

CURICULUM VITAE PROFORMA

Post Applied: _____

Advt. No. _____

Date: _____

1. Name and address (in Block Letters):

2. Date of Birth (in Christian Era)

3. Date of Retirement under Central/State Government Rules:

4. Address:

Present:

Permanent:

5. Educational Qualification:

S. No.	Exams Passed	Board/University	Year

6. Whether Educational and other :
Qualifications required for the post
are satisfied (if any qualification has
been treated as equivalent to the
one prescribed in the rules, state the
authority for the same)

		Qualification/ Experience required	Qualification / Experience Possessed by the Officer
Essential:	1.		
	2.		
	3.		
Desirable:	1.		
	2.		

7. Please state clearly whether in the :
light of entries made by you above,
you meet the requirements of the
post

8. Details of Employment, in Chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient:

Office / Institution	Post Held	Period of Service			Scale of Pay and Basic Pay	Nature of duties (in details)
		From	To	Total Period		

9. Nature of present Employment :
i.e., Ad-hoc on Temporary of
Quasi Permanent (or) Permanent

9. In case the present employment :
Is held on deputation / Contract
Basis, please state

- The date of initial appointment:
- Period of appointment
on Deputation / Contract:

11. Name of the parent Office / :
Organization to which you
Belong

12. Additional details about present Employment please state whether:
working under (indicate the name
of your employer against the
relevant column.)

- Central Government
- State Government
- Autonomous Organization
- Government Undertaking
- Others

13. Please state whether you are working :
In the same Department and are in the
Feeder grade or feeder to feeder grade

14. Are you in Revised Scale of Pay? If yes, :
give the date from which the revision
took place and also indicate the pre-revised
pay scale

15. Total emoluments per month now drawn :

16. Additional information, if any, which you :
would like to mention in support of your
suitability for the post. (This among other
things may provide information with regard
to (i) Additional Academic Qualifications;
(ii) Professional Training; and (iii) Work
Experience over the above prescribed in
the Vacancy Circular / Advertisement

17. Please state whether you are applying for :
deputation (ISTC)/Absorption/Re-employment Basis.
(Officers under Central/State Governments are only
eligible for "Absorption". Candidates of non-Government
Organizations are eligible only for Short Term Contract.)

18. Whether belongs to SC / ST / OBC :

19. Remarks (The candidates may indicate
Information with regard to:

- i. Awards / Scholarship / Official Appreciation
- ii. Affiliation with the Professional bodies /Institutions / Societies and
- iii. any other information

(Note: Enclose a separate sheet if the space is insufficient.)

Additional Information

20. Whether the present post held is on Substantive :
basis or on Officiating basis or on Deputation /
Short Term Contract

21. Pay Matrix Level of the present post held :

22. If Pay Matrix Level in S No.18 is not that of the :
Substantive post held (i.e., on Deputation /
Short Term Contract / ACP Scheme up-gradation
/ MACP up-gradation). Then the Substantive
Pay (Pay Matrix Level)

23. Experiences in Sports Administration/ :
Sports Achievement (Details if any)

24. Experience in Finance (Details if any) :

I have carefully gone through the Vacancy Circular / Advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date:

Place:

Name and Signature of the Candidate

Address:

Email id: -

Mobile No.