



TATA INSTITUTE OF SOCIAL SCIENCES
VN Purav Marg, Deonar, Mumbai, 400 088
(A Deemed to be University under Section 3 of the UGC Act, 1956)

ADVT/TISS/SSW/OCT/2025

October 16, 2025

Applications are invited for the following Non-Teaching Post on Contractual basis for the post Part Time Field Work Supervisor

1. General Information.

The Tata Institute of Social Sciences (www.tiss.ac.in), established in the year 1936 is a Deemed to be University, under Section 3 of the UGC Act 1956, a grant-in-aid Institute under Ministry of Education, Government of India. TISS is a Grade I University as per NAAC assessment 2024.

With four campuses at Mumbai (main campus), Hyderabad, Guwahati and Tuljapur (rural campus), TISS currently offers 05 Undergraduate programmes, 47 Masters' Degree programmes and 20 Ph.D. programmes in a range of socially relevant inter-disciplinary areas of applied Social Sciences including 32 Bachelor of Vocational degree programmes.

Institute invites interested candidates to apply for the positions of 'Part Time Field Work Supervisor' to be filled on contract basis for a period of Seven months initially and extendable based on performance of the candidate and the requirement of the Institute.

Name of the Post	Part Time Field Work Supervisor
No. of Posts	03
Consolidated Salary	Rs.20000/- per month
Age Limit	Not exceeding 40 years as on the last date of receipt of application
Location	Mumbai Campus
Last Date of Filling Online Applications	October 25 th , 2025
Educational Qualification and Experience	1) Masters Degree in Social Work (MSW) with minimum of Three years. a) BSW with minimum of Five years of experience in supervision b) Prior experience of supervision of fieldwork students will be an added
Desirable Qualifications	● Community Organization and development ● Health and mental health ● Criminology/correctional work ● Dalit Issues ● Tribal Issues ● Human Rights ● Social Justice ● Child Rights ● Womens Rights ● Working with specific population groups ● Persons with disability

2. Other Conditions.

- (a) The Institute reserves the right to not fill up the vacancy advertised. The Institute reserves the right to invite persons for interview, who may not have applied for the vacancy as per the above procedure.
- (b) Since applications received will be short listed, merely possessing the prescribed qualifications and the requisite experience would not entitle a person to be called for interview.
- (c) The position is unreserved, but candidates belonging to reserved category are encouraged to apply.
- (d) No queries or correspondence regarding issue of call letter for interview/selection of candidates for the post will be entertained at any stage and canvassing in any form is strictly prohibited and will lead to the candidate being debarred from consideration for the post.
- (e) It shall be the responsibility of the candidate to assess his/her own eligibility for the post, for which he/she is applying in accordance with the prescribed qualifications, experience etc, and submit his/her application duly filled-in along with the desired information and documents as per the advertisement. Suppression of factual information, supply of fake documents, providing false or misleading information or canvassing in any manner on the part of the candidates shall lead to disqualification. In case it is detected at any point of time in future, even after appointment, that the candidate was not eligible, his/her appointment shall be liable to be terminated forthwith as per this clause.
- (f) In case of any ambiguity in the Recruitment Rules in general and eligibility in particular for any post, the decision of the Institute shall be final.
- (g) The Institute reserves the right to relax qualification(s) of the candidate based on the work experience.
- (h) No TA/DA is payable for appearing for the interview, if the interviews are held at the Institute's premises.
- (i) In case of any inadvertent error in the advertisement and in the process of recruitment, which may be detected at any stage, even after issue of appointment order, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidate(s).
- (j) The post is purely contractual and the term of the Contract Position will be Seven months, extension, if any, will be given after assessing the suitability and performance of the selected candidate post Seven months tenure on the post.

3. Application Process

- (a) **Candidates are requested to apply online through the link (Apply now) provided along with this advertisement on the Institute website www.tiss.edu.**
- (b) **Candidates must provide their Gmail ID in Online Application Form.**
- (c) Candidates are required to take a print of acknowledgement of online application and keep it for future reference.
- (d) Applications may be send to surekha.gaikwad@tiss.ac.in Short-listed candidates may be intimated via email or phone for an interview, which will be held in the first week of November, 2025

4. Selected candidates are expected to join duty within 15 days.

Sd/xxxx

Officiating Registrar