

SPICES BOARD  
(Ministry of Commerce & Industry, Govt.of India)  
Sugandha Bhavan, N.H. By Pass, P.B. No.2277,  
Palarivattom. P.O., Kochi – 682025  
Tele: 0484-2333610 to 616

**ADM/EDP/TRAINEES/2021-22**

**NOTIFICATION No. 52/2025**

**SELECTION OF SYSTEM SUPPORT ENGINEER TRAINEE AT SPICES BOARD**

Spices Board proposes to engage one (01) System Support Engineer Trainee each for deploying in its Head Office, Kochi, Kerala and E-Auction Center, Bodinayakanur, Tamil Nadu. The engagement will be for an initial period of one year and extendable to one more year.

1	No. of trainees required	Kochi- One(01) No. Bodinayakanur- One(01) No.
2	Qualifications	B.E / B.Tech /BSc in Computer Science/Information Technology/ Electronics & Communication/BCA/MCA from a recognized university. or Three years Diploma in Computer Engineering/ Computer Hardware/ IT from polytechnics.
3	Mandatory Skills Required	Windows/Linux Operating systems. Hardware maintenance system installation & networking. 1. Support for Desktops, printers, Scanners and other peripherals 2. Management of System Data ,allocation and support 3. Coordination with vendors for AMC management 4. Maintenance of Backups 5. Troubleshooting Network Related issues 6. User level support 7. Help desk management
5.	Location	Head Office, Kochi E-Auction Center, Bodinayakanur
6.	Stipend	Rs. 19000/- per month
7.	Method of Selection	Written test
8.	Age	Not exceeding 30 years as on the date of Written Test
9.	Tenure of Training	One year from the date of joining (extendable upto one more year)
10.	Leave eligibility	One day per month
11.	Venue, Date and time of Written Test	Kochi- Venue: Spices Board, (Ministry of Commerce & Industry, Govt.of India) Sugandha Bhavan, N.H. By Pass, P.B. No.2277, Palarivattom, P.O., Cochin- 682025,  Tel: 0484 2333 610-16  Bodinayakanur- Venue: Spices Board, E-Auction Center, Kurangani

	Road, Bodinayakannur, Theni, Tamil Nadu-625513 email id:sbbodimktg@gmail.com  Date: <b>26-03-2026</b> Time: <b>10:00 AM</b>
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**Instructions to candidates:**

1. Eligible candidate appearing for the test shall submit the application online at <http://spicesboard.in/recruitment/>. The candidates reporting after the specified time or fail to submit their application online will not be permitted to participate in the test.
2. Candidates are required to report at the venue at least 30 minutes prior to the scheduled time for certificate verification. They must bring all original documents and certificates, along with one set self attested copies each, pertaining to identity, age, educational qualifications, and experience, for verification purpose. If any discrepancy in name/address in submitted documents kindly bring one and same certificate from local government bodies supporting the same.
3. The validity of rank list shall be for two years from the date of publishing.
4. Age, prescribed qualifications and training/ experience if any, will be counted as on the date of written test.
- 5 The Spices Board reserves its right to re- schedule the date and time at any stage of the selection process.
6. Secretary, Spices Board reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
- 7.Candidates are advised to check opportunities/ notifications in Board's website [www.indianspices.com](http://www.indianspices.com) for updates and not to rely on information from third party websites.
8. In case it is detected at any stage of selection that a candidate does not fulfill the eligibility norms and / or that he/she has furnished any incorrect / false information or has suppressed any material fact(s), his / her candidature will stand cancelled. If any of these shortcomings is/are detected even after selection, his/her services are liable to be terminated.
9. No TA/ DA will be given to candidates who attend the written test.
10. The number shown against each position is provisional and may vary based on quantum of work and requirement for developing and maintaining new applications. Such requirements will be filled from the rank list.
10. The selected candidate shall execute an agreement in stamp paper worth Rs.200/-
11. Candidates undergone training in any office of Spices Board are not eligible to apply, regardless of whether the training is completed or not.

Date: 4<sup>th</sup> March, 2026

DIRECTOR(ADMIN)i/c

Hindi version follows:-

