



Sports Authority of India
(An Autonomous Organization under Ministry of Youth Affairs & Sports)
Jawaharlal Nehru Stadium Complex (East Gate)
Lodhi Road, New Delhi- 110 003

F. No. KI/HR/JC-Recr-01./2020-21.

Date: 19th May, 2022

Notice inviting applications for appointment of Junior Consultant (Performance Monitoring) on contract

Sports Authority of India (SAI) is an autonomous organization under the administrative control of the Ministry of Youth Affairs and Sports with its Head office at Jawaharlal Nehru Sports Complex, Lodhi Road, New Delhi-110003.

SAI invites applications from eligible, qualified, and motivated Indian Citizens for providing consultancy as Junior Consultant on contract basis initially for a period of 02 Years and extendable for 01 more year for different verticals of Khelo India division of SAI.

Designation	No. of Post
Junior Consultant (Performance Monitoring)	06

** The requirement can be increased / decreased at the discretion of the SAI.*

The details of recruitment along with application form is available SAI website i.e; <http://sportsauthorityofindia.nic.in/> SAI reserves all the rights to withdraw this advertisement at any time without assigning any reason.

For any recruitment related query, e-mail to kheloindiarecruitment@gmail.com

Director (KI)
Sports Authority of India

1) Eligibility Criteria:-

Name of the Post	No of Posts	Essential Qualification	Desired Qualification	Essential Experience *	Desired Experience
Junior Consultant (Performance Monitoring)	06	MBA/ PGDM (2 Years) from a recognized university.	Candidates who have participated in national and international level in any Sports Disciplines would be given preference	05 Years (In relevant field as per work mentioned in JD)	Experience in any Government/ Semi Govt./Autonomous/ PSU as per work mentioned in JD.

(Table-I)

Note: **Experience will be counted only if the same is acquired after the completion of Essential Qualification.*

2) Remuneration & Age Limit:

	Remuneration**	Age Limit
Junior Consultant	Rs. 75,000/- - Rs.1,00,000/-	55 Years

(Table-II)

***Remuneration within the pay range will be decided by the Interview Panel at the time of Interview.*

3) Job Description:

Sl No.	Khelo India Division	Count	Job description
1	Fit India	1	i) Administrative, HR, Coordination-related matters of Fit India Mission. ii) Coordination with State Governments, Ministries, Education Boards, and other Stake holders. iii) Overall monitoring and coordination of Physical Fitness of School Going Children component of Khelo India Scheme. iv) Any other work assigned by the reporting authority.

2	Khelo India Talent Development (KITD)	1	<ul style="list-style-type: none"> i) Examining the proposals for accreditation of academies under Khelo India Scheme. It will include analyzing and verifying the Expression of Interest (EOI) sent by the different Regional/State/Private academies and also coordination with the academies and other divisions to complete the accreditation process. ii) Onboarding of academies on National Sports Repository System(NSRS) iii) Release of funds and settlements of Utilization Certificates (UCs) received from the accredited and settlement of the UCs. iv) Keeping track of no. of Khelo India Athletes (KIAs) in the academies, Monitoring on NSRS also keeping track of Digital Attendance. v) Disposal of the VIP reference and RTI received in relation to the academies. v) Any other work assigned by the reporting authority.
3	Khelo India (KI) Secretariat	1	<ul style="list-style-type: none"> i) All the work pertaining to procurement, tender/RFP, EoI etc. ii) Record maintenance, expenditure monitoring, document preparation, and data management related to the Khelo India Secretariat. iii) Monitoring and analyzing various operational status reports iv) Coordination and policy related matters v) Any other work assigned by the reporting authority.
4	SLKIC	1	<ul style="list-style-type: none"> i) Maintenance of records & management of fund flow and to provide high quality inputs towards Noting, Drafting, Analysis and monitoring of SLKICs and KICs. ii) Provide regular Operational status report to the Khelo India Secretariat. iii) Provide regular financial status report o the Finance Department (Khelo India). vi) Any other work assigned by the reporting authority.
4	Sports for Women	1	<ul style="list-style-type: none"> i) Interaction with National Sports federations (NSFs) for the proposals for conduct of National level women leagues/tournaments/ Championships and examining them and ensuring smooth conduct of tournament. ii) Preparing the agenda for Project Appraisal Committee (PAC) and Departmental Project Appraisal committee (DPAC) meetings. iii) Release of Fund to various stakeholders and, settlement of Utilization Certificates (UCs), Annual, Quarterly, Monthly Budget Estimates. iv) Preparation of reports, updating the database and track of talent identification for various leagues/tournaments. v) Drafting and understanding of documents such as, expression of Interest and memorandum of understanding. vi) Any other work assigned by the reporting authority.
5	Rural and Indigenous Sport		<ul style="list-style-type: none"> i) Coordination with National Sports Federations and State Governments for implementation of the scheme. iii) Expenditure monitoring, monitoring of the progress of work and funds released to stakeholders/grantees including Sports Federation and Academies. Overall coordination of talent identification process for a scholarship program for players. iv) Record maintenance, expenditure monitoring, document preparation, and data management related to the Khelo India rural/indigenous games v) Any other work assigned by the reporting authority.

6	Event	1	i) Coordination with stakeholders such us NSF'S AIU, States etc. to receive nominations, travel plans etc. ii) Preparing Standard Operating Procedures for the functional areas of the games. iii) Sensitizing the stakeholders through communications & sharing of all past SOPs & reports. iv) Preparing the RFP & BOQ for engagement of EMA'S (Event Management Agencies) & Vetting of the RPF &- Scope of work if prepared by the Host State. v) Maintaining post games reports & List of learning's from the games. vii) Any other work assigned by the reporting authority.
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(Table III)

- 4) **CRITERIA FOR SHORT LISTING OF CANDIDATES FOR THE INTERVIEW:** - Candidate will be shortlist in the ratio of 1:5 with following criteria for which necessary documents to be attached along with the application:

Designation	Evaluation Criteria (Total Marks-100)
Junior Consultant (Performance Monitoring)	i. Weightage for marks Obtained in Essential Qualification(Total - 40 Marks) with further break-up as given below: a. Greater or equal to 75% - 40 Marks b. 60% - 75% - 30 Marks c. 45% - 60% - 20 Marks Designation Evaluation Criteria(Total Marks-100) d. Less than 45% - 0 Marks ii. Weightage for work Experience (30 marks) with further break-up as: a. Greater than 05 Years- 30 Marks b. 05 Years- 20 Marks iii. Weightage for work Experience in Sports Sector (25 marks)with further break-up as: a. Greater than 03 Years- 25 Marks b. 03 Years- 20 Marks iv. Experience in any Government/ Semi Govt./Autonomous/ PSU in relevant field as mentioned in JD (Minimum 01 Year).- 05 Marks

(Table-IV)

Note: If a candidate is working in Sports Sector and (or) in government sector as specified in iv, he/she will be eligible for weightage in ii, iii & iv depending on number of Years of Experience.

NOTE:

- THE ABOVE-MENTIONED SHORT-LISTING CRITERIA (TABLE -III) WILL BE USED FOR CALLING THE CANDIDATES TO APPEAR IN THE INTERVIEW.
- THE FINAL MERIT WILL BE BASED ON THE SCORE OBTAINED IN THE INTERVIEW ONLY.
- THE CANDIDATE MUST PRODUCE ALL THE ORIGINAL DOCUMENTS AT THE TIME OF JOINING OTHERWISE THE CANDIDATURE WILL BE CANCELLED.

5) **DOCUMENTS:**

i. Degree And Marksheet: The certificate must be one issued by the Competent Authority (i.e. University or other examining body) awarding the particular qualification.

ii. Work Experience:

Documents claiming work experience must clearly mention the following:

- a. Name of the establishment
- b. Signature of competent authority/issuing authority clearly stating their position of authority in the organization.
- c. Duration of work experience.
- d. The field in which the candidate has worked or the post held in the establishment.

iii. Other Documents:

- a. Proof of Date of birth: Aadhar Card/10th class mark sheet/12th class mark sheet.
- b. One recent passport size color photograph.

iv. Sports Participation: The document proving participation in Sports at National and International level should be attest from the Federation/Association of the respective Sports.

6) **Tenure:-**

Initially for a period of 2 years which can be extended for 1 more year.

How to Apply: - The candidate has to apply only online through the link <https://sportsauthorityofindia.nic.in/sajobs>. Applications received through any other mode would not be accepted and summarily rejected.

LAST DATE FOR RECEIPT OF APPLICATIONS: The schedule for applying online is given below:-

- i) Date of opening of online registration –**21.05.2022 from 05:00 PM**
- ii) Closing date for submission of online application-- **31.05.2022 till 05:00 PM**

GENERAL INSTRUCTIONS (All the instructions given below must be strictly followed or else the application is liable to be rejected)

- i. Applications are invited only from Indian citizens who fulfill eligibility criteria of essential educational qualification and essential work.
- ii. The responsibility of ensuring genuineness of the certificate lies completely on the candidate by self-attestation. SAI reserves the right to discard experience certificates which do not provide correct details as mentioned above. Website links could be provided to ascertain genuineness.
- iii. Candidates will be called for the interview on the criteria as mentioned above. Hence, fulfillment of eligibility criteria does not entail that candidate will be considered for the interview.
- iv. The Candidates should note that their candidature at all the stages will be purely provisional, subject to satisfying the prescribed eligibility conditions. If, on verification at any stage, before or after Interview, it is found that they do not fulfill any of the eligibility conditions; their candidature will be cancelled by SAI.
- v. Selection of the candidate will be based on the interview for which no TA/DA will be paid.
- vi. The candidates will be called for the interview in the ratio 1:5. If the number of applications received is more than 5 times the number of vacancy advertised, a duly constituted selection committee shall scrutinize / shortlist the eligible candidates to be called for interview on the basis of suitable criteria.
- vii. **NOTE: SELECTED CANDIDATES WILL BE REQUIRED TO PRODUCE THE ORIGINAL CERTIFICATES MENTIONED IN APPLICATION AT THE TIME OF JOINING. FAILING TO SUBMIT THE REQUIRED CERTIFICATES IN ORIGINAL AT THE TIME OF JOINING**

WILL LEAD TO CANCELLATION OF CANDIDATURE.

7) Terms and Conditions (For Contractual engagement):

i) Tenure: The engagement will be initially for a period of 02 (Two) years further extendable for 01 Year. The contract can be terminated by giving a 30 days' Notice period by either party, ie. SAI or the employee. In cases of extreme impropriety by the employee, the contract will be terminated immediately without prior notice.

Candidates should note that only the Date of Birth as recorded in the Matriculation/ Secondary Examination will be accepted. The maximum age limit will be calculated as on the last date of applications of this notification.

ii) Tax Deduction at Source: The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the SAI will issue TDS /Service Tax Certificates, as applicable.

iii) Other Allowances: No TA/DA shall be admissible for joining the assignment or on its completion. No other facilities like DA, Accommodation, Residential Phone, Conveyance /Transport, Personal Staff, Medical reimbursement, HRA and LTC etc. would be admissible.

iv) Extension: Performance of the selected candidates would be continuously reviewed and their extension will be considered on the basis of periodic review / requirement.

v) Leave: Selected candidates will be entitled for 30 days leave in a calendar year on pro-ratabasis. Therefore, candidates shall not draw any remuneration in case of his/her absence beyond 30 days in a year. Also unutilized leave in a calendar year will lapse and will not be carried forward to the next calendar year.

8) Confidentiality:

i. Selected persons will not be allowed to publish a book or a compilation of articles or participate in a radio broadcast or contribute an article or anonymously or pseudonymously in the name of any other person, if such book, article, broadcast, uses any information that he/she may gather as part of this assignment.

ii. During the period of engagement, Employee would be subject to the provisions of the Indian Official Secret Act, 1923 and will not divulge any information gathered by him/her during the period of his/her engagement to anyone who is not authorized to know.

iii. The Selected personnel at no instance can represent or give opinion or advice to others in any matter, which is adverse to the interest of the Government.

9) Other Conditions:

i. In case he/she is required to proceed outstation from the place of posting on tour for official duty, he/she will be entitled to TA/DA as admissible under the rules.

ii. In case the performance of Candidate is not found satisfactory, his/her services will be discontinued after giving one-month notice.

iii. Without any prejudice to the above condition, the candidate will be terminated from his services with immediate effect without any obligations, in case the candidate is found guilty of violating any of the conditions contained in the terms of employment or is guilty of any misconduct including negligence of duties, unauthorized absence, etc.

iv. Decision of SAI in all matters regarding eligibility, selection and posting would be final and binding upon all candidates. No representation or correspondence will be entertained by SAI in this regard.

v. SAI reserves the right to cancel the advertisement and/or the selection process at any stage without assigning any reason.

vi. The DG SAI shall be the final authority in case of any dispute.

vii. The appointment will be purely on contract basis and does not confer any right to claim to permanent employment in SAI.

viii. Any litigation matters pertaining to employment at SAI shall be restricted to the jurisdiction of the

Delhi courts.

- ix. Owing to the requirement in SAI, a panel shall be drawn which will be valid for a period of oneYear and can be utilized by any Scheme/project funded by Government of India along with SAI. SAI reserve the right to cancel the panel without assigning any reason.

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Application FORM

1. Name of the Post :
2. Name of the applicant :
3. Father's Name :
4. Address :
5. Date of Birth :
6. Contact No :
7. Email ID :
8. Educational Qualification (In chronological order) :

S. No.	Qualification	University	Date of Passing (as per passing certificate)	Total Marks	Marks Obtained	Percentage

9. Details of Employment, in chronological order :

S. No.	Name of the Organization	Post held	From	To	Scale of pay (Level)	Nature of duties

(Enclose a separate sheet, duly authenticated by your Signature, if the space below is insufficient)

10. For applicant on Contract:

a) Expected Salary:

b) Present emolument and benefits:

(Attach copy of recent pay slip)

11. Additional information, if any, which you would like to mention in support of your suitability for the Post (Enclose a separate sheet, if the space is insufficient).

(Signature of Candidate)

Place:

Date: