



SOFTWARE TECHNOLOGY PARKS OF INDIA
(An Autonomous Society under Ministry of Electronics
& Information Technology, Govt. of India)
1st Floor, Plate B, Office Block-1, East Kidwai Nagar, New Delhi-110023
: <http://www.stpi.in>

Employment Notice

No. STPI/HQ/PDC/07/2018-2019/142 dt: 25.07.2020

MeitY Start-up Hub (MSH) is an initiative of Ministry of Electronics & IT, Government of India with mandate of bringing relevant stakeholders of innovations under common platform, interconnecting various incubator/CoEs and other startup initiatives of MeitY enabling intersection of technology and ideas, business case of start-ups, crisscrossing of technology resources etc.

STPI is the nodal agency for MSH to implement, manage and look after the activities related to incubator/CoEs and other startup activities of MeitY.

Applications are invited from eligible candidates for filling up vacancy of **Chief Executive Officer (1nos)**. The vacancy is proposed to be filled-upon contract basis for a period of three years which is likely to be extended/terminated depending upon the performance of the candidate during contract service. The appointment shall also come to end on the expiry of the project.

For detail information on eligibility criteria, how to apply, selection process, remuneration, general terms and conditions, the candidates may refer <https://recruitment.stpi.in/msh/> Last date of receipt of application shall be 15 days from the date of publication.

Chief Administrative Officer-Registrar, STPI

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Qualification, experience and job description and other terms and conditions for hiring of CEO for MSH:

1. Qualification, Experience and Job Description:

Chief Executive Officer (CEO): 1 (one)

- 1) The CEO shall invariably be an individual with impeccable track record in the technology industry, particularly in the start-up ecosystem, incubators, accelerators, entrepreneurship, centers of excellence etc.
- 2) The CEO shall be a B.E/B.Tech with a MBA (or equivalent) from a premier institute with 10 years of experience in managing the affairs of incubation centres as well as innovation ecosystem.
- 3) The CEO would be responsible for the overall success of the MSH and have the following primary roles, responsibilities and powers:
 - Overall strategic guidance, framing procedures, guidelines, best practices etc. for co-ordination, consolidation, synergising and success of MSH, its incubators, accelerators, CoEs and incubated start-ups.
 - Networking with government, industry, labs, academicians, mentors, service providers and other start-up ecosystem players as required.
 - Plan & execute activities within the pre-approved quarterly budget including verification & recommendation of release of capex/opex
 - Recruitment of other staff in consultation & approval of STPI/MeitY
 - Assignment of roles & responsibilities
 - Outreach, recruitment, short listing, enrolment, incubation
 - Ensuring that monthly budgets are maintained
 - Any other responsibilities assigned by STPI/MeitY from time to time

2. Remuneration:

The remuneration shall be at par with industry standards during the contract period. Average monthly salary for CEO is in the range of Rs. 150,000-200,000 with annual increment as per the performance.

3. How to apply:

Candidates meeting the above eligibility requirements may fill up the application online available at website <https://recruitment.stpi.in/msh/> before the last date.

4. Selection process:

- (i) Application received by the last date of receipt of application shall be screened. Therefore, applicants are required to go through the eligibility criteria carefully and ascertain themselves regarding their eligibility before applying.
- (ii) After successful screening of application, the screened-in candidate shall be called for Personal Interview.
- (iii) The Candidates must be accompanied with original documents in support of their candidature in original and submit photocopy of a set of testimonials duly self-attested to STPI at the time of interview.
- (iv) The qualification of the candidates must be from recognized University / Institution.

- (v) Name of the Applicant in application form must be same as mentioned in the certificate of matric. In case the candidate has changed his name subsequent to matric, the evidence to that effect should be furnished at the time of interview.

5. Other general terms and conditions:

- (i) Canvassing / trying to influence STPI employees to secure the job in any manner shall disqualify the candidate.
- (ii) Candidates recommended by the Selection Committee shall be offered appointment.
- (iii) Selection candidate shall be appointed initially for three years which may be further extended based on performance of the candidate.
- (iv) STPI at its own discretion may remove selected candidate any time without assigning any reason thereof as per the terms and conditions of appointment.
- (v) No TA / DA will be provided to candidates for appearing for the interview.
- (vi) Applicants are advised to visit the website of STPI <https://recruitment.stpi.in/msh/> for any updates.

Last Date of receipt of applications: Last date of receipt of application shall be 15 days from the date of publication.