be admissible to them.

f) **Extension:** - Performance of the person would be continuously reviewed and their extension will be considered on the basis of periodic review / requirement.

g) **Leave:** - They will be entitled for 30 days leave in a calendar year on pro- rata basis. Therefore, the contract employee shall not draw any remuneration in case of his/her absence beyond 30 days in a year. Also un- availed leave in a calendar year will lapse and will not be carried forward to the next calendar year.

h) **Selection Process:** - The candidates who fulfilled the eligibility criteria will be called for an interview at SAI Head Office at New Delhi through e-mail in 1:7 ratio based on the final marks secured in Degree or Graduation in Hotel Management / Catering Management from a recognised Institute/ University. No travelling allowance will be paid for attending the interview. SAI reserve the right to cancel the advertisement and/or the selection process at any stage without assigning any reason. DG SAI shall be the final authority in case of any dispute. Any litigation matters pertaining to employment at SAI shall be restricted to the jurisdiction of Delhi court.

i) **How to Apply:** - The candidate has to apply only online through the link <https://sportsauthorityofindia.nic.in/saijobs>. Applications received through any other mode would not be accepted and summarily rejected. Before registering/submitting applications on the website the candidates should possess the following:

i) Valid E-mail ID: The e-mail ID entered in the online application form should remain active until the recruitment process is completed. No change in the e-mail ID will be allowed once entered.

Self attested documents to be uploaded while submitting application online:

1) Certificate of Date of birth.

2) Certificates of essential educational qualifications & experience.

3) Scanned copy of passport size colour photograph and signature.

4) Scanned copy of No Objection Certificate from their present employer, in case working in Central/ State Government/ Autonomous Organizations on regular basis.

**LAST DATE FOR RECEIPT OF APPLICATIONS:** The schedule for applying online is given below:-

(i) Date of opening of online registration - 03.00 PM on ---.---.2022

(ii) Closing date for submission of online application - 05.00 PM (i.e. from the date and time of publication of Advertisement.

(iii) Link <https://sportsauthorityofindia.nic.in/saijobs>

**j)** Candidates who are working in Central/ State Government/ Autonomous Organizations have to produce No Objection Certificate from their employer along with all original as well as photocopy of all the documents at the time of interview.

**k) LAST DATE FOR RECEIPT OF APPLICATIONS:** Last date to submit the online application is (i.e. 15 days from the date and time of publication of Advertisement till 5.00 PM.)

### **GENERAL INSTRUCTIONS**

a) Candidates should ascertain, before applying, that they satisfy all the eligibility conditions as stipulated in the advertisement. Candidates, who do not satisfy the eligibility conditions, will be liable to be disqualified at any stage of recruitment/selection.

b) Candidates should ascertain, before applying, that they satisfy all the eligibility conditions as stipulated in the advertisement. Candidates, who do not satisfy the eligibility conditions and (or) submitted any supporting document which found as not genuine at any stage shall be liable for disqualification.

c) Candidates are advised in their own interest to apply online much before the closing date and not to wait till the last date for submission of application, to avoid the possibility of disconnection/inability/failure to log on the SAI website on account of heavy load on internet/website jam.

d) SAI does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of SAI.

e) Candidate who will be called for interview has to produce original as well as self attested photocopy of all the documents uploaded at the time of application, other relevant document at the time of interview along with signed copy of application submitted online, failing which he/she will not be allowed to appear for interview.

f) Decision of SAI in all matters regarding eligibility, selection and posting would be final and binding on all candidates. No representation or correspondence will be entertained by SAI in this regard.

g) SAI reserves the right to modify/alter/restrict/enlarge/cancel the recruitment process, if need so arises without issuing any further notice or assigning any further notice/any reasons thereafter. The decision of the SAI will be final and no appeal will be entertained against this issue.

h) In case of any dispute, jurisdiction of Court will be at New Delhi only.

i) Please do visit your email account regularly for further updates.

j) Further notifications/corrigendum in this regard, if any, will be put up on SAI website only.

k) In case of any dispute, English version of the Employment notice will be treated as valid.

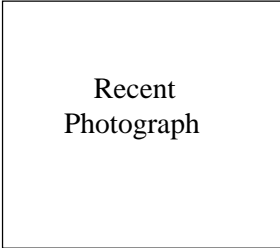
l) Decision of the SAI in all matters regarding eligibility, selection and posting would be final and binding on all candidates. No representation or correspondence will be entertained by SAI in this regard.

**m) CANVASSING IN ANY FORM WILL BE ADISQUALIFICATION.**

**Dy. Director (Stadia)**

**Application Format**

**Post applied for: Catering Manager**



1. Name: .....

2. Father's/Husband's Name: .....

3. Mother's Name: .....

4. Date of Birth: .....

5. Whether SC/ST/OBC .....

6. Nationality: .....

7. Permanent Address: .....

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8. Present Address: .....

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9. Contact Number: .....

10. E-mail Address: .....

11. Education Qualifications Matriculation onwards:

Sl. No.	Certificate/ Degree	Subject	Institute/ University	Year of Passing	Marks obtained

12. Work Experience:

Sl. No.	Organization/ Institute	Period From - To	Nature of Work	Remarks

**DECLARATION**

I hereby declare that all statements made in this application are true and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or not satisfying the prescribed eligibility criteria for the post applied for, my candidature is liable to be cancelled/ rejected at any stage of selection.

**Place:**

**Date:**

**(Signature of the Applicant)**