



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY
ICHCHHANATH, SURAT – 395007

WALK IN INTERVIEW

Candidates meeting the following requirements/ fulfilling following criteria and desiring to be considered for the following posts purely on contract basis in the Training & Placement section of SVNIT initially for a period of 11 months are hereby informed to remain present for the Walk-in-interview/tests (may be should be submitted on the day of interview) on the date and time given below in the office of Training & Placement section at their own cost. Candidate must bring an application on plain paper along with their bio-data, true copies of testimonials/certificates and photo ID card. Applicant should bring the original certificate/documents for verification. Applicant should also bring the Govt. approved photo ID card proof.

Name of Post	Total No. of Posts	Age	Qualification and Experience	Pay / Salary *
Administrative Officer	01	Not More than 45 years	Any Graduate- with minimum 5 years of experience in Training & Placement activities (adequate computer literacy is mandatorily required)	Consolidated Emoluments of Rs. 30,000/- per month
Administrative Assistant – Sr.	01	Not More than 40 years	Any Graduate- with minimum 5 years of experience in Training & Placement activities (adequate computer literacy is mandatorily required)	Consolidated Emoluments of Rs. 25,000/- per month
Administrative Assistant – Jr.	01	Not More than 35 years	Any Graduate- with minimum 3 years of experience in accounting & office work	Consolidated Emoluments of Rs. 20,000/- per month

Date & Time of Interview : 06th March, 2020 at 09.00 a.m. onwards

Venue : Training & Placement Section, Cad Lab – I, SVNIT, Ichchhanath, Surat – 395007

Note : * This amount may increase/decrease based on the applicant qualification, experience.

R. Khistian
26/02/2020
Professor Incharge
Training & Placement Section
SVNIT, Surat,