



भारतीयनौवहननिगमलिमिटेड  
**THE SHIPPING CORPORATION OF INDIA LIMITED**

कार्मिकएवंप्रशासनप्रभाग  
**Personnel & Administration Division**

**Requirement of One Radio Operator on Contract for SCI (Advt. No. HR 01/2025)**

The Shipping Corporation of India Ltd. (SCI), a Navratna PSU, is the largest Indian Shipping Company. SCI, India's premier shipping company has a significant presence on the global maritime map. SCI occupies the Numero Uno position with its large and diversified fleet, operating in nearly all segments of shipping viz. Container services, liquid and dry bulk services, offshore services, passenger services and break-bulk services. The Company also mans and manages vessels on behalf of various Government bodies. SCI continues to grow through strategic alliances and new business opportunities.

SCI invites applications from eligible Indian nationals for the below mentioned position. The eligibility criteria and details of the post are as follows:

**1. Details of vacancy:**

Post	No. of Vacancies	Period of Contract	Posting	Monthly Pay (Consolidated)
Radio Operator on Contract	1	2 years, extendable twice by 6 months each	Mumbai	Rs. 70,600/-

**2. Selection criteria (Essential):**

Age (Upper Limit) as on 01.03.2025	Qualification as on 01.03.2025	Experience as on 01.03.2025
57 Years	Candidate must be minimum 12th standard passed and holding General Operator Certificate (GOC) to operate GMDSS equipment.	Minimum 1 year experience in handling MF/HF SSB and VHF sets. Candidate should have basic computer knowledge.

**3. Date of reckoning eligibility criteria:** The cut-off date for determining selection criteria and experience is **01.03.2025** and will remain unchanged irrespective of any reason whatsoever.

**4. Contract Tenure:** The contract shall be for a period of two years from the date of engagement, with a provision of two extensions of 6 months each at the sole discretion of the Corporation.

**5. Emoluments:** A consolidated monthly pay of Rs.70,600/- will be paid. No other perks / benefits / allowances shall be applicable. Income tax will be deducted as per rules.



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**6. Posting:** The selected candidate will be posted in Mumbai. However, the Corporation at its discretion may depute the Contract employee at any of its offices/projects anywhere in India as per its requirement.

**7. Accommodation:** No company accommodation will be provided.

**8. Transportation:** No transportation allowance will be provided.

**9. Leave:** 30 days leave for a period of One year each and pro-rata for the period of extension. No carry forward of leave will be allowed to subsequent years. No leave encashment is permitted.

**10. Work timings:** Selected candidate will be required to work 44 Hours in a week except on emergency. Any extra work done will be offset as additional leave apart from the leave mentioned in Point 9 regarding "Leave". Communication room at Head Office will be manned from 08:00 hours to 20:00 hours daily.

**11. Medical Benefits:** The Contract employee will not be eligible for Corporation's medical benefits. However, they will be covered under the Corporation's Group Insurance Scheme in existence for accidents at workplace.

**12. Termination:** The contract may be terminated from either side by serving one month's notice or payment of notice pay in lieu thereof. However, the Corporation reserves the right not to accept resignation / notice of termination from the contract employee's side should circumstances so warrant i.e., disciplinary proceedings are pending or are contemplated against the employee under SCI conduct of Rules.

**13. General Terms:** All selected candidates should be medically fit with good health, normal vision, and without any hearing impairment. The candidates are required to undergo Corporation's pre-recruitment medical check-up prior undertaking appointment.

**14. Job Profile:** Radio Operators will be responsible for the following:

- i) To collect position report from vessels and to send the compiled report (DPR-Daily Position Report) by e-mail to all concerned SCI officers.
- ii) Contact details of senior officers on Board vessels and to send it by e-mail to all concerned SCI officers.
- iii) To collect information and to intimate the FP department/Offshore Department about the manpower requirement of offshore vessels.
- iv) To maintain the radio watch on SSB and VHF.
- v) To maintain continuous watch during emergency and during contingency.
- vi) To liaise with vessels and superintendents/FP department/Store department to meet vessel's requirement.



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- vii) To assist in filing/office work in Offshore Department/Ship Survey/Dock visits etc.
- viii) To assist in Naval Security Clearance, audits and arrangements of same.
- ix) To assist superintendents for managing the vessels.
- x) Assist in Ship to Shore drill communication.
- xi) Communication with Nhava base, Port Control, VTMS, Pilot Booking, vessel schedule and liaison with launch services etc.
- xii) Maintaining the communication room and to carry out the minor repairs of communication equipments as and when required including routine antenna checks and cleaning etc.
- xiii) Any other jobs assigned by department in-charge/group in-charge to meet vessel's requirement.
- xiv) The Communication room is to be manned from 0800 hours to 2000 hours daily.

**HOW TO APPLY:**

Interested candidates should directly apply through the link provided on the Shipping Corporation of India Limited's (SCI) website [www.shipindia.com](http://www.shipindia.com) > Career > Shore Personnel > Requirement of Radio Operator on Contract for SCI (Advt. No. HR 01/2025) and send their updated resume via email on [shorerecruitment@sci.co.in](mailto:shorerecruitment@sci.co.in) with subject as "Application for Radio Operator on Contract (Advt. No. HR 01/2025)."

Candidates are also required to attach the following documents along with their resumes in PDF format only, (\*) marked are essential:

- a. GMDSS General Operator Certificate\*
- b. Mark sheets of essential qualification (12th standard)\*
- c. Qualifying certificate of essential qualification if applicable \*
- d. Work Experience certificates for the years as mentioned in application form\*
- e. Date of Birth proof like Birth Certificate/10th or 12th marksheet\*
- f. Identity Proof like Aadhar card / Pan card / Voter ID\*
- g. Any other documents like certificates, higher education, as applicable.

Applications will not be considered in case the above-mentioned documents are not submitted as per the data filled in application form.

Note: The total size of attachments should not exceed 10 MB. In case of failure of emails SCI will not be held responsible.

**Last date of application: 21/02/2025, 17:00 Hours**

Application/Documents received after the last date of application will not be considered. Applications of only those applicants will be considered who have filled the online form and sent their resume along with the documents as mentioned above.



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**SELECTION PROCESS:**

The candidates will be shortlisted for Interview on the basis of eligibility criteria for Educational Qualification, Age and Experience. In case of large number of eligible applications, Corporation reserves the right to shortlist the number of candidates for Interview out of eligible candidates in ration of 1:20 based on higher marks in minimum required qualification.

In case of candidates scoring same marks in the interview, the candidate's will be placed higher on merit according to higher marks secured in essential educational qualification criteria.

The candidates will be required to submit scanned copies of required documents and experience certificates if any in PDF format along with their resume. The Interview will be conducted at "Shipping House", Nariman Point, Mumbai in-person or may be conducted virtually through Web-Ex platform. The schedule will be notified on the SCI's website. Date & Time of the Interview: Will be notified on SCI's website.

The Company reserves the right to increase/decrease the number of vacancies as per the need of the Corporation or cancel the advertisement itself without any notification.

**GENERAL INFORMATION:**

1. Indian Nationals only need to apply.
2. After selection, the waitlist panel will be applicable in case of selected candidates not joining for any reason or selected candidates separating from the Organization.
3. Candidates are advised in their own interest not to furnish any particulars that are false, tampered, fabricated or suppress any information while filing up the application form or during the verification process. In any such case, the candidature / engagement made shall be treated as null / void at any stage in the selection process.
4. Candidates are advised to regularly check their e-mail and the Corporation's website for information.
5. The selection of candidates for selection process shall be at the discretion of the Corporation and the decision in this matter will be final and binding.
6. The decision of SCI Management regarding eligibility criteria, acceptance or rejection of applications to the post etc. shall be final and binding on all candidates. Mere fulfillment of the minimum qualification, experience and requirement will not vest any right on candidates for being called for document verification / interview.
7. Any corrigendum / updates to the advertisement will be published on our website only; hence candidates are requested to check the Corporations Website regularly.
8. Candidate will appear for the interview at their own risk and SCI will not be responsible for any injury or losses etc. of any nature.



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9. Management reserves the right to cancel engagement process at any stage, without issuing any further notice or assigning any reason thereafter.

10. Candidates who have submitted completely filled application form will be considered for further processing. Application form is only complete after uploading of requisite documents at the end of Application form.

Furnishing of wrong/false information will lead to disqualification and SCI will not be responsible for any of the consequences of furnishing such wrong/false/incomplete information. The candidates must satisfy themselves of the suitability for the training position to which they are applying. If at any stage of the recruitment process, it is found that the candidates have furnished false or wrong information; their candidature / training will be cancelled. Canvassing in any form during any stage of training selection process will lead to cancellation of candidature.

Court of jurisdiction for any dispute will be at Mumbai.

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