

No. J-17011/640/2023-MD-SD
Government of India
Ministry of Youth Affairs and Sports
Department of Sports

JLN Stadium, New Delhi
Dated: 20th December, 2024

ADVERTISEMENT NOTICE

The Department of Sports, Ministry of Youth Affairs and Sports is seeking to engage talented, innovative, and dynamic professionals as **Project Officer (Monitoring)** under Mission Directorate - Sports Development (MDSD), looking after the Khelo India - National Programme for Development of Sports on temporary/contractual basis. The engagements along with the positions are outlined as follows:

S.No.	Details	Description
1	Post	Project Officer (Monitoring)
2	Requirement	02
3	Monthly Remuneration	₹ 80,000/- to ₹ 1,00,000/-
4	Eligibility Criteria	Essential Qualifications: <ul style="list-style-type: none">• Post Graduate degree in Civil Engineering OR Architecture;• At least 03 years' experience in organization dealing with Civil/Architecture work, at appropriate level, including 1 year of experience in execution and Management of infrastructure projects, with Government of India Ministry/ Department;• Age Limit: 50 Years (on the date of advertisement). Desirable Qualifications: <ul style="list-style-type: none">○ Experience of computer skills and proficiency in working on office software/ other applications, including MS word, excel and PowerPoint.○ Experience in coordinating high level meetings as well stakeholders' consultation with the Central & State government, PSUs, Associations etc.○ Knowledge of Government Administrative Regulations○ Knowledge of written and spoken English and working knowledge of Hindi.○ Experience in Sports Infrastructure sector.
4	Scope of Work	<ul style="list-style-type: none">• Review and Examination of Sports Infrastructure proposals received from various Grantees, including estimation, drawings, and designs of infrastructure.• To get work executed as per the designs given by the Structural Engineer, Architectural Drawings issued by the project Architect and schedule of work of the contract agreement. To ensure the quality of the work executed as per schedule items of work in accordance to the CPWD

		specifications and CPWD. <ul style="list-style-type: none"> Monitoring of Sports Infrastructure projects on-site and submission of reports. Any other duties assigned by Head of the Division.
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CRITERIA FOR SHORT LISTING OF CANDIDATES FOR THE INTERVIEW:

Candidate will be shortlisted in the ratio of 1:5 with following criteria for which necessary documents to be attached along with the application:

I. Weightage for marks in Essential Qualification (30 Marks) with further break-up as given below:

- i. Greater or equal to 60% - 30 marks
- ii. 50% - 59% - 20 marks
- iii. 45% - 49% - 10 marks
- iv. Less than 45% - 0 marks

II. Weightage work experience (50 marks) with further break-up as:

- i. Greater than 08 years – 50 marks
- ii. 05-08 years – 35 marks
- iii. 03 to 05 years – 25 marks
- iv. Upto 03 years - 0 mark

III. Weightage work experience in any Government/Semi-Government/Autonomous /PSU (20 marks) in a relevant field as mentioned in Scope of Work with further break-up as:

- i. Greater than 02 years – 20 marks
- ii. 01 year but less than 02 years – 10 marks
- iii. Less than 01 year - 0 marks

Note:

- The above mentioned shortlisting criteria will be used for calling the candidates to appear in the Interview.
- The final merit will be based on the score obtained in the interview only.

REMUNERATION

As mentioned in the table in para no. 1. There will be an annual increment, on the basis of the performance. No DA admissible over this fixed amount.

In case of duration of contract is more than one year, the remuneration of individuals may be reviewed after completion of one year and the enhancement shall be as under, on the basis of performance:

Performance*	Enhancement in remuneration
Performed only routine/ assigned work	Nil
Individuals who made significant contribution in their domain and have shown exceptional quality in providing the desired output as expected by higher authorities on the assigned/ specific task.	Upto 7% of the remuneration

* Performance not to be judged merely on the ground obtained on the Annual Performance.

TENURE

The contractual engagement will be initially for a period of 01 (One) years further extendable as per requirement, subject to satisfactory performance review by respective Controlling Officer. The contract can be terminated by giving a 30 days' Notice period by either party, i.e., MYAS or the employee. In cases of extreme impropriety by the employee, the contract will be terminated immediately without prior notice.

LEAVE

Selected candidates shall be eligible for eighteen (18) days leave in a calendar year on pro-rata basis. No remuneration for period of absence in excess of the admissible leave will be paid.

TAX DEDUCTION AT SOURCE

TDS admissible be deducted from the monthly remuneration of the selected candidates. A TDS certificate shall be issued, as applicable, on demand.

REIMBURSEMENT OF OR GRANT OF ADVANCE FOR DOMESTIC TOUR

The Individual Consultant may require to undertake domestic official tours with due approval and they will be allowed the following reimbursement of or grant of advance for official expenditure as given below: -

Mode of Journey	Reimbursement of Hotel, Taxi and Food bills
Air in Economy Class or, by rail in AC Two Tier	Hotel accommodation of upto ₹ 2250/-per day; taxi charges upto ₹ 338/- pre day for travel local journey within the city and food bills not exceeding ₹ 900/- per day shall be allowed.

SELECTION PROCEDURE: Selection of candidates will be based on the interview for which no TA/DA will be paid, of shortlisted candidates on the basis of above mentioned criteria.

HOW TO APPLY: The application to be submitted through Google link mentioned below:

<https://forms.gle/zgDf1mnEYy2nS7pm6>

The following documents need to be enclosed: -

- i. **WORK EXPERIENCE:** Documents claiming work experience must clearly mention the following:
 - a. Name of the establishment
 - b. Signature of competent authority/issuing authority clearly stating their position of authority in the organization.
 - c. Duration of work experience.
 - d. The field in which the candidate has worked or the post held in the establishment
- ii. **OTHER DOCUMENTS:**
 - a. Proof of Date of Birth: Aadhar Card/10th Marksheet
 - b. Educational Qualification from Matriculation onwards.

c. Address Proof

The final selection will be done by the Selection Committee constituted for this purpose. The decision of the Selection Committee on selection of candidates will be final.

LAST DATE OF RECEIPT OF APPLICATION: 10 days from the date of issue of this Advertisement Notice on the website of Ministry of Youth Affairs and Sports.

The above engagement is purely on temporary and contractual basis. The selected candidate will not have any right to seek regularization in any post in this Ministry.

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ADVERTISEMENT NOTICE

The Department of Sports, Ministry of Youth Affairs and Sports is seeking to engage talented, innovative, and dynamic professionals as (i) Technical Lead (Geo-tagging), (ii) Project Co-ordinator (Geo-Tagging- Zonal Coordination) and (iii) Technical Co-ordinator (Geo-Tagging-Technical) under Mission Directorate- Sports Development (MDSD), looking after the Khelo India- National Programme for Development of Sports on purely temporary/ contractual basis. The engagement will be categorized into three (03) distinct streams, with the positions outlined as follows:

S. No.	Positions	No. of Positions	Monthly Remuneration
1.	Technical Lead (Geo-Tagging)	01	₹ 80,000/- to ₹ 1,00,000/-
2.	Project Co-ordinator (Geo-Tagging- Zonal Coordination)	01	₹ 70,000/- to ₹ 90,000/-
3.	Technical Co-ordinator (Geo- Tagging-Technical)	01	₹ 70,000/- to ₹ 90,000/-
Total		03	-

1	Post	Technical Lead (Geo-Tagging)
2	Requirement	01
3	Eligibility Criteria	<p>Essential Qualifications:</p> <ul style="list-style-type: none"> • Post Graduate degree in any discipline/ Graduation (BE/ B. Tech) or 2 Years PG Diploma in Management or, possessing any professional degree earned after study of 04 years or more acquired after 10+2. • A total of 5 years of experience at Supervisory Level or as Team Lead, with minimum 01 year of experience in the field of Geo-spatial related activities. • Maximum Age Limit – 50 years (on the date of advertisement). <p>Desirable Qualifications:</p> <ul style="list-style-type: none"> • Experience in Data Analysis and Data Visualization. • Certification in GIS field, of minimum 3 months duration. • Experience in coordinating high level meetings as well stakeholders' consultation with the Central & State government, PSUs, Associations etc. • Certification in DBMS. • Master's/MBA in Sports Management • Ability to complete all phases of project management life cycle including requirement analysis and gathering, design, testing, delivery and support. • Ability to manage large scale project. • Should have working knowledge of using a latest development tools and techniques. • Team-player with strong communication & collaboration skills within or across the teams. • Must have good problem solving and analysis skills. • Application of agile development processes in leadership capacity. • Previous experience leading development teams. • Expertise in Resource Management.
4	Scope of Work	<ul style="list-style-type: none"> • Liaison with States/UTs and DPIIT for having sports infrastructure data in the desired format from respective State/UT. • Liaison with BISAG-N and assisting the department in having the sports infrastructure data through the mobile application developed for capturing the sports infrastructure data and feeding it on PM Gati Shakti Portal and assisting State/ UTs in using the mobile application • Management and monitoring of PM Gati Shakti portal in respect of the data being uploaded. • Data analytics for utilization of data in generation of reports. • Any other duties assigned by Head of the Division.

1	Post	Project Co-ordinator (Geo-Tagging- Zonal Coordination)
2	Requirement	01
3	Eligibility Criteria	<p>Essential Qualifications:</p> <ul style="list-style-type: none"> • Post Graduate degree in any discipline/ Graduation (BE/ B. Tech) or, possessing any professional degree earned after study of 04 years or more acquired after 10+2. • A total of 3 years of experience with minimum 01 year of experience in the field of Geo-spatial related activities. • Maximum Age Limit – 50 years (on the date of advertisement). <p>Desirable Qualifications:</p> <ul style="list-style-type: none"> • Certification in DBMS. • Certification in GIS field of minimum 3 months duration. • Ability to complete all phases of project management life cycle including requirement analysis and gathering, design, testing, delivery and support. • Should have working knowledge of using a latest development tools and techniques. • Team-player with strong communication & collaboration skills within or across the teams. • Must have good problem solving and analysis skills. • Application of agile development processes in leadership capacity. • Expertise in data analysis tool like Excel and report generation.
4	Scope of work	<ul style="list-style-type: none"> • Development of computer based tools etc. for analysis of data. • Liaison with States/UTs and DPIIT for having sports infrastructure data in the desired format from respective State/UT. • Liaison with BISAG-N for technical support. • Management and monitoring of PM Gati Shakti portal in respect of the data being uploaded. • Data analytics for utilization of data in generation of reports. • Any other duties assigned by Head of the Division.

1	Post	Technical Coordinator (Geo-Tagging-Technical)
2	Requirement	01
3	Eligibility Criteria	<p>Essential Qualifications:</p> <ul style="list-style-type: none"> • Post Graduate degree in any discipline/ Graduation (BE/ B. Tech) or, possessing any professional degree earned after study of 04 years or more acquired after 10+2. • A total of 3 years of experience at appropriate level including coordination work with minimum 01 year of experience in the field of Geo-spatial related activities. • Proficiency in Java/ Python/ HTML/ C++ • Maximum Age Limit – 50 years (on the date of advertisement). <p>Desirable Qualifications:</p> <ul style="list-style-type: none"> • Certification in GIS field of minimum 3 months duration. • Ability to complete all phases of project management life cycle

		<p>including requirement analysis and gathering, design, testing, delivery and support.</p> <ul style="list-style-type: none"> • Should have working knowledge of using a latest development tools and techniques. • Team-player with strong communication & collaboration skills within or across the teams. • Must have good problem solving and analysis skills. • Application of agile development processes in leadership capacity. • Expertise in data analysis tool like Excel and report generation.
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II. Weightage work experience (50 marks) with further break-up as:

- i. Greater than 08 years – 50 marks
- ii. 05-08 years – 35 marks
- iii. Up to 05 years – 25 marks

III. Weightage experience in any Geo-spatial related work (20 marks) in a relevant field as mentioned in Scope of Work with further break-up as:

- i. Greater than 02 years – 20 marks
- ii. Less than or equal to 02 years – 10 marks

Note: The above-mentioned shortlisting criteria will be used for calling the candidates to appear in the Interview.

The final merit will be based on the score obtained in the interview only.

REMUNERATION: As mentioned in the table in para no. 1. There will be an annual increment, on the basis of the performance. No DA admissible over this fixed amount.

In case of duration of contract is more than one year, the remuneration of individuals may be reviewed after completion of one year and the enhancement shall be as under, on the basis of performance:

Performance*	Enhancement in remuneration
Performed only routine/ assigned work	Nil
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TENURE: The contractual engagement will be initially for a period of 01 (One) years further extendable as per requirement, subject to satisfactory performance review by respective Controlling Officer. The contract can be terminated by giving a 30 days' Notice period by either party, i.e., MYAS or the employee. In cases of extreme impropriety by the employee, the contract will be terminated immediately without prior notice.

LEAVE: Selected candidates shall be eligible for eighteen (18) days leave in a calendar year on pro-rata basis. No remuneration for period of absence in excess of the admissible leave will be paid.

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REIMBURSEMENT OF OR GRANT OF ADVANCE FOR DOMESTIC TOUR: The Individual Consultant may require to undertake domestic official tours with due approval and they will be allowed the following reimbursement of or grant of advance for official expenditure as given below: -

Mode of Journey	Reimbursement of Hotel, Taxi and Food bills
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1	Post	Assistant Project Officer (Infra)
2	Requirement	01
3	Monthly Remuneration	Rs.70000 to Rs.90000
4	Eligibility Criteria	Essential Qualifications: <ul style="list-style-type: none">• Graduate degree in Civil Engineering or Architecture• At least 02 years' experience in organization dealing with Civil/Architecture work, including infrastructure projects execution and Management at appropriate level with Government of India Ministry/ Department.• Minimum 01 year of experience in planning/ execution/ Monitoring of infrastructure projects.• Age Limit: 50 Years (on the date of advertisement). Desirable Qualifications: <ul style="list-style-type: none">• Experience of computer skills and proficiency in working on office software/ other applications, including MS word, excel and PowerPoint.• Knowledge of Government Administrative Regulations• Knowledge of written and spoken English and working knowledge of Hindi.• Knowledge of Autocad, Matlab, Staadpro etc.

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