



File No. A-32016/3/2023-Estt-I

Dated: 24.08.2023

भारत सरकार,
कर्मचारी चयन आयोग,
लोक कल्याण, शिकायत एवं पेंशन मंत्रालय
ब्लॉक नं. 12, केंद्रीय कार्यालय परिसर,
लोधी रोड, नई दिल्ली - 110003

Government of India
Staff Selection Commission
Ministry of Personnel, Public
Grievances & Pensions,
Block No. 12, CGO Complex,
Lodhi Road, New Delhi - 110003.

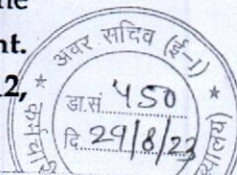
VACANCY CIRCULAR

Subject: - Filling up of one vacancy of Caretaker in the Pay Level-5 (Old Pay Band-1 of Rs.5200-20200/- with the Grade Pay of Rs.2800/-) in the Headquarters of Staff Selection Commission, New Delhi by transfer on deputation basis.

One Post of Caretaker in the Pay Matrix-5 (Old Pay Band-1 of Rs.5200-20200/- with the Grade Pay of Rs.2800/-) in the Headquarters of the Staff Selection Commission at New Delhi is proposed to be filled up on Transfer on Deputation basis. The Post belongs to General Central Service Group "C" Non-Gazetted and Non-Ministerial. Eligibility criteria are given in Annexure-I. Pay and other conditions of service of the selected official will be regulated in accordance with DoP&T's O.M No. 6/8/2009-Estt.(Pay-II) dated 17.06.2010 as amended from time to time.

2. Applications of only such officials will be considered which will be received through proper channel and accompanied with (i) Bio-Data (in triplicate) as in pro-forma at Annexure-II, (ii) Photocopies of up-to-date CR/APARs dossiers of the official for the last five years, duly attested (original ACRS/APARs may not be sent), (iii) Cadre clearance (iv) Vigilance clearance/Integrity certificate and (v) statement giving details of major/minor penalties imposed on the official, if any.

3. It is requested that the applications of suitable officials who are willing and eligible for the post and who can be spared immediately in the event of selection, may be sent at the following address within a period of two months from the date of publication of the vacancy circular in the Employment News. "Smt. Swati, Under Secretary, Estt-I, Staff Selection Commission (HQ), Block No. 12, CGO Complex, Lodhi Road, New Delhi -110003."



4. The applicants will not be allowed to withdraw their Application at any later stage of the selection process. Advance Copies of Application received after the prescribed date, or, not accompanied by the required Certificates/Documents, will not be entertained.

Yours faithfully,


24/8/23
(A.K. Mandal)

Under Secretary to the Govt. of India

Copy to:-

1. All Ministries/Departments of Government of India (with request to circulate the post among their attached and subordinate Offices)
2. All attached and subordinate offices of the Ministry of Personnel, Public Grievances & Pensions.
3. Office of the Comptroller and auditor General of India, New Delhi.
4. Controller General of Accounts/Controller of Accounts, M/o Finance.
5. The Secretary, Union Public Service Commission, New Delhi.
6. Cabinet Secretariat/Central Vigilance Commission/President's Secretariat/Vice-President's Secretariat/Prime Minister's Office/Niti Aayog.
7. Central Board of Direct Taxes/Central Board of Excise and Customs.
8. National Human Rights Commission, New Delhi.
9. Facilitation Centre, Department of Personnel and Training, North Block, New Delhi.
10. Estt.B Division, Department of Personnel & Training, North Block, New Delhi.
11. Circulation-cum-Advertising Manager, Employment News, East Block-IV, R.K. Puram, New Delhi.
12. All Officers/Section of Staff Selection Commission.
13. IT Cell with the request to upload the Advertisement in Staff Selection Commission's website today itself.