



भारतीय खेल प्राधिकरण  
SPORTS AUTHORITY OF INDIA  
लक्ष्मीबाई राष्ट्रीय शारीरिक शिक्षा महाविद्यालय  
LAKSHMIBAI NATIONAL COLLEGE OF PHYSICAL EDUCATION  
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File No. 25-14011/35/2022-RC LNCPE

Dated: 09.01.2024

Sports Authority of India (SAI) is an autonomous organization under the Administrative control of the Ministry of Youth Affairs and Sports, Government of India with its Head office at Jawaharlal Nehru Sports Complex, Lodhi Road, New Delhi-110003.

In an effort for strengthening the sports ecosystem and to bring more laurels in the Olympics, SAI has established 23 National Centres of Excellence (NCOEs) and NCOE Thiruvananthapuram & Alleppey is one among them.

**The e-Khel Pathshala is an online training platform established to provide accessible, standardized, level based online sport training at grassroots for Physical Education Teachers, Community Coaches, School students, budding sports persons, parents and sports enthusiasts.**

SAI LNCPE Thiruvananthapuram invites applications from eligible, qualified and motivated Indian Citizens for engagement as **Junior Consultant (e- Khel Pathshala)-01** and **Young Professional (e- Khel Pathshala)- 05** on contract basis initially for a period of 02 Years.

S. No.	Post	Number of Post
1	Junior Consultant (e- Khel Pathshala)	01- SAI HO
2	Young Professionals (e- Khel Pathshala)	03 - LNCPE 02- SAI HO

\*Vacancies are indicative, may vary depending upon the vacancy that arises for different category as per reservation policy

The details of recruitment along with application form is available on SAI website <https://sportsauthorityofindia.nic.in/> & <https://www.lncpe.ac.in/>

SAI LNCPE reserves all the rights to withdraw this advertisement at any time without assigning any reason. For any recruitment related query, e-mail to [sailncpe@gmail.com](mailto:sailncpe@gmail.com)

Sd/-  
Principal  
SAI LNCPE  
Thiruvananthapuram

**1. Description of the Job (Table I)**

Sl No:	About	Junior Consultant	Young Professional
1	Remuneration Range (Approved in DPAC)	Rs. 80,250/- to Rs. 1,00,000/-	Rs. 50,000/- to 70,000/-
2	Tenure (Approved in DPAC)	02 years in each case	02 years in each case
3	Place of Posting	01-SAI HO	03- LNCPE 02- SAI HO
4	Role and Responsibilities (Indicative)	<ol style="list-style-type: none"> <li>1. Monitoring of the content development process</li> <li>2. Articulate content creation policy &amp; course launches</li> <li>3. Collaborate with SMEs &amp; CMAs to plan, develop course content, style &amp; layout</li> <li>4. Make project proposals &amp; presentations for e-Khel Pathshala</li> <li>5. Take on file approvals as required</li> <li>6. Processing of funds to stakeholders, vendors</li> <li>7. Address workforce related matters</li> <li>8. Settlement of advances</li> </ol>	<ol style="list-style-type: none"> <li>1. Creation of course pathway and uploading of content on LMS</li> <li>2. Allocation of modules to users</li> <li>3. Monitoring of content delivery from CMA</li> <li>4. Monitoring of content review by SMEs</li> <li>5. Designing of creatives for user engagement</li> <li>6. Coordinate for creation of MCQs for each module</li> <li>7. Monitoring user course progress and assessments</li> <li>8. Orientation of new users and resolving their queries</li> <li>9. Coordination with SMEs for content creation</li> <li>10. Co-ordination with CMA for onsite shooting requirements</li> <li>11. Making necessary arrangements for shooting of content including coordination with SMEs</li> </ol>

## 2. Eligibility Criteria

(Table- II)

Position	Essential Qualification	Essential Experience	Desired Experience
<b>Junior Consultant(e-Khel Pathshala) (Category I)</b>	Post-Graduation in any Discipline, BE/ B. Tech or 2 yrs PGDM or LLB or CA or ICWA or MBBS or any Professional Degree for 4 years or more after 10+2	Minimum 05 years after acquiring EQ	Experience in Sports Sector and any Government/ Semi. Govt./Autonomous/PSU in relevant field.
<b>Young Professional (e-Khel Pathshala) (Category II)</b>	Master's Degree in Arts/Science or BE/B.Tech or 02 Years PG Diploma in Management or MBBS or LLB or CA or ICWA or Possessing any professional degree earned after a study of 04 years or more acquired after 10+2.	02 Year (In relevant field as mentioned in job description)	Experience in Sports Sector and any Government/ Semi. Govt./Autonomous/PSU in relevant field.

Note: Experience will be counted only if the same is acquired after the completion of Essential Qualification. The period of Ph.D/ research/ fellowship will not be counted as an experience

### 3. CRITERIA FOR SHORT LISTING OF CANDIDATES FOR THE INTERVIEW: -

Candidate will be shortlist in the ratio of 1:5 with following criteria for which necessary documents to be attached along with the application

(Table- III)

Designation	Evaluation Criteria (Total Marks-100)
<b>Eligibility as mentioned in Category 1 (Table II)</b>	<p>i) Weightage for marks Obtained in Essential Qualification (Total - 40 Marks) with further break-up as given below</p> <ol style="list-style-type: none"> <li>Greater or equal to 75% - 40 Marks</li> <li>60% - 75% - 30 Marks</li> <li>45% - 60% - 20 Marks</li> <li>Less than 45% - 0 Marks</li> </ol> <p>ii) Weightage for work Experience (30 marks) with further break-up as:</p> <ol style="list-style-type: none"> <li>Greater than 03 Years- 30 Marks</li> <li>2-3 Years- 20 Marks</li> </ol>

<p>iii) Weightage for work Experience in Sports Sector (20 marks) with further break-up as:</p> <p>a. Greater than 03 Years- 20 Marks</p> <p>b. 2-3 Years- 10 Marks</p> <p>iv) Weightage for Sports participation :</p> <p>a. Participation at International Level in any Sports Discipline- 10 Marks</p> <p>b. Participation at National Level in any Sports Discipline- 05 Marks</p> <p><b>Note: If a candidate is working in Sports Sector, he/she will be eligible for weightage in ii &amp; iii depending on number of Years of Experience.</b></p>
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Designation	Evaluation Criteria (Total Marks-100)
Eligibility as mentioned in Category 2 (Table II)	<p>i) Weightage for marks Obtained in Essential Qualification (Total - 40 Marks) with further break-up as given below</p> <p>a. Greater or equal to 75% - 40 Marks</p> <p>b. 60% - 75% - 30 Marks</p> <p>c. 45% - 60% - 20 Marks</p> <p>d. Less than 45% - 0 Marks</p> <p>ii) Weightage for work Experience (30 marks) with further break-up as:</p> <p>a. Greater than 02 Years- 30 Marks</p> <p>b. 1-2 Years- 20 Marks</p> <p>iii) Weightage for work Experience in Sports Sector (20 marks) with further break-up as:</p> <p>a. Greater than 02 Years- 20 Marks</p> <p>b. 1-2 Years- 10 Marks</p> <p>iv) Weightage for Sports participation ::</p> <p>Participation at International Level in any Sports Discipline- 10 Marks</p> <p>Participation at National Level in any Sports Discipline- 05 Marks</p> <p><b>Note: If a candidate is working in Sports Sector, he/she will be eligible for weightage in ii &amp; iii depending on number of Years of Experience.</b></p>

**NOTE: Candidate eligible under both categories as mentioned in Table – II, shall specify under which category they are applying. If it is not specified by candidate, higher education qualification will be considered and screening will be done accordingly.**

**NOTE:**

- ❖ THE ABOVE-MENTIONED SHORT-LISTING CRITERIA (TABLE -III) WILL BE USED FOR CALLING THE CANDIDATES TO APPEAR IN THE INTERVIEW.
- ❖ THE FINAL MERIT LIST WILL BE BASED ON THE SCORE OBTAINED IN THE INTERVIEW ONLY.
- ❖ THE CANDIDATE MUST PRODUCE ALL THE ORIGINAL DOCUMENTS AT THE TIME OF JOINING OTHERWISE THE CANDIDATURE WILL BE CANCELLED.

4. **DEGREE AND MARKSHEET:** The certificate being send must be one issued by the Competent Authority (i.e. University or other examining body) awarding the particular qualification.

5. **WORK EXPERIENCE:**

Documents claiming work experience must clearly mention the following:

- a. Name of the establishment
- b. Signature of competent authority/issuing authority clearly stating their position of authority in the organization.
- c. Duration of work experience.
- d. Designation(s) held during the period
- e. The field in which the candidate has worked or the post held in the establishment.
- f. Offer of appointment will not be considered as experience certificate.

6. **OTHER DOCUMENTS:**

- a. Proof of Date of birth: Aadhar Card/10th class mark sheet/12th class mark sheet.
- b. One recent passport size color photograph.
- c. SC/ST/OBC/EWS Certificate
- d. Sports Participation: The certificate issued by National/International federation to be provided.

7. **GENERAL INSTRUCTIONS**

(All the instructions given below must be strictly followed or else the application is liable to be rejected)

**WHO CAN APPLY:** Applications are invited only from Indian citizens who fulfill eligibility criteria of essential educational qualification and essential work experience (as mentioned in Table-II).

1. The candidate must send the following documents in the below mentioned order. The structure of performa of application cannot be changed but applicant can add more rows. Self-attested documents are to be attached. Documents which are not self-attested will not be accepted.

2. The order of documents is as follows:

- i. Application (in prescribed Performa attached)
- ii. Document for DOB:

- iii. Mark sheet of postgraduate degree.
- iv. Degree certificate of post-graduation course
  - v. Mark sheet of graduation degree.
  - vi. Degree certificate of graduation course.
- vii. Work experience if any.
- viii. Documents supporting sports achievement if any
- ix. SC/ST/OBC/EWS Certificate (if belonging to category)
- x. Aadhaar copy

3. The responsibility of ensuring genuineness of the certificate lies completely on the candidate by self – attestation. SAI reserves the right to discard experience certificates which do not provide correct details as mentioned above. Website links could be provided to ascertain genuineness.

4. Candidates will be called for the interview on the criteria as mentioned above. Hence, fulfillment of eligibility criteria does not entail that candidate will be considered for the interview.

5. The Candidates should note that their candidature at all the stages will be purely provisional, subject to satisfying the prescribed eligibility conditions. If, on verification at any stage, before or after Interview, it is found that they do not fulfill any of the eligibility conditions; their candidature will be cancelled by SAI.

6. NOTE: SELECTED CANDIDATES HAVE TO PRODUCE THE ORIGINAL CERTIFICATES MENTIONED IN APPLICATION AT THE TIME OF JOINING. FAILING TO SUBMIT THE REQUIRED CERTIFICATES IN ORIGINAL AT THE TIME OF JOINING WILL LEAD TO CANCELLATION OF CANDIDATURE.

#### TERMS AND CONDITIONS:

a. **Tenure:** The contractual engagement will be for a period of 02 (Two) years. The contract can be terminated by giving a 30 days' Notice period by either party, ie. by SAI or by the employee. In cases of extreme impropriety by the employee, the contract will be terminated immediately without prior notice.

#### b. Age limit & Salary:

Designation	Age Limit	Salary
Junior Consultant (e- Khel Pathshala)	40 Years	Rs. 80,250/- to Rs. 1,00,000/-
Young Professional(e- Khel Pathshala)	32 Years	Rs. 50,000/- to Rs. 70,000/-

Age relaxation will be applicable to the candidates belongs to OBC, SC & ST as per DoPT norms as mentioned below:-

- a) Proof of Age - **OM No. 19017/7/79-Estt (A) dated 30.11.1979.**
- b) Caste certificate –  
 SC/ST/ OBC – **OM No. 36012/6/88-Estt (SCT) dated 24.04.1990,**  
**OM No.36011/1/2012-Estt (Res) dated 14.03.2016,**  
**OM No. 36036/2/2013-Estt.(Res-I) dated 31.03.2016**

\*\* The remuneration shall be fixed as per the last pay drawn by the selected candidate. If the last pay drawn is more than the remuneration mentioned in the advertisement, then pay may be fixed accordingly with an increment of 7% subjected to the upper ceiling of the remuneration range mentioned. In such case all the candidate selected above that candidate in merit shall draw equal remuneration

Candidates should note that only the Date of Birth as recorded in the Matriculation/ Secondary Examination will be accepted. The maximum age limit will be calculated as on the last date of applications of this notification.

**Tax deduction at source:** The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the SAI will issue TDS /Service Tax Certificates, as applicable.

c. **Other allowances:** No TA/DA shall be admissible for joining the assignment or on its completion. No other facilities like DA, Accommodation, Residential Phone, Conveyance/Transport, Personal Staff, Medical reimbursement, HRA and LTC etc. would be admissible.

d. **Extension:** Performance of the selected candidates would be continuously reviewed and their extension will be considered on the basis of periodic review / requirement. Remuneration Enhancement will also depend on the periodic performance review subject to a maximum of 7%.

e. **Leave:** Selected candidates will be entitled for 30 days leave in a calendar year on a pro-rata basis. Therefore, candidates shall not draw any remuneration in case of his/her absence beyond 30 days in a year. Also un-availed leave in a calendar year will lapse and will not be carried forward to the next calendar year.

**HOW TO APPLY:** - The candidate has to send the application along with necessary documents to The Principal, LNCPE, Kariavattom P O, Thiruvananthapuram, Pin:695581 with subject line **“Application for the post of Junior Consultant (e-Khel Pathshala)/Young Professional (e-Khel Pathshala)”** by Speed Post/registered post. Applications received through any other mode would not be accepted and summarily rejected.

**LAST DATE FOR RECEIPT OF APPLICATIONS: 29/01/24**

**CONFIDENTIALITY:**

a. Selected persons will not be allowed to publish a book or a compilation of articles or participate in a radio broadcast or contribute an article or anonymously or pseudonymously in the name of any other person, if such book, article, broadcast, uses any information that he/she may gather as part of this assignment.

b. During the period of engagement, Employee would be subject to the provisions of the Indian Official Secret Act, 1923 and will not divulge any information gathered by him/her during the period of his/her engagement to anyone who is not authorized to know.

c. The Selected personnel at no instance can represent or give opinion or advice to others in any matter, which is adverse to the interest of the Government.

**OTHER CONDITIONS:**

a. The applications received will be scrutinized/ shortlisted on the basis of relevant experience and job description and the eligible candidates will be called for an Interview at cost to the applicant.

b. In case he/she is required to proceed outstation from the place of posting on tour for official duty, he/she will be entitled to TA/DA as admissible under the rules.

c. In case the performance of the Candidate is not found satisfactory, his/her services will be discontinued after giving one-month notice.

d. Without any prejudice to the above condition, the candidate will be terminated from his services with immediate effect without any obligations, in case the candidate is found guilty of violating any of the conditions contained in the terms of employment or is guilty of any misconduct including negligence of duties, unauthorized absence, etc.

e. Decisions of SAI in all matters regarding eligibility, selection and posting would be final and binding upon all candidates. No representation or correspondence will be entertained by SAI in this regard.

f.SAI reserves the right to cancel the advertisement and/or the selection process at any stage without assigning any reason.

g. The Principal SAI LNCPE shall be the final authority in case of any dispute.

h. The appointment will be purely on contract basis and does not confer any right to claim to permanent employment in SAI.

i.Any litigation matters pertaining to employment under this recruitment process shall be restricted to the Appropriate Forum within Kerala.

j.Organization reserves the right to terminate the contract, by giving one month's notice to Candidates.

k. Owing to the requirement in SAI, a panel shall be drawn which will be valid for a period of one Year and can be utilized by any Scheme/project funded by Government of India along with SAI. SAI reserves the right to cancel the panel without assigning any reason.

**CANVASSING IN ANY FORM WILL LEAD TO DISQUALIFICATION**