



TATA INSTITUTE OF SOCIAL SCIENCES

Declared as a Deemed to be University under Section 3 of the UGC Act 1956,
a grant-in-aid Institute under Ministry of Education, Government of India

ADV/TISS/SC-FT/CC/APRIL/2026

Dated: 08/04/2026

Advertisement for the Post of SENIOR COUNSELLOR (FULL – TIME) on contract basis at the COUNSELLING CENTRE, TISS, Mumbai.

Applications are invited for SENIOR COUNSELLOR to be filled Purely on contract basis in the Wellbeing & Counselling Centre, Tata Institute of Social Sciences, Mumbai as per the details given below:

Sr. No.	Particulars	
1	Name of the post	SENIOR COUNSELLOR (FULL TIME)
2	Educational Qualification	Master's Degree in Clinical Psychology / Counselling / Counselling Psychology with at least 55% aggregate marks from a recognized University OR M.Phil in Psychiatric Social Work
3	Experience	1. Minimum 7 years of work experience in Counselling and therapeutic work with adolescents and youth. 2. Experience of handling administrative tasks, navigating systems and coordination. Planning and conceptualisation of outreach programs 3. Knowledge of Psychological tests (MMPI, MCMI) 4. Experience of administering these tests and report writing. 5. Experience in conducting workshops/ training programmes/ facilitating group sessions with young adults 6. Good skills in communication, documentation, Proposal writing and report writing.
4	Age	Above 30 years
5	Consolidated Pay per month	70,000/-
6	Duration	Not exceeding one year (Extendable subject to satisfactory performance and requirement)
7	Last date of online application	19/04/2026
8	Tentative date of interview	First week of May 2026.
9	Duties and responsibilities in brief	a) Individual counselling, maintaining records b) Conceptualisation and execution of developmental & preventive mental health programs c) Conducting Workshops / Training programs d) Coordination & administration of Centre

Other Conditions:

- I. The post is unreserved, but candidates belonging to the reserved category can apply.
- II. The institute reserves the right to relax any of the qualification/ experience/ age limit in exceptional cases, or in case of person already holding analogous position in Government Department/ Research and Academic Institution/ Industry.
- III. Since applications received may be short-listed, merely possessing the prescribed qualifications and the requisite experience would not entitle a person to be called for the interview.
- IV. No queries or correspondence regarding the issue of call letter for interview/selection of candidates for the post will be entertained at any stage and canvassing in any form is strictly prohibited and will lead to the candidate being debarred from consideration for the post.
- V. The candidate under employment must produce a 'No Objection Certificate' from their employer to appear for an interview.
- VI. No TA/DA is payable for appearing for the interview.
- VII. In case of any inadvertent error in the advertisement and in the process of recruitment, Which may be detected at any stage, even after issuing the appointment order, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidate(s).

Application Fee:

The application fee of Rs. 500/- be paid online. The application fee for SC/ST/PWD candidates will be Rs. 125/- if they attach the required certificate to the online application form. The women applicants are waived from payment of application fees. The application will be valid only on receipt of the application fee, if applicable. Fees once paid, shall not be refunded under any circumstances.

Last date of receipt of online application: 19th April, 2026.

Application Process:

1. Candidates are requested to apply online through the link **(Apply Now)** provided along with this advertisement on the Institute's website at www.tiss.ac.in.
2. Candidate must provide their Gmail ID in Online Application Form.
3. Candidates are requested to take a print of the acknowledgment of the online application and keep it for future reference.
4. Candidates will be informed over e-mail to appear for the Personal Interaction to be conducted ONLINE/ OFFLINE at TISS, Mumbai.

Note: The selected candidate would be required to join within 15 days of selection.

**Sd/-
Officiating Registrar**