

CURRICULUM VITAE PROFORMA

Post Applied: _____

Advt. No. _____ Date: _____

1 Name and address (in Block Letters)

2 Date of Birth (in Christian Era)

3 Date of Retirement under Central/
State Government Rules

4 Address:

Present

Permanent:

4 Educational Qualification

S. No.	Exams Passed	Board/University	Year

5 Whether Educational and other Qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

		Qualification Experience required	Qualification / experience Possessed by the Officer
Essential:	1		

	2		
	3		
Desirable:	1		
	2		

6 Please state clearly whether in the light of entries made by you above, you meet the requirements of the post

7 Details of Employment, in Chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient:

Office / Institution	Post Held	Period of Service			Scale of Pay and Basic Pay	Nature of duties (in details)
		From	To	Total Period		

Nature of present Employment
i.e. Ad-hoc on Temporary of
Quasi Permanent or Permanent

8 In case the present employment
Is held on deputation / Contract
Basis, Please state

(a) The date of initial appointment

(b) Period of appointment
on Deputation / Contract

9 Name of the parent Office /
Organization to which you
Belong

10 Additional details about present
Employment please state whether
working under (indicate the name
of your employer against the
relevant column.)

- a. Central Government
- b. State Government
- c. Autonomous Organization
- d. Government Undertaking
- e. Others

11 Please state whether you are working
In the same Department and are in the
Feeder grade or feeder to feeder grade

12 Are you in Revised Scale of Pay? If yes,
give the date from which the revision
took place and also indicate the Pre-revised
pay scale

13 Total emoluments per month now drawn

14 Additional information, if any, which you
would like to mention in support of your
suitability for the post. (This among other
things may provide information with regard
to (i) Additional Academic Qualifications;
(ii) Professional Training; and (iii) Work
Experience over the above prescribed in
the Vacancy Circular / Advertisement

15 Whether belongs to SC / ST / OBC

16 Remarks (The candidates may indicate Information with regard to

- i. Awards / Scholarship / Official Appreciation
- ii. Affiliation with the Professional bodies /Institutions / Societies and
- iii. any other information

(Note: Enclose a separate sheet if the space is insufficient.)

Additional Information

17 Whether the present post held is on Substantive basis or on Officiating basis or on Deputation / Short Term Contract

18 Pay Matrix Level of the present post held

19 If Pay Matrix Level in S No.18 is not that of the Substantive post held (i.e., on Deputation / Short Term Contract / ACP Scheme up-gradation / MACP up-gradation). Then the Substantive Pay (Pay Matrix Level)

20 Experiences in Sports Administration/ Sports Achievement (Details if any)

21 Experience in Finance (Details if any)

I have carefully gone through the Vacancy Circular / Advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date:

Place:

Signature of the Candidate

Address:

Email id:-

Mobile No.