



State Bank of India

CENTRAL RECRUITMENT & PROMOTION DEPARTMENT,
CORPORATE CENTRE, MUMBAI
(Phone: 022-2282 0427; Fax: 022- 2282 0411; E-mail: crpd@sbi.co.in)

RECRUITMENT OF JUNIOR ASSOCIATES (CUSTOMER SUPPORT & SALES) (Advertisement No. CRPD/CR/2022-23/15)

ONLINE REGISTRATION OF APPLICATION AND PAYMENT OF FEES: 07.09.2022 To 27.09.2022

Applications are invited from eligible Indian Citizens for appointment as Junior Associate (Customer Support & Sales) in clerical cadre in State Bank of India. Candidates can appear for the test only once under this recruitment project. The candidates applying for vacancies of a particular State/UT only. Candidates should be proficient (reading, writing, speaking and understanding) in the specified opted local language of that State/UT (mentioned in the under given vacancy). The test for knowledge of specified opted local language will be conducted as a part of selection process. It will be conducted after qualifying the online test but before joining the Bank. Candidates who fail to qualify this test will not be offered appointment. Candidates who produce 10th or 12th standard mark sheet/ certificate having studied the specified opted local language will not be required to undergo the language test. **There is no provision for Inter Circle Transfer / Inter State Transfer for Junior Associates to be recruited.**

Preliminary Examination will be conducted tentatively in the month of November 2022 and Main Examination will be conducted tentatively in the month of December 2023. Candidates are advised to check regularly Bank's website <https://bank.sbi/careers> or <https://www.sbi.co.in/careers> for details and updates. The examination procedure is detailed under point No. 4 under Selection procedure.

VACANCIES:

Circle	State/ UT	Language *	Regular Vacancies												Backlog Vacancies												
			Category Wise						PwBD				ESM		SC/ ST/ OBC				PwBD				Total	VI	HI	LD	d&e®
			SC	ST	OBC	EWS	GEN	Total	VI	HI	LD	d&e®	ESM	DESM	SC	ST	OBC	Tot	VI	HI	LD	d&e®					
Ahmedabad	Gujarat	Gujarati	25	53	95	35	145	353	4	4	4	3	35	15	0	82	0	82	0	34	0	9	4				
	Daman & Diu	Gujarati	0	0	1	0	3	4	1	0	0	0	0	0	0	0	0	0	0	0	0	0					
Bangalore	Karnataka	Kannada	51	22	85	31	127	316	4	3	3	3	31	14	9	4	0	13	1	12	1	13	2				
Bhopal	Madhya Pradesh	Hindi	58	78	58	38	157	389	4	4	4	4	38	17	0	76	0	76	0	0	0	0					
	Chhattisgarh		11	29	6	9	37	92	1	1	1	1	9	4	0	13	0	13	0	0	0	0					
Bengal	West Bengal	Bengali/ Nepali	78	17	75	34	136	340	4	4	3	3	34	15	0	0	0	0	0	0	0	0					
	A&N Islands	Hindi/ English	0	1	3	1	5	10	1	0	0	0	1	0	0	0	0	0	0	0	0	0					
	Sikkim	Nepali/ English	1	5	6	2	12	26	1	1	0	0	2	1	0	0	0	0	0	0	0	0					
Bhubaneswar	Odisha	Odia	27	37	20	17	69	170	2	2	2	1	17	7	0	0	1	1	0	0	0	0					
Chandigarh	Jammu & Kashmir	Urdu/ Hindi	3	4	9	3	16	35	1	1	0	0	3	1	0	0	0	0	0	0	0	0					
	Haryana	Hindi/ Punjabi	1	0	1	0	3	5	1	0	0	0	0	0	0	0	0	0	0	0	0	0					
	Himachal Pradesh	Hindi	14	2	11	5	23	55	1	1	1	0	5	2	0	0	0	0	0	0	0	0					
	Punjab	Punjabi/ Hindi	38	0	27	13	52	130	2	2	1	1	13	5	0	0	0	0	0	0	0	0					
Chennai	Tamil Nadu	Tamil	67	4	96	35	153	355	4	4	4	3	35	15	0	0	0	0	0	0	0	0					
	Pondicherry		1	0	2	0	4	7	1	0	0	0	0	0	0	0	0	0	0	0	0	0					
Delhi	Delhi	Hindi	5	2	9	3	13	32	1	1	0	0	3	1	0	0	0	0	0	0	0	0					
	Uttarakhand		22	4	16	12	66	120	2	1	1	1	12	5	0	0	0	0	0	0	0	0					
Hyderabad	Telangana	Telugu/ Urdu	36	16	60	22	91	225	3	2	2	2	22	10	0	0	0	0	0	0	0	0					
Jaipur	Rajasthan	Hindi	48	37	57	28	114	284	3	3	3	3	28	12	0	9	0	9	2	6	2	5	1				
Kerala	Kerala	Malayalam	27	3	73	27	140	270	3	3	3	2	27	12	1	1	0	2	0	5	0	2					
	Lakshadweep	m	0	1	0	0	2	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0					
Lucknow/ Delhi	Uttar Pradesh	Hindi/ Urdu	133	7	170	63	258	631	7	7	7	5	63	27	0	0	0	0	0	0	0	0					
Maharashtra/ Mumbai Metro	Maharashtra	Marathi	75	67	201	74	330	747	8	8	8	7	74	32	2	0	6	8	0	0	0	0					
Maharashtra	Goa	Konkani	1	6	9	5	29	50	1	1	0	0	5	2	0	0	0	0	0	0	0	0					
	Assam	Assamese/ Bengali/ Bodo	18	31	70	25	114	258	3	3	3	2	25	11	0	0	0	0	0	0	0	0					
	Arunachal Pradesh	English	0	7	0	1	7	15	1	0	0	0	1	0	0	0	0	0	0	0	0	0					
	Manipur #	Manipuri	1	9	4	2	12	28	1	1	0	0	2	1	0	0	0	0	0	0	0	0					

The above vacancies are provisional and depending on the actual requirement of the Bank the said vacancies may vary. Candidates may apply for vacancies of one State only. **There is no provision for Inter Circle Transfer/ Inter State transfer for Junior Associates to be recruited.** Candidature of the applicant will be considered only against the vacancies in the State for which he/she has applied/opted. Candidate may appear in the examination from any notified centre. However, He/ She will have to appear for the test of specified opted local language at a centre (to be decided by the Bank) of the State applied for, at his/her own expenses. Merit list will be drawn State wise, category wise and candidates will be posted in the State for which they are applying, in the event of their selection and will not be entitled for inter-state/ inter-circle transfer.

1. ELIGIBILITY CRITERIA:

A. Age Limit: (As on 01.08.2022)

Not below 20 years and not above 28 years as on 01.08.2022, i.e. candidates must have been born not earlier than 02.08.1994 and not later than 01.08.2002 (both days inclusive).

Relaxation of Upper age limit:

Sr.	Category	Age Relaxation
1.	SC/ ST	5 years
2.	OBC	3 years
3.	PWD (Gen/ EWS)	10 years
4.	PWD (SC/ ST)	15 years
5.	PWD (OBC)	13 years
6.	Ex-Servicemen/ Disabled Ex-Servicemen	Actual period of service rendered in defense services + 3 years, (8 years for Disabled Ex- Servicemen belonging to SC/ST) subject to max. age of 50 years
7.	Widows, Divorced women and women judicially separated from their husbands & who are not remarried	7 years (subject to maximum age limit of 35 years for General/ EWS, 38 years for OBC & 40 years for SC/ST candidates)

NOTE: i. Candidates seeking age relaxation are required to submit copies of necessary certificate(s) at the time of joining, if qualified. **No change in the category of any candidate is permitted after registration of online application.**

No correspondence/ email/phone will be entertained in this regard.

ii. CUMULATIVE AGE RELAXATION WILL NOT BE AVAILABLE EITHER UNDER THE ABOVE ITEMS OR IN COMBINATION WITH ANY OTHER ITEMS.

B. Essential Academic Qualifications: (As on 30.11.2022):

Graduation in any discipline from a recognised University or any equivalent qualification recognised as such by Central Government. Candidates having integrated dual degree (IDD) certificate should ensure that the date of passing the IDD is on or before 30.11.2022.

Those who are in the final year/ semester of their graduation may also apply provisionally subject to the condition that, if provisionally selected, they will have to produce proof of having passed the graduation examination on or before 30.11.2022.

Note: (a) The date of passing eligibility examination will be the date appearing on the mark sheet/certificate or provisional certificate issued by the University/Institute. In case the result of a particular examination is posted on the website of the University/ Institute, a certificate issued by the appropriate authority of the University/Institute indicating the date on which the result was posted on the website will be taken as the date of passing.

(b) Matriculate Ex-servicemen, who have obtained the Indian Army Special Certificate of Education or corresponding certificate in the Navy or Air Force, after having completed not less than 15 years of service in Armed Forces of the Union are also eligible for the post. Such certificates should be dated on or before 30.11.2022.

2. RESERVATION FOR PERSONS WITH BENCHMARK DISABILITIES

b. Low Vision:

- Visual acuity not exceeding 6/18 or less than or upto 10/200 (Snellen) in the better eye with corrections; OR
- Limitation of the field of vision subtending an angle of 40 degree up to 10 degree.

B. Hearing Impaired (HI):

- Deaf: means person having 70 DB hearing level in speech frequencies in both ears.
- Hard of Hearing: means person having 60 DB to 70 DB hearing level in speech frequencies in both ears.

C. Locomotor Disabilities (LD): A person's inability to execute activities associated with movement of self and objects resulting from a defect of musculoskeletal or nervous system or both, including Cerebral Palsy, Dwarfism, Muscular Dystrophy and Acid Attack Victims. Challenged persons are covered under locomotor disability with the following mark:

- OA - One arm affected (Right or Left)
- OL - One leg affected (Right or Left)
- OAL - One arm & One Leg affected
- BL - Both legs affected but not arms

Persons with OA & OAL category should have normal functions.

a. **"Leprosy cured person"** means a person who has been cured of leprosy but is suffering from:

- Loss of sensation in hands or feet as well as limbs and paresis in the eye and eye-lid but without deformity;
- Manifest deformity and paresis but having sufficient use of their hands and feet to enable them to engage in economic activity;
- Extreme physical deformity as well as advanced paresis prevents him/ her from undertaking any gainful occupation. The expression "leprosy cured" shall be construed accordingly.

b. **"Cerebral palsy"** means a Group of non-progressive conditions affecting body movements and muscle control caused by damage to one or more specific areas of the brain occurring before, during or shortly after birth;

c. **"Dwarfism"** means a medical or genetic condition resulting in adult height of 4 feet 10 inches (147 centimeters) or less;

d. **"Muscular dystrophy"** means a group of hereditary diseases that weakens the muscles that move the body. Persons with multiple dystrophy have incorrect information in their genes, which prevents them from producing the proteins they need for healthy muscles. It is a progressive skeletal muscle weakness, defects in muscle regeneration and death of muscle cells and tissue;

e. **"Acid attack victims"** means a person disfigured or assaulted by throwing of acid or similar corrosive substance;

D. 'd' & 'e': Only those persons, who suffer from any one or more types of disabilities, are eligible to apply under this category.

- "Specific Learning Disability" (SLD)** means a heterogeneous group of conditions wherein there is a deficit in processing language or written, that may manifest itself as a difficulty in speaking, reading, writing, spelling, or to do mathematical calculations. It includes such conditions as perceptual disabilities, dysgraphia, dyscalculia, dyspraxia and developmental disorders.
- "Mental Illness" (MI)** means a substantial disorder of mood, perception, orientation or memory that interferes with judgment, behavior, capacity to recognize reality or

A person who wants to avail the benefit of reservation will have to submit a latest Disability Certificate, on prescribed format, issued by Medical Authority or any other notified Competent Authority (Certifying Authority) in the District of the applicant's residence as mentioned in the proof of residence in the application. The certificate should be dated on or before last date of registration of application.

Use of Scribe & compensatory time:

The facility of scribe would be allowed to a person who has disability of 40% or more if so desired by the person and is meant for only those persons with disability who have physical limitation to write including that of speed. In all such cases where a scribe is used, the following rules will apply:

- Candidates eligible for and who wish to use the services of scribe in the exam should carefully indicate the same in their online application form.
- Both the candidate and the scribe will have to give a suitable undertaking, in the prescribed format with passport size photograph of the scribe at the time of online examination.
- Such candidates who are eligible to use a scribe shall be eligible for compensatory time of 20 minutes for every hour of the examination whether availing the facility of scribe or not.
- Candidate will have to arrange their own scribe and at their own cost.
- Any candidate who is not eligible to use scribe as per guidelines, as referred above, uses scribe in the online examination shall be disqualified to participate further in the recruitment process.
- Any candidate who is using scribe should ensure that he is eligible to use scribe in the exam as per the guidelines mentioned above.
- Any candidate using scribe in violation of the above guidelines shall stand disqualified and can be removed from service without notice, if already joined the Bank.
- Scribe will be allowed to be used as per the guidelines issued vide Office Memorandum F.No.16-110/2003-DDIII dated February 26, 2013 of Government of India, Ministry of Social Justice & Empowerment, Department of Disability Affairs, New Delhi and clarification issued by Government of India, Ministry of Financial, Deptt. of Financial Services vide letter No. F. No. 3/2/2013-Welfare dated 26.04.2013.

3. EX-SERVICEMEN (ESM)

Only those candidates shall be treated as Ex-Servicemen who fulfill the revised definition as laid down in Government of India, Ministry of Home Affairs, Department of Personnel and Administrative Reforms Notification No.36034/5/85/ Estt (SCT) dated 27th October, 1986 as amended from time to time.

Disabled Ex-Servicemen (DESM): Ex-Servicemen who while serving in Armed Forces of the Union were disabled during war or in peace time but their disability being attributable to Military service, shall be treated as Disabled Ex-Servicemen.

Dependents of Servicemen killed in Action: Servicemen killed in the following operations would be deemed to have been killed in action attributable to Military Service (a) war (b) warlike operations or border skirmishes either with Pakistan on cease fire line or any other country (c) Fighting against armed hostiles in a counter insurgency environment viz. Nagaland, Mizoram, etc. (d) Serving with peace-keeping mission abroad (e) Laying or clearance of mines including enemy mines as also mine sweeping operation between one month before and three months after conclusion of an operation (f) Frost-bite during actual operations or during the period specified by the Government (g) Dealing with agitating Para-Military forces personnel (h) IPKF personnel killed during the operations in Sri Lanka. The reservation available to such candidates shall be as mentioned under point no. (b) given under the vacancy table.

For the purpose of this reservation, the member of family would include his widow, son and daughter or near relations who agree to support his family. The relaxation in upper age and educational qualifications available to Ex-servicemen will not be available to dependents of Servicemen killed in action.

- Those candidates, who have already completed the engagement and are on extended assignment, are not required to submit certificate as per **Proforma 'D'**. If selected, as mentioned in (ii) and (iii) above, should get released on or before 31.10.2023. These certificates are to be submitted at the time of joining invariably.

B. The Territorial Army Personnel will be treated as Ex-Servicemen as per 15.11.1986.

C. An Ex-Serviceman who has once joined a Government service after availing of the benefits given to him as an Ex-Serviceman, his reemployment, his Ex-Serviceman status will be governed by the order of OM No.36034/1/2014-Estt.(Res.) dated 14.08.2014 of Government of India, Ministry of Personnel, Public Grievances and Pensions.

4. SELECTION PROCEDURE: The selection process will consist of written test (Preliminary & Main exam) and test of specified optional subjects.

Phase-I: Preliminary Examination: Online Preliminary Examination consisting of Objective Tests for 100 marks will be conducted online. Duration of test will be of 1-hour duration consisting of 3 Sections as follows:

Sl.	Name of Test	Medium of Exam	No. of Questions	Max. Marks
1.	English language	English	30	30
2.	Numerical Ability	*	35	35
3.	Reasoning Ability	*	35	35
	Total	*	100	100

Each test will have a separate timing as mentioned above. There will be negative marks for wrong answers in the Objective tests. The marks assigned for question will be deducted for each wrong answer. The minimum qualifying marks are prescribed for individual tests and aggregate score. Section wise marks will not be maintained.

Adequate number of candidates in each category as decided by the Government (approximately 10 times the numbers of vacancies. subject to availability) will be shortlisted for the Main Exam from the list of all candidates in descending order of aggregate marks scored.

Phase - II: Main Examination: Structure of Online Main Examination will be as follows:

Sl.	Name of Test	Medium of Exam	No. of Questions	Max. Marks
1.	General/ Financial Awareness	*	50	50
2.	General English	English	40	40
3.	Quantitative Aptitude	*	50	50
4.	Reasoning Ability & Computer Aptitude	*	50	60
	Total		190	200

Each test will have a separate timing as mentioned above.

There will be negative marks for wrong answers in the Objective tests. The marks assigned for question will be deducted for each wrong answer.

Candidates are required to score a minimum percentage of marks in each test as follows: (a) 50% in English, (b) 50% in Numerical Ability, (c) 50% in Reasoning Ability, (d) 50% in General Awareness, (e) 50% in Computer Aptitude.

*** List of medium of examination according to state applied for:**

Sr.	State/UT	Medium of Exam
1	Andaman & Nicobar	English, Hindi
2	Arunachal Pradesh	English, Hindi
3	Assam	English, Hindi, Assamese, Bengali
4	Chhattisgarh	English, Hindi
5	Daman & Diu	English, Hindi, Gujarati
6	Delhi	English, Hindi
7	Goa	English, Hindi, Konkani
8	Gujarat	English, Hindi, Gujarati
9	Haryana	English, Hindi, Punjabi
10	Himachal Pradesh	English, Hindi
11	Jammu & Kashmir	English, Hindi, Urdu
12	Karnataka	English, Hindi, Kannada
13	Kerala	English, Hindi, Malayalam
14	Lakshadweep	English, Hindi, Malayalam
15	Madhya Pradesh	English, Hindi
16	Maharashtra	English, Hindi, Marathi
17	Manipur	English, Hindi, Manipuri
18	Meghalaya	English, Hindi
19	Mizoram	English, Hindi
20	Nagaland	English, Hindi
21	Odisha	English, Hindi, Odia
22	Pondicherry	English, Hindi, Tamil
23	Punjab	English, Hindi, Punjabi
24	Rajasthan	English, Hindi
25	Sikkim	English, Hindi
26	Tamil Nadu	English, Hindi, Tamil
27	Telangana	English, Hindi, Telugu, Urdu
28	Tripura	English, Hindi
29	Uttar Pradesh	English, Hindi, Urdu
30	Uttarakhand	English, Hindi
31	West Bengal	English, Hindi, Bengali

Test of specified opted local language:

Those who qualify for selection and produce 10th or 12th standard mark sheet/ certificate evidencing having studied the specified opted local language will not be subjected to any Language test. In case of others (qualified for selection), specified opted local language test will be conducted after provisional selection but before joining. Candidates who fail to qualify this test will not be offered appointment. Candidates not found proficient in specified opted local language would be disqualified.

Provisional Selection (Subject to qualifying specified opted local language).

The marks obtained in the Preliminary Examination (Phase-I) will not be added for the selection and only the aggregate marks obtained in Main Examination (Phase-II) will be considered for preparation of the final merit list. Provisional selection will be made on the basis of candidate's performance in the test (Main Examination).

5. Preliminary Exam is tentatively scheduled in November 2021. List of examination centres is provided under Annexure I.

- Candidate should choose the name of the Centre where he/she has opted to take the examination. SBI, however, reserves the right to change the location of the examination centres and/or add some other centres at its sole discretion, depending upon the response, administrative requirements. SBI also reserves the right to allot the candidate to any other centre other than one he/she has opted for.
- **No request for change of centre for examination will be entertained.**
- Candidate will appear for the examination at the allotted centre at his/her own risk and expenses and SBI will not be responsible for injury or losses etc. of any nature.
- Any unruly behaviour/ misbehaviour in the examination hall may result in cancellation of candidature, disqualification from the examination conducted by SBI.
- **Call letter for Preliminary Exam: Call letter of Preliminary Exam will not be collected at the examination venue. However, the call letter must be authenticated/ Stamped by the exam centre staff. Candidates need to retain the call letter (along with authentic copy of the ID proof) safely. Those candidates who are not appearing for Main Exam will be required to bring this call letter for Preliminary Exam call letter and other requisite documents as per information provided in the "acquaint yourself booklet" and call letter.**

However, scribe form (wherever applicable) will be collected for Preliminary Exam.

Candidates need to bring two additional photographs (same size as pasted by the candidate on call letter) along-with the call letter and other requisite documents as per information provided in the "acquaint yourself booklet" and call letter.

Candidates reporting without photograph pasted on call letter or without two additional photographs (same size as pasted on call letter) will not be allowed to appear for the exam.

(It is advisable that candidate retains about 8 copies of the photograph which is uploaded at the time of Application Form. It may be needed for further stages of this selection process).

6. PAY SCALE: Rs.17900-1000/3-20900-1230/3-24590-1410/3-27900-1730/7-42600-3270/1-45930-1990/1-47920.

The starting Basic Pay is Rs.19900/- (Rs.17900/- plus 10% Dearness Allowance increments admissible to graduates)

7. EMOLUMENTS: The total starting emoluments of a newly recruited employee payable at Metro like Mumbai will be around Rs.24,590/- per month inclusive of D.A., other allowances at the current level. **Additional increments for newly recruited graduate junior associates:** Allowances may vary depending upon the place of posting. Candidates are eligible for reimbursement of various perquisites, provided they are under New Pension scheme (Defined Contribution Employee Pension Scheme) Leave-Fare and other facilities, as per instructions of the Bank issued from time to time.

8. PROBATION PERIOD: Selected candidates will be governed by the terms and conditions of the Service Regulations of the Bank in effect at the time of joining. The newly appointed Junior Associates will be on probation for a Minimum period of 6 months. Newly recruited Junior Associates are required to complete e-lessons as prescribed by the Bank during the probation, for getting confirmed in the Bank, failing which the probation will be extended till completion of the same. Further, before the probation period comes to an end, the performance of the newly recruited employees will be evaluated and the results of those employees whose performance fails to meet the requirements of the Bank will be communicated to them.

10. CALL LETTERS FOR EXAMINATION:

- Preliminary Examination:** The candidates should download their call letter and an "acquaint yourself booklet" by entering their registration number and password/date of birth from the Bank's website from 29.10.2022 onwards (Tentatively).
- Main Examination:** Candidates qualified for main examination would be able to download their call letter from the Bank's website (following the instructions available on the screen) in the month of December 2022/ January 2023 onwards (Tentatively).
- At the time of Main Exam:** Candidates must bring duly authenticated Preliminary Exam call letter (with authenticated copy of ID proof) as well as Main Exam call letter at the time of Main Exam. These documents along-with other requisite documents need to be submitted during the Main Exam.
- Candidates need to bring two additional photographs (same as pasted by the candidate on call letter) along-with the call letter and other requisite documents as per information provided in the "acquaint yourself booklet" and call letter.

Candidates reporting without photograph pasted on the call letter or without two additional photographs (same as pasted on call letter) will not be allowed to appear for the exam.

NO HARD COPY OF THE CALL LETTER (PRELIMINARY/ MAIN)/ ACQUAINT YOURSELF BOOKLET WILL BE SENT BY POST.

11. IDENTITY PROOF TO BE PRESENTED/ SUBMITTED AT THE TIME OF (PRELIMINARY/ MAIN) EXAMS:

The candidates must bring one photo identity proof such as passport/ Aadhar/ PAN Card/ Driving License/ Voter's Card/ Bank Passbook with duly attested Photograph/ Identity Card issued by School or College/ Gazetted Officer in the official letter head in original as well as a self-attested Photocopy thereof. The photocopy of Identity proof should be presented along with call letter to the invigilators in the examination hall, failing which or if identity of candidates is in doubt the candidate will not be permitted to appear for the test.

12. BIOMETRIC VERIFICATION:

Bank, at various stages, may capture thumb impression or **IRIS** of candidates in digital format for biometric verification of genuineness of the candidates. Candidate will ensure that correct thumb impression or **IRIS** is captured at various stages and any inconsistency will lead to rejection of the candidature. In case of any candidate found to be not genuine, apart from taking legal actions against him/her, his/her candidature will be cancelled. As such, they are advised not to apply any external matter like mehendi, ink, chemical etc. on their hands.

13. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT:

- Candidates are cautioned that they should not furnish any particulars that are false, tampered/fabricated and they should not suppress any material information while filling up the application form.
- At the time of exam, if a candidate is (or has been) found guilty of:
 - using unfair means during the examination OR
 - impersonating or procuring impersonation by any person OR
 - misbehaving in the examination hall OR
 - resorting to any irregular or improper means in connection with his/her candidature for selection OR
 - obtaining support for his/her candidature by any unfair means.

Such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, will also be liable to be:

- disqualified from the examination for which he/she is a candidate.
- debarred, either permanently or for a specified period, from any examination or recruitment conducted by Bank.

c. The Bank would be analyzing the responses of a candidate with other appeared candidates to detect patterns of similarity. On the basis of such

14. APPLICATION FEE AND INTIMATION CHARGE: (Non

Sl.	Category	Fee/ intima
1.	SC/ ST/ PwBD/ ESM/DESM	
2.	General/ OBC/ EWS	Rs

Fee/ Intimation charges once paid will NOT be refunded nor can it be held in reserve for any other exam or select

15. HOW TO APPLY:

Candidates can apply online and n application will be accepted.

Candidates will be required to register themselves online website <https://bank.sbi/careers> OR <https://www.sbi> **Recruitment of Junior Associates 2022.** After registration required to pay the requisite application fee through online debit card/ credit card/ Internet Banking.

Helpdesk: In case of any problem in filling up the form intimation charges or receipt of Admission/call letter, quer at telephone no. 022-22820427 (between 11:00 AM a **working days**) or lodge his/her query on <http://cgrs.ibp>

Candidates are advised not to forget to mention 'Recru **Associate-2022**' in the subject of the email.

Pre-requisites for Applying Online: Candidates should ID & mobile no. which should be kept active till the declar will help him/ her in getting call letter/ advices etc. by ema

A. GUIDELINES FOR FILLING ONLINE APPLICATION

- Candidates should first scan their **photograph hand thumb impression and hand-written** detailed under guidelines for scanning the photogra **(Annexure-II).**
- The text for the hand-written declaration is as** "I, _____ (Name of the candidate), Date of Bir declare that all the information submitted by me form is correct, true and valid. I will presen documents as and when required. The signature left thumb impression is of mine".

c. **Left Thumb Impression:** If a candidate is not h he/she may use his /her right thumb for applying)

d. Candidates to visit Bank's website <https://bank.sbi> <https://www.sbi.co.in/careers> and open the ap Application Form, available under the 'Current Op

e. Fill the application carefully. Once the applic completely, candidates should submit the data. candidates not being able to fill the data in one g the data already entered. When the data is sav registration number and password will be generat and displayed on the screen. Candidates shoul registration number and password. They can re data using registration number and passwor particulars, if needed. This facility will be availabl Once the application is filled in completely, ca submit the data. No change/edit will be allowe registration at this stage is provisional.

f. After ensuring the correctness of the particulars form, candidates are required to pay fees thro gateway integrated with the application, followin available on the screen.

g. Fee can be paid by using debit card/ credit card/ by providing information as asked on the scr charges for online payment, if any, will be borne b

h. On successful completion of transaction, a reco

- Note:** i. In case the face in the photograph or signature or thumb impression or hand-written declaration is unclear, the candidate's application may be rejected.
- ii. In case the photograph/ signature/ thumb impression/ hand written declaration is unclear, candidate may edit his application and re-upload his photograph/ signature/ thumb impression/ hand written declaration.

16. GENERAL INFORMATION:

- a. Before applying for the post, the candidate should ensure that he/ she fulfils the eligibility and other norms mentioned above for the post as on the specified date and that the particulars furnished by him/ her are correct in all respects.
- b. The candidate should ensure that the application is strictly in accordance with the prescribed format and is properly and completely filled.
- c. Candidates are advised to take a printout of their system generated online application form after submitting the application.
- d. Candidates should satisfy themselves about their eligibility for the post applied for. Bank would admit to the test all the candidates applying for the post with the requisite fee on the basis of information furnished in the online application and shall determine their eligibility only at the time of joining. Admission to tests will be purely provisional without verification of age/ qualification/ category (SC/ ST/ OBC/ EWS/ PwBD/ ESM/ DESM) etc. of the candidates with reference to documents.
- e. **Request for change/ correction in any particulars (including category) in the application form, once submitted, will not be entertained under any circumstances. No correspondence/ phone/ email will be entertained in this regard. Candidates are advised to fill up the online application carefully and furnish the correct information in the application.**
- f. Candidates are advised in their own interest to apply online well before the closing date and not to wait till the last date to avoid the possibility of disconnection/inability/failure to log on to the website on account of heavy load on internet or website jam.
- g. SBI does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of SBI.
- h. Not more than one application should be submitted by a candidate. In case of multiple applications, only the last valid (completed) application will be retained and the application fee/intimation charges paid for the other registrations will stand forfeited. Multiple attendance/appearance by a candidate in exam will be summarily rejected/candidature cancelled.
- i. The possibility for occurrence of some problems in the administration of the examination cannot be ruled out completely, which may impact test delivery and/or result from being generated. In that event, every effort will be made to rectify such problem, which may include the conduct of another examination if considered necessary.
- j. Call letter of Preliminary Exam will not be collected at the examination venue. Candidates will need to retain the call letter safely with themselves. Those candidates who are called for Main Exam will be required to bring this call letter along-with Main Exam call letter and other requisite documents as per information provided in the "acquaint yourself booklet" and call letter.
- k. Candidates serving in Govt./Quasi Govt. offices, Public Sector undertakings including Nationalised Banks and Financial Institutions will be required to produce proper discharge certificate from the employer at the time of taking up the appointment, if selected.
- l. Caste certificate issued by Competent Authority on format prescribed by the Government of India will have to be submitted by the SC/ST candidates, at the time of joining, if called for.
- m. SC/ST candidate who has migrated from a state where his/her community is scheduled, to another state where his/her community is not scheduled, will continue to be deemed as SC/ST.
- n. A declaration will have to be submitted in the presence of the candidates seeking reservation under OBC category stating that he/she does not belong to the creamy layer as on last date of reservation.
- o. OBC certificate containing the 'Non-creamy layer' clause covering the period 01.04.2022 to the date of taking up the appointment, if suitable for, will have to be submitted at the time of joining.
- p. Benefit of reservation under EWS category can be availed only on production of an 'Income and Asset Certificate' issued by Competent Authority on the format prescribed by Govt. of India for the financial year as per the extant DoPT guidelines.
- q. Candidates are advised to keep their registered e-mail id active for receiving advice, viz. call letters/advice etc.
- r. Appointment of selected candidates is subject to his/her being medically fit as per the requirement of the Bank and completion of KYE (Know your employee) formalities. Service will also be subject to the service and conduct rules of the Bank.
- s. **DECISIONS OF BANK IN ALL MATTERS REGARDING CONDUCT OF TESTS AND SELECTION WOULD BE FINAL AND BINDING ON ALL CANDIDATES. NO REPRESENTATION OR CORRESPONDENCE WILL BE ENTERTAINED BY BANK IN THIS REGARD.**
- t. The applicant shall be liable for civil/ criminal consequences in case the information submitted in his/ her application is found to be false at a later stage.
- u. Any legal proceedings in respect of any matter of claim arising out of this advertisement and/or an application in respect of this advertisement be instituted only in Mumbai and Courts/ Tribunals/ Forfeiture only shall have sole and exclusive jurisdiction to try any such matter.
- v. The candidate will have option to answer test questions in English except in English Language/General English. Candidates will appear for the tests at their own cost.
- w. The new recruits must have flair for marketing and will be required to make customer calls and provide banking services, advise on and cross sell products etc. inside and outside Bank premises. This may involve extensive outdoor travelling. Depending upon the nature of the work there will be flexible working hours and working in shifts.
- x. As record for this project will not be maintained a declaration of result of online test, the information/data generated for this project will not be available thereafter.
- y. After a candidate is selected but before joining the Bank, he/she will be required to provide details regarding criminal records against him /her, if any. The Bank may also conduct background verification, inter alia including verification of police records. Bank reserves right to deny the appointment depending upon the outcome of and/or independent verification.

17. ANNOUNCEMENTS: All further announcements/details regarding the recruitment process will only be published/provided on SBI official website at <https://bank.sbi/careers> or <https://www.sbi.co.in/careers> for the candidates.

18. DISCLAIMER: In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and/ or has furnished any incorrect/ false information or has suppressed any fact(s), indulge in unfair practice during examination, his/ her candidature will stand cancelled. If any of these shortcomings is/ are detected after appointment, his/ her services are liable to be terminated. Bank in all matters regarding eligibility, conduct of written tests and other tests and selection would be final and binding on all candidates. No representation or correspondence will be entertained by Bank in this regard.

19. BANK RESERVES RIGHT TO CANCEL THE RECRUITMENT ENTIRELY AT ANY STAGE.

Tentative List of Centres for Preliminary Examination, Main Examination & Pre-Examination Training

State Code	State/ UT	Exam Centre
11	Andaman & Nicobar Island	Port Blair
12	Andhra Pradesh	Anantpur, Bhimavaram, Chirala, Gudur, Guntur, Kadapa, Kakinada, Kurnool, Nandyal, Narasaraopet, Nellore, Rajahmundry, Rajampet, Srikakulam, Tadepalligudem, Tirupati, Vijaywada, Vishakhapatnam, Vizianagaram,
13	Arunachal Pradesh	Naharlagun
14	Assam	Dibrugarh, Guwahati, Jorhat, Silchar, Tezpur
15	Bihar	Arrah, Bhagalpur, Darbhanga, Gaya, Muzaffarpur, Patna, Purnea
16	Chandigarh	Chandigarh - Mohali
17	Chhattisgarh	Bilai Nagar, Bilaspur, Raipur
18	Goa	Madgaon, Panaji
19	Gujarat	Ahmedabad – Gandhinagar, Anand, Jamnagar, Mehsana, Rajkot, Surat, Vadodara
20	Haryana	Ambala, Faridabad, Gurugram,
21	Himachal Pradesh	Bilaspur, Hamirpur, Mandi,
22	Jammu & Kashmir	Jammu, Samba,
23	Jharkhand	Dhanbad, Hazaribagh, Jamshedpur, Ranchi
24	Karnataka	Ballari, Bengaluru, Belgaum, Davangere, Gulbarga, Hassan, Hubli – Dharwad, Mandya, Mangalore, Mysore, Shimoga, Udupi
25	Kerala	Alappuzha, Idukki, Kannur, Kochi, Kollam, Kottayam, Kozhikode, Malappuram, Palakkad, Pathanamthitta, Thiruvananthapuram, Thrissur
26	Lakshadweep	Kavaratti
27	Madhya Pradesh	Bhopal, Gwalior, Indore, Jabalpur, Satna, Ujjain
28	Maharashtra	Ahmednagar, Akola, Amravati, Aurangabad (Maharashtra), Dhule, Jalgaon, Kolhapur, Latur, Mumbai/ Thane/ Navi Mumbai, Nagpur, Nanded, Nashik, Palghar, Pune, Raigad, Sangli, Satara, Solapur

State Code	State/ UT	Exam Centre
29	Manipur	Imphal
30	Meghalaya	Shillong
31	Mizoram	Aizawl
32	Nagaland	Dimapur, Kohima
33	Delhi NCR	Delhi NCR (All NCR cities)
34	Odisha	Balasore, Berhampur (Ganjam), Bhubaneswar, Cuttack, Rourkela, Sambalpur
35	Puducherry	Puducherry
36	Punjab	Amritsar, Bhatinda, Jalandhar, Mohali
37	Rajasthan	Ajmer, Bikaner, Hanumangarh, Jaipur, Kota, Sikar, Udaipur
38	Sikkim	Bardang - Gangtok
39	Tamil Nadu	Chennai, Coimbatore, Erode, Karur, Madurai, Nagercoil, Ramanathapuram, Thanjavur, Thiruchirapalli, Tirunelveli, Virudhunagar
40	Telangana	Hyderabad, Karimnagar, Mahabubnagar, Nalgonda, Warangal
41	Tripura	Agartala
42	Uttar Pradesh	Agra, Aligarh, Prayagraj (Allahabad), Faizabad, Ghaziabad, Gonda, Kanpur, Lucknow, Mathura, Meerut, Muzaffarnagar, Noida & Gr. Noida, Varanasi
43	Uttarakhand	Dehradun, Haldwani, Roorkee
44	West Bengal	Asansol, Durgapur, Greater Kolkata, Howrah, Kalyani, Siliguri

Guidelines for scanning and Upload of Photograph (4.5cm × 3.5cm), Signature, Left Hand Thumb Impression and Hand-written Declaration

Before applying online, a candidate will be required to have a scanned (digital) image of his/ her photograph, signature, left hand thumb impression and handwritten declaration as per specifications given below.

a. The text for the hand-written declaration is as follows:

"I, _____ (Name of the candidate), Date of Birth _____, hereby declare that all the information submitted by me in the application form is correct, true and valid. I will present the supporting documents as and when required. The signature, photograph and left thumb impression is of mine".

b. Left Thumb Impression: If a candidate is not having left thumb, he/she may use his /her right thumb for applying).

(i) Photograph Image: (4.5 cm x 3.5 cm)

- Photograph must be a recent passport style colour picture.
- Make sure that the picture is in colour, taken against a light-coloured, preferably white, background.
- Look straight at the camera with a relaxed face
- If picture is taken on a sunny day, have the sun behind you, or place yourself in shade, so that you are not squinting and there are no harsh shadows
- If you have to use flash, ensure there's no "red-eye"
- If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.
- Dimensions 200 x 230 pixels (preferred)
- Size of file should be between 20 kb–50 kb
- Ensure that size of the scanned image is not more than 50kb. If the size of the file is more than 50 kb, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc., during the process of scanning.
- Photo uploaded should be of appropriate size and clearly visible.
- **It is advisable that candidate retains about 8 copies of the same photograph which is uploaded at the time of online application as these would be needed for further processes of this selection process.**

(ii) Signature, Left thumb impression and Hand-writing declaration Image:

- The applicant has to **sign** on white paper with Black Ink pen.
 - Dimensions 140 x 60 pixels (preferred)
 - Size of file should be between 10 kb – 20 kb
 - Ensure that the size of the scanned image is not more than 20 kb.
 - Signature uploaded should be of appropriate size and clearly visible.
- The applicant has to **put his left thumb impression** on a white paper with black or blue ink.
 - **File type:** jpg / jpeg
 - **Dimensions:** 240 x 240 pixels in 200 DPI (Preferred for required quality) i.e. 3 cm x 3 cm (Width x Height).
 - **File Size:** 20 kb – 50 kb
- The applicant has to **write the declaration in English** clearly on a white paper with black ink.
 - **File type:** jpg / jpeg
 - **Dimensions:** 800 x 400 pixels in 200 DPI (Preferred for required quality) i.e. 10cm x 5 cm (Width x Height)
 - **File size:** 50 kb – 100 kb

Scanning the documents:

- Set the scanner resolution to a minimum of 200 dpi (dots per inch).
- Set color to true color.
- File size as specified above.
- Crop the image in the scanner to the edge of the photograph, left thumb impression/ hand-written declaration, then use image editor to crop the image to the final size (as specified above).
- The image file should be JPG or JPEG format. An example file name could be image01. jpg or image01.jpeg. Image dimensions can be checked by listing the folder files or moving the mouse over the file in the folder.
- Candidates using MS Windows/Microsoft Office can easily obtain the .jpeg format by using MS Paint or Microsoft Office Picture Manager. Documents in any format can be saved in .jpg format by using the Save As option in the File menu. Size can be adjusted by using the Resize option.

Procedure for Uploading the documents:

- While filling in the Online Application Form the candidate will find links to upload his/her photograph, signature, left thumb impression and handwritten declaration.
- Click on the respective link "Upload Photograph/ Signature/ Left thumb impression/ hand-written declaration".
- Browse and Select the location where the Scanned Photograph, Signature, left thumb impression/ hand-written declaration file has been saved.
- Select the file by clicking on it.
- Click the 'Open/Upload' button.
- If the file size and formats are not as prescribed, an error message will be displayed.
- Preview of the uploaded image will help to see the quality of the image. In case of unclear/ smudged, the same may be re-uploaded to get clarity/ quality.

Your Online Application will not be registered unless you upload the photograph, signature, left thumb impression and handwritten declaration as specified.

Note:

- (1) In case the face in the photograph or signature or left thumb impression or the handwritten declaration is unclear / smudged, the candidate's application may be rejected.
- (2) After uploading the Photograph / signature / left thumb impression and hand-written declaration in the online application form, the candidate should check that the images are clear and have been uploaded correctly. In case the photograph or signature or left thumb impression or the handwritten declaration is not prominent, the candidate may edit his/ her application and re-upload the photograph or signature or left thumb impression or the handwritten declaration, prior to submitting the online application form.
- (3) Candidate should also ensure that photo is uploaded at the place of photo and signature at the place of signature. **If photo is not uploaded properly, candidate will not be allowed to appear for the examination.**
- (4) Candidate must ensure that Photo to be uploaded is of the candidate's own face and not of any other person.

Proforma – A
Form of Certificate applicable for Released/Retired Personnel

It is certified that No. Rank
Name
whose date of birth is has rendered service from
..... to in Army/ Navy/ Air Force.

2. He has been released from Military Services:
- a. # on completion of assignment otherwise than
 - i. by way of dismissal, or
 - ii. by way of discharge on account of misconduct or inefficiency, or
 - iii. on his own request, but without earning his pension, or
 - iv. he has not been transferred to the reserve pending such release
 - b. # on account of physical disability attributable to Military Service
 - c. # on invalidment after putting in at least five years of Military Service
3. He is covered under the definition of Ex-Serviceman (Re-employment in Central Civil Services & Posts) Rules, 1979 as amended from time to time.

Place: Signature **Seal**
Date: Name & Designation of the Competent Authority**

Delete the paragraph which is not applicable.

Proforma – C
Undertaking to be given by serving Armed Force personnel who are released within one year

1. I understand that if selected on the basis of the recruitment which this application relates, my appointment will be on the basis of producing documentary evidence to the satisfaction of the authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Re-employment in Civil Service and Posts) Rules, 1979, as amended from time to time.
2. I also understand that I shall not be eligible to be appointed as a reservist reserved for Ex-serviceman in regard to the recruitment of Ex-servicemen examination, if I have at any time prior to such appointment been in employment on the civil side (including Public Sector Undertakings, Autonomous Bodies/Statutory Bodies, Nationalised Banks, etc.) or availing of the concession of reservation of vacancies admissible to Ex-servicemen.

Place: Signature
Date: Name of the Competent Authority**

Proforma – B
Form of Certificate for Serving Personnel

(Applicable for serving personnel who are due to be released within one year)

It is certified that No. Rank
Name
whose date of birth is is serving in Army/ Navy/ Air Force from

2. He is due for release retirement on completion of his specific period of assignment on
3. No disciplinary case is pending against him.

Place: Signature **Seal**
Date: Name & Designation of the Competent Authority**

Proforma – D
Form of Certificate applicable for Serving personnel who have completed their initial assignment and are on extended assignment

It is certified that No. Rank
Name
whose date of birth is is serving in Army/ Navy/ Air Force from

2. He has already completed his initial assignment of and is on extended assignment till.....
3. There is no objection to his applying for civil employment on the basis of release on three months' notice on selection from the date of appointment

Place: Signature
Date: Name & Designation of the Competent Authority**

** Authorities who are competent to issue certificate to Armed Forces Personnel for availing Age concessions are as follows:

A. In case of Commissioned Officers including ECOs/SSCOs:

- i. **Army:** Military Secretary Branch, Army Hqrs., New Delhi;
- ii. **Navy:** Directorate of Personnel, Naval Hqrs., New Delhi;
- iii. **Airforce:** Directorate of Personnel Officers, Air Hqrs., New Delhi.

B. In case of JCOs/ORs and equivalent of the Navy and Air Force:

- i. **Army:** By various Regimental Record Offices;
- ii. **Navy:** BABS, Mumbai;
- iii. **Air Force:** Air Force Records, New Delhi.