



## WALK-IN-SELECTION TO THE POST OF MEDICAL RECORDS ASSISTANT (TEMPORARY)

1. Qualification & Experience : (i) B.Sc. Biological Science.  
(ii) DMRSC/BMRSSC (1 year certificate/Diploma Course)  
(iii) 3 years experience in the job in a multi specialty hospital for 1 year certificate/diploma course.  
(iv) 2 years experience in the job in a multi specialty hospital for 2 years certificate/diploma course.  
Desirable: Knowledge in computer operation.  
**OR**  
(i) BMRC (3 year degree course from a recognized University)  
(ii) 4 years experience in the job in a multi specialty hospital.  
Desirable: Knowledge in computer operation.
2. Period/Nature of employment : Temporary – for a maximum period of 179 days.
3. No. of vacancy (existing/expected) : UR-3, OBC-2
4. Monthly consolidated remuneration : Rs.30,300/
5. Age limit as on 30.09.2020 : 35 yrs.
6. Venue : IV FLOOR, Achutha Menon Centre for Health Science Studies of the Institute at Medical College Campus, Thiruvananthapuram.
7. Time and Date of Selection : **10.30 a.m on 20.10.2020**
8. **Reporting time** : **9 a.m**

Interested candidates may appear for the selection along with original and attested copies of certificates to prove their age, qualification, experience etc. Candidates belonging to SC/ST/OBC should submit valid Caste Certificate (for SC/ST candidates) / Non-Creamy Layer Certificate (for OBC candidates) issued by a Revenue Officer not below the rank of a Tahsildhar at the time of selection. Otherwise they will be considered against the UR vacancy.

IN CASE SUFFICIENT NUMBER OF FULLY QUALIFIED CANDIDATES DO NOT REPORT, MERITORIOUS CANDIDATES WITH REQUISITE QUALIFICATION BUT LESS EXPERIENCE MAY ALSO BE CONSIDERED AT A LESSER SALARY.

Sd/-  
**DIRECTOR**

Advt.No.P&A.II/22/MRA-(T)/SCTIMST/2020 dated 25.09.2020

  
07/10/2020

**Administrative Officer Gr I**

To  
Notice Board (Hospital/AMC/BMT Wing), Website