

**Vacancy for the post of a Research Officer in
School Initiative for Mental Health Advocacy (SIMHA)
Tata Institute of Social Sciences, Mumbai**

Date of Advertisement: 17.8.2023

Advertisement No: SIMHA-TISS/17.8.2023

About SIMHA:

Launched in 2017, the School Initiative for Mental Health Advocacy (SIMHA) is an advocacy, research and capacity building field action project of the Tata Institute of Social Sciences, Mumbai. SIMHA supports schools through knowledge sharing, training of school leaders, teachers and counselors, and promotes the well-being and mental health of children and adolescents.

SIMHA is inviting applications for the post of a **Research Officer (01)**

Location: Tata Institute of Social Sciences, Mumbai. Candidates must be preferably based out of Mumbai, Thane or Navi Mumbai.

Remuneration: Rs. 42000/- per month

Duration: Till December 2024

Working days: 6 days a week

The Research Officer will report directly to the Research Coordinator and support all research activities of the project.

Job profile:

- Support all research activities of the project.
- On-field site visits, data collection, maintaining field notes.
- Transcriptions and translations of data, data coding, and data analysis.
- Maintaining comprehensive records of all research goals and methods, and supporting writing research reports.
- Any other work as assigned by Supervisor(s).

Eligibility for candidates

- Have completed a master's degree in psychology with at least 1 year of experience in research/field action projects.
- Have completed a research thesis/dissertation as part of the master's degree.
- Have relevant experience in qualitative data collection, data management, data coding, data analysis, and writing.

Preference will be given to candidates who have previous experience with:

- Schools/child and adolescent mental health.
- On site data collection and field work
- Qualitative data coding, analysis and writing
- Possess good writing and communication skills in English, and Hindi is preferred.
- Have proficiency in the use of computers for the purpose of documentation, data analysis and use of virtual platforms.

Note:

Position requires traveling to different locations and the candidate needs to be open to traveling as needed.

Please send in your application with a detailed CV and mention the name of the post applied for in the subject line to- simha.ps.22@gmail.com by **27th August 2023, 4pm.**

Late applications will not be entertained.

- Since applications received will be shortlisted, possessing the qualifications, and the experience will not ensure an interview call.
- Short listed candidates will be interviewed telephonically/through online platforms.
- The institution reserves the right to consider resumes which have not come through direct application.

Project Director: Dr. Chetna Duggal

For enquiries, Contact- simha.ps.22@gmail.com/ chetna.d@tiss.edu