



Employment Notice No. 2(1)/I/STPI-HQ/2026-27

Software Technology Parks of India (STPI) is a premier S&T organization under Ministry of Electronics and Information Technology (MeitY) engaged in promoting IT/ITES Industry, innovation, R&D, start-ups, product/IP creation in the field of emerging technologies like IoT, Blockchain, Artificial Intelligence (AI), Machine Learning (ML), Computer Vision, Robotics, Robotics Process Automation (RPA), Augmented & Virtual Reality, Animation & Visual effect, Data Science & Analytics for various domains like Gaming, FinTech, Agritech, MedTech, Autonomous Connected Electric & Shared(ACES) Mobility, ESDM, Cyber Security, Industry 4.0, Drone, Efficiency Augmentation, etc. STPI is providing Statutory Services to the exporters under STP/EHTP scheme and extending infrastructural facilities including High Speed Internet and IPLC links. STPI at present has 73 centers at different locations in the country.

Applications are invited from the eligible candidates for filling up the below Group 'A' non-S&T vacancies given below. The vacancies are proposed to be filled up by Direct Recruitment basis. Appointments made on Direct Recruitment basis shall be on probation for a period of two years from the date of joining the post.

Post Code	:	JHT
Name of the post	:	Junior Hindi Translator
Pay Matrix Level	:	Level 6 (Rs. 35400-112400)
Age Limit (Max.)	:	For appointment on direct recruitment basis 30 years (Relaxation for Government Servants up to five years in accordance with the instructions or orders issued by the Central Government.)
No. of post	:	09 (UR-6, OBC-2, SC-1)
Mode of recruitment	:	Direct Recruitment basis.

Essential:

For Direct Recruit:

Master's degree from a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level;

OR

Master's degree from a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at degree level;

OR

Master's degree from a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level.

OR

Master's degree from a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of examination at the degree level.

OR

Master's degree from a recognized University in any subject other than Hindi or English, with Hindi and English as a compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level;

AND

Recognized Diploma or Certificate Course in translation from Hindi to English and vice-versa or two years' experience of translation work from Hindi to English and vice-versa in Central Government or State Government office, including Government of India Undertaking.

How to apply:

Candidates meeting the above eligibility requirements may apply online at website www.stpi.in. **No other mode of application shall be accepted.** Candidate may kindly ensure to fill online application properly and should complete all essential steps of online application. **Only completed filled online application shall be considered for further process of recruitment.**

Persons working in Central/ State Government/PSUs/Autonomous organizations may submit a copy of **NOC issued from their organization** at the time of applying online.

Application Fee: An application fee of **₹500/- (Rupees Five Hundred Only)** per application shall be payable by the candidate(s). The mode and process of payment shall be specified in the online application portal. No fee is required to be paid by female candidates and candidates belonging to SC/ST/PH category. Application Fee once received by STPI will not be returned under any circumstances.

Selection process: Selection for the above post shall be based on written examination. Only the completed online applications by the last date of receipt of online application shall be considered for screening and only screened-in candidates shall be called for Written examination. Experience shall be considered only on post qualification basis. For pattern of examination please refer Annexure – 'I'. Candidate qualified in the written examination shall be offered appointment according to merit.

Last Date of receipt of online applications: Details for the same are as below: -

Dates for submission of online applications	25.07.2026 to 07.09.2026
Last date and time for receipt of online applications	07.09.2026 (23:00 hours)
Schedule of Written (Objective Type) Examination (Paper-I) (Tentative)	October – November 2026
Helpline Number to be called in case of any difficulty in filling up the Application Form	011 – 24628081

General Terms & Conditions:

1. Candidates working in Central/ State Government/PSUs/Autonomous organizations may submit a copy of **NOC issued from their organization** at the time of applying online.
2. Immediate Absorption rule shall be applicable as per Govt. extant rules.
3. Appointment made on Direct Recruitment basis shall be on probation period of two years which is likely to be regularized/ extended/ terminated depending upon the performance of the candidate during probation period.
4. Age shall be reckoned as on last date of receipt of online application (i.e., 07.09.2026). The upper age limit in respect of candidates working in Govt./STPI on regular basis or candidates belonging to Scheduled Castes, Scheduled Tribes, Other Backward Classes and persons with disabilities shall be relaxable as per prevailing instructions.
5. Date of Birth filled by the candidate in the online Application Form and the same recorded in the Matriculation/Secondary Examination Certificate will be accepted by the STPI for determining the age and no subsequent changes will be accepted or granted.
6. The eligibility of the candidates in terms of educational qualifications, experience, age etc. will be determined on the basis of information furnished by the candidate on the closing date for receipt of applications. No adding information shall be entertained after the closing date of receipt of applications. Incomplete/unsigned applications will not be entertained and the application form without the copies of requisite certificates will be rejected.
7. Number of posts may vary. STPI reserves the right not to fill up any of the posts, if it so decides.
8. In case any candidate found ineligible on any ground even after his appointment, his service will be terminated immediately without assigning any reason thereof. Candidates are warned that they should not furnish any false/misleading information/document or submit any document which is defective or fabricated or otherwise commit any act of misconduct in submitting the application form or during the course of recruitment. In case any such case is detected by STPI at any stage, during or after recruitment OR in case any candidate found ineligible on any ground, appropriate action shall be taken against the candidate. Any litigation will be subject to the jurisdiction of Delhi courts.
9. No correspondence will be entertained from the candidates in connection with the process of selection/test/interview/appointment. Canvassing in any form or bringing other influence shall make the candidature liable for rejection.
10. Candidates seeking reservation against the reserved category posts shall upload their caste/category certificate in the prescribed FORMAT applicable for the Central Govt. Organization.
11. Candidates who wish to be considered against reserved vacancies or seek age-relaxation must submit requisite certificate from the competent authority, in the prescribed format when such certificates are sought by STPI at the time of online registration, document verification or at any stage. Otherwise, their claim for SC/ST/OBC/EWS/PwBD/ESM will not be entertained and their candidature will be cancelled. The formats of the certificates are annexed with the Notice of this Examination. Certificates in any other format are liable to be rejected.
12. Candidates are cautioned that they must ensure that they belong to the category as filled up in the application form and are able to prove the same by furnishing the requisite certificate issued by the competent authority when such certificates are sought by STPI at the time of online registration, document verification or at any stage, failing which the candidature of the candidate will be cancelled. If the candidature of a candidate is cancelled by STPI for non-furnishing of the requisite certificate in support of the category filled up in the application form, the candidate would be solely responsible for the same and STPI will not have any responsibility. Any grievance received in this regard in any form like Post, Fax, Email, by hand, etc. shall not be entertained by STPI and will be summarily rejected.
13. A person seeking appointment on the basis of reservation to OBC must ensure that he does not fall in creamy layer on the crucial date i.e., the closing date of application. The applicants of OBC category, who are not covered under creamy layer in terms of Standing Instructions of Government of India as amended from time-to-time, seeking Age-relaxation, Reservation etc. shall invariably submit the requisite certificate as per the format (Annexure-II). Such candidates may also note that their candidature will remain provisional till the veracity of the concerned document is verified by the Appointing Authority.
14. Candidates may also note that their candidature will remain provisional until the veracity of the certificates/documents relating to the Educational Qualifications, Caste/Category, etc. is verified and found satisfactory by the Appointing Authority. Candidates are cautioned that they will be debarred from the examinations conducted by STPI in case they fraudulently claim the status of SC/ST/OBC/EWS/PwBD/ESM.
15. Mere fulfillment of qualifications and experience requirements does not entitle candidates to be called for written test.
16. Selected candidate shall be liable to be posted at any centre of STPI.
17. **Selection Process:** Selection for the above post shall be based on written examination. Only the completed online applications by the last date of receipt of online application shall be considered for screening and only screened-in candidates shall be called for Written examination. Candidate qualified in the written examination shall be offered appointment according to merit.
18. **Final Selection/ Merit:** For the above post for final selection/ merit, the criteria shall be as below:

Sl. No.	Category	Minimum marks for final Selection/ Merit
1	General Category	50%
2	OBC category	45%
3	SC category	40%

(STPI management shall reserve the right to further relaxation, if required.)

19. **Examination Centre:** The examination centre for the above post shall be In Delhi/NCR & Bengaluru locations.

CAO-Registrar
STPI

Examination Pattern for the post Junior Hindi Translator, Level 6 (Rs. 35400-112400)

1. The examination will consist of two papers. Details of these papers are as follows:

Part	Mode of Paper	Subject	Number of Questions/ Maximum Marks	Duration
Paper- I	Objective Type	Part-I: General Hindi Part-II: General English	100/ 100 100/ 100	2 Hours (with Sectional timer of 1 Hr for each part) {2 hours and 40 minutes (with Sectional timer of 1 Hr 20 minutes for each part) for the candidates eligible for use of scribe}
Paper- II	Descriptive	Translation & Essay	200 Marks	2 Hours (2 hours and 40 minutes for the candidates eligible for use of scribe)

1.1 Paper-I will consist of Objective Type Multiple choice questions only. Based on the marks scored in the Paper-I, candidates will be shortlisted, category-wise, to appear in Paper-II (Descriptive Paper).

1.2 There will be negative marking of 0.25 marks for each wrong answer in Paper-I. Candidates are, therefore, advised to keep this in mind while answering the Question.

2. **Indicative Syllabus:**

2.1 **Paper-I (Objective Type):** The questions will be designed to test the candidates' understanding of the languages and literature, correct use of words, phrases and idioms and ability to write the languages correctly, precisely and effectively. The questions will be of degree level.

2.2 **Paper-II (Translation and Essay):** This paper will contain two passages for translation - one passage for translation from Hindi to English and one passage for translation from English to Hindi, and an Essay each in Hindi and English, to test the candidates' translation skills and their ability to write as well as comprehend the two languages correctly, precisely and effectively. The level of the paper will be consistent with the educational qualifications prescribed.

3. **Mode of Selection:**

3.1 Minimum qualifying marks in Paper-I are as follows:

- (i) **UR: 50%**
- (ii) **OBC: 45%**
- (iii) **SC: 40%**

3.2 Based on the marks scored in the Paper-I, candidates will be shortlisted, category-wise, to appear in Paper-II (Descriptive Paper).

3.3 Based on the performance in Paper-I & Paper-II, candidates will be considered for final selection. For final merit, the weightage will be 50% of the scores in Paper-I and 100% of marks in Paper-II. There may be separate category wise cut-off in Paper-I & Paper-II.

4. **Resolution of Tie Cases:** In cases where more than one candidate secures the equal aggregate marks, tie will be resolved by applying the following methods one after another until the tie is resolved:

- i. Marks in Paper-II.
- ii. Date of birth, with older candidates placed higher.
- iii. Alphabetical order of the names of the candidates.

**(FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)**

This is to certify that Shri / Smt. / Kumari _____ son/daughter of
_____ of village/town _____ in District/Division
_____ in the State/Union Territory _____ belongs to the
_____ Community which is recognized as a backward class under the Government of
India, Ministry of Social Justice and Empowerments Resolution No. _____ dated
_____.*

Shri/Smt./Kumari _____ and/or his/her family ordinarily reside(s) in the _____
_____ District/Division _____ of the _____ State/Union Territory. This is also to
certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of
the Scheduled to the Government of India, Department of Personnel & Training O.M. No.
36012/22/93-Estt (SCT) dated 8.9.1993, O.M. No. 36033/3/2004-Estt. (Res) dated 9th March, 2004,
O.M. No.36033/3/2004-Estt. (Res) dated 14th October, 2008 and O.M. No. 36033/1/2013-Estt. (Res)
dated 27th May, 2013**.

Signature.....
Designation.....\$

Dated:

Seal

*- The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate's is mentioned as OBC.

** - As amended from time to time.

\$- List of Authorities empowered to issue Other Backward Classes certificate will be the same as those empowered to issue Scheduled caste/ Scheduled Tribe Certificates.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

FORMAT FOR SC/ ST CERTIFICATE5

The form of certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India

This is to certify that Shri/ Shrimati/ Kumari* _____ son/ daughter of _____ of village/town/* _____ District/Division* _____ of the State/Union Territory* _____ belongs to the _____ caste/ Tribes* which is recognized as a Scheduled Castes/ Scheduled Tribes* under: -

- @The Constitution (Scheduled Castes) Order, 1950
- @The Constitution (Scheduled Tribes) Order, 1950
- @The Constitution (Scheduled Castes) Union Territories Order, 1951
- @The Constitution (Scheduled Tribes) Union Territories Order, 1951

[As amended by the Scheduled Castes and Scheduled Tribes Lists(Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area(Reorganization) Act, 1971; the Scheduled Castes and Scheduled Tribes Order(Amendment) Act, 1976, the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

- @ The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956
- @The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976.
- @The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962.
- @The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962.
- @The Constitution (Pondicherry) Scheduled Castes Order 1964
- @The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
- @The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968
- @The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968
- @The Constitution (Nagaland) Scheduled Tribes Order, 1970
- @The Constitution (Sikkim) Scheduled Castes Order 1978
- @The Constitution (Sikkim) Scheduled Tribes Order 1978
- @The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989
- @The Constitution (SC) orders (Amendment) Act, 1990
- @The Constitution (ST) orders (Amendment) Ordinance 1991
- @The Constitution (ST) orders (Second Amendment) Act, 1991
- @ The Scheduled Castes and Schedules Tribes Orders (Amendment) Act, 2002
- @The Constitution (Scheduled Castes) Order (Amendment) Act, 2002
- @The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002
- @The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes/ Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to Shri/Shrimati* _____ Father/mother of Shri/Srimati/Kumari* _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ who belong to the Caste/Tribe* which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* of issued by the _____ dated _____.

%3. Shri/Shrimati/Kumari* _____ and/or * his/her family ordinarily reside(s) in village/ town* _____ of _____ District/ Division* of the State/ Union Territory* of _____.

Signature _____

**Designation _____
(with seal of office) State/ Union Territory*

Place: _____ Date: _

*Please delete the words which are not applicable @

Please quote specific presidential order

% Delete the paragraph which is not applicable.

NOTE: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

** List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificates:

- (i) District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Dy. Collector/ Ist Class Stipendiary Magistrate/
+Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/
Extra Assistant Commissioner.
+ (not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.
- (v) Administrator/ Secretary to Administrator/ Development Officer (Lakshadweep).