

Directorate of Sports & Youth Affairs
Jimmy George Indoor Stadium
Vellayambalam, Thiruvananthapuram- 695033
e-mail: dsyagok@gmail.com

**Subject - Notice inviting applications for appointment of Nutritionist on contract basis for
Khelo India State Centre of Excellence at G V Raja Sports School**

SAI is setting up new sports Academies at various locations across country to nurture the best talent of the country identified through Khelo India Talent Identification. The Academies will be equipped with world class infrastructure and coaching facilities with adequate scientific backup with focused on participation in world sports tournament & Olympics. Accordingly Govt. G V Raja Sports School, Thiruvananthapuram was selected as the Khelo India State Centre of Excellence (KISCE) for Kerala.

In order to lead these High-performance Academies Directorate of Sports & Youth Affairs invites applications from eligible citizens of India for filling up the post of (1 No.) Nutritionist in KISCE at Govt. G V Raja Sports School, Thiruvananthapuram.

1.0. Discipline and station wise number of posts are as under:-

S.N	Place of posting	Discipline	Number of Post
1	Nutritionist at KISCE –G V Raja Sports School, Thiruvananthapuram, Kerala	Multi Discipline	1
	Total		1

Interested candidate may apply in the prescribed format attached as **Annexure I**.

- **last date for the submission of application is 14th August 2024.**

The applications shall be sent to the Director, Directorate of Sports & Youth Affairs, Jimmy George Indoor Stadium, Vellayambalam, Thiruvananthapuram, Kerala- 695033, on or before 14th August 2024.

Applications should be submitted in the prescribed format itself. Copies of all the relevant certificates should be submitted.

Incomplete applications and those without essential qualifications will be rejected without notice.

Directorate of Sports & Youth Affairs reserves the right to withdraw this advertisement at any time without assigning any.

Job Description

1. Evaluation of the nutritional status and dietary needs of athletes using established department protocols/standards and generate individual reports.
2. Developing sport specific monthly cyclic menu chart for athletes and standardize all recipes provided in the menu.
3. Making regular mess visits for menu compliance, taste, and right cooking procedures.
4. Monitoring hygiene, sanitation and cleanliness of the kitchen, dining and allied area.
5. Promoting healthy eating and lifestyle habits and develop personalized nutrition plans and individualized counseling sessions.
6. Organizing, develop, analyze, test, and prepare special meals in cases of sickness or addressing nutritional deficiencies.
7. Conducting group counseling by motivating athletes towards achieving compliance and other suggested recommendations.
8. Coordinating with sports science support team, Sports science head, Centre head and other administrative staff.
9. Undertake Any other duties assigned by High Performance Director, Sports Science Head and Regional Head.

2. Qualifications:

2.1: Essential Qualification

1. M. Sc. (Nutrition) from any recognized Indian or Foreign University.
2. Minimum 5 year of working in relevant field out of which minimum 1 year with sports academies/ institutions.

2.2: Desirable:-

1. Certificate in Sports nutrition from recognized institution.
2. Experience in budgeting of menus
3. Preference will be given to candidates with experience of working with sports person

3. The other Terms and Conditions shall be as under :-

3.1. The applications received will be scrutinized and candidates found eligible & shortlisted will be called for an Interview at cost to the applicant in the ratio 1:5 . Based on the marks obtained in the essential qualifications

3.2. **Tenure:** - The contractual engagement will be for a period of one year in the beginning and will be extended on the basis of satisfactory performance, periodic reviews, result oriented, etc. and at all times coterminous with the Khelo India Scheme.

3.3. **Age Limit:** - The maximum age shall not be more than 40 years on the last date of receipt of applications.

3.4. **Remuneration :** -Fixed monthly remuneration of Rs. 75,000/- to Rs.1,00,000/-

3.5. **Tax Deduction at source:** The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the Directorate of Sports & Youth Affairs will issue TDS Certificates/Service Tax, as applicable.

3.6. **Other Allowances:** - No TA/DA shall be admissible for joining the assignment or on its completion. No other facilities like DA, Accommodation, Residential Phone, Conveyance /Transport, Personal Staff, Medical reimbursement, HRA and LTC etc. would be admissible to them.

3.7. **Extension:** - Performance of the Nutritionist would be continuously reviewed and their extension will be considered on the basis of performance review reports.

3.8. **Leave:** - They will be entitled for 30 days leave in a calendar year on **pro-rata basis**. Un-availed leave in a calendar year will lapse and will not be carry- forwarded to the next calendar year.

3.9. Confidentiality: -

3.9.1 Nutritionist may not, except with the previous sanction of Directorate of Sports & Youth Affairs in the bonafide discharge of his/her duties, publish a book or a compilation of articles or participate in a radio broadcast or contribute an article or anonymously or pseudonymously in the name of any other person, if such book, article, broadcast, uses any information that he/she may gather as part of this assignment, without the prior approval of the Directorate of Sports & Youth Affairs

3.9.2 During the period of engagement with Directorate of Sports & Youth Affairs, the Nutritionist would be subjected to the provisions of the Indian Official Secret Act, 1923 and will not divulge any information gathered by his/her during the period of his/her engagement to anyone who is not authorized to know.

3.9.3 The Nutritionist engaged by the Directorate of Sports & Youth Affairs shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of Directorate of Sports & Youth Affairs

4. Other Conditions: -

4.1 The applications received will be scrutinized/ shortlisted on the basis of relevant experience and job description and the eligible candidates will be called for Interview at cost to the applicant

4.2 In case he/she is required to proceed outstation from the place of posting on tour for official duty, he/she will be entitled to TA/DA as admissible under the rules

4.3 In case of performance of Nutritionist is not found satisfactory Directorate of Sports & Youth Affairs reserves the right to terminate the contract by giving thirty days notice to the Nutritionist, and also Directorate of Sports & Youth Affairs may withdraw offer at any time without assigning any reason.

4.4 Without any prejudice to the above condition, the candidate will be terminated from his services with immediate effect without any obligations, in case the candidate is found guilty of violating any of the conditions contained in the terms of employment or is guilty of any misconduct including negligence of duties, unauthorized absence, etc.

4.5 Decision of Director of Sports & Youth Affairs in all matters regarding eligibility, selection and posting would be final and binding upon all candidates. No representation or correspondence will be entertained by DSYA in this regard.

4.6 DSYA reserves the right to cancel the advertisement and/or the selection process at any stage without assigning any reason.

4.7 The Director, DSYA shall be the final authority in case of any issue arising out of the contractual engagement.

4.8 This appointment will be on contract basis and does not confer any right to claim to permanent employment in DSYA.

4.9 Any litigation matters pertaining to employment at DSYA shall be restricted to the jurisdiction of the Kerala courts.

4.10 Owing to the requirement in DSYA, a list of panels may be drawn which will be valid for a period of one year, DSYA reserve the right to cancel the panel without assigning any reason.

4.11 Eligible and willing candidates may submit their applications to the Director, Sports & Youth Affairs, Jimmy George Indoor Stadium, Vellayambalam, Thiruvananthapuram, Pin-695033 on or before 14.08.2024. The application form is at Annexure-I.

Call letters for interview:

1. The call letters for interview shall be communicated electronically in the valid and functional email id provided by the candidate in the application form. Candidates should check their registered email

regularly for updates regarding interview dates and other relevant details. Any variation in the details provided and documents submitted will lead to rejection of the candidate.

2. The responsibility of ensuring genuineness of the certificate lies completely on the candidate by self- attestation. SAI reserves the right to discard experience certificates which do not provide correct details as mentioned above. Website links could be provided to ascertain genuineness.

3 Candidates will be called for the interview on the criteria as mentioned above, Hence, fulfillment of eligibility criteria does not entail that candidate will be considered for the interview.

4 The Candidates should note that their candidature at all the stages will be purely provisional, subject to satisfying the prescribed eligibility conditions. If, on verification at any stage, before or after Interview, it is found that they do not fulfill any of the eligibility conditions; their candidature will be cancelled by DSYA.