

Job Vacancy Detail

Adv No. : TMC/PUNJAB/AD/01/2025  
 Advertisement Name : TMC invites applications for MEDICAL & NON-MEDICAL POSTS from eligible candidates of Indian nationality, who are keen to pursue a career in TMC. Full time positions in various departments available in Homi Bhabha Cancer Hospital & Research Centre, New Chandigarh, Punjab and Homi Bhabha Cancer Hospital, Sangrur, Punjab  
 Start DateTime : 15/01/2025 To End DateTime : 15/02/2025

Available Job Posts

Sr No.	Post	Adv Type	Pay Flag	Is Online	Click Online availability
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Description

**TATA MEMORIAL CENTRE  
 HOMI BHABHA CANCER HOSPITAL & RESEARCH CENTRE, NEW CHANDIGARH &  
 HOMI BHABHA CANCER HOSPITAL, SANGRUR, PUNJAB  
 (AN AUTONOMOUS BODY UNDER THE DEPARTMENT OF ATOMIC ENERGY, GOVT. OF INDIA)**

Advt. No. TMC/PUNJAB/AD/01/2025

Date: 13/01/2025

**POSITIONS AVAILABLE**

The Tata Memorial Centre (TMC) is a Comprehensive Cancer Centre with a mission to achieve the highest standards in patient care, cancer prevention, cancer research and professional development for oncology and allied disciplines. TMC is an autonomous body funded, controlled by the Department of Atomic Energy, Government of India. TMC is affiliated to Homi Bhabha National Institute (HBN), The HBN is a Deemed University of the Department of Atomic Energy with a mission to develop high quality postgraduate educational programs in science and technology including those related to Life and Health Sciences. TMC invites applications from eligible candidates of Indian nationality, who are keen to pursue a career in TMC. Full time positions in various departments available in Homi Bhabha Cancer Hospital & Research Centre, New Chandigarh, Punjab and Homi Bhabha Cancer Hospital, Sangrur, Punjab are listed below:

<b>1.) MEDICAL OFFICER 'F' (SURGICAL ONCOLOGY)</b>	
<b>NO OF POST: - 01-UR</b>	
Level	Level 13 [Pre-revised PB-4, Rs.37400-67000 + 8700 GP]
Level of Pay in Pay Matrix	Rs.1,23,100/- Level 13, Cell 1 + Allowances applicable
Age Limit	50 Years
Education Qualification & Experience	<b>Education Qualification:</b> M.Ch. (Surgical Oncology) or equivalent postgraduate degree recognized by National Medical Commission. <b>Essential Experience:</b> Minimum 5 years' post M.Ch. experience in Surgical Oncology in Teaching Institute. <b>Desirable Experience:</b> Candidate should be a National Medical Commission (NMC) recognized Teacher in Surgical Oncology.
Academic Designation	The academic designation such as Assistant Professor, Associate Professor, Professor etc. will be conferred to the candidates after joining TMC, as per the National Medical Commission norms
Location	<b>Homi Bhabha Cancer Hospital &amp; Research Centre, New Chandigarh, Punjab / Homi Bhabha Cancer Hospital, Sangrur, Punjab</b>

<b>2.) MEDICAL OFFICER 'F' (PATHOLOGY)</b>	
<b>NO OF POST: - 01-UR</b>	
Level	Level 13 [Pre-revised PB-4, Rs.37400-67000 + 8700 GP]
Level of Pay in Pay Matrix	Rs.1,23,100/- Level 13, Cell 1 + Allowances applicable
Age Limit	50 Years
Education Qualification & Experience	<b>Education Qualification:</b> M.D. / D.N.B. (Pathology) or equivalent postgraduate degree in Pathology recognized by National Medical Commission. <b>Essential Experience:</b> 8 years' post M.D. / D.N.B. experience in Pathology in a Teaching Hospital. <b>Desirable Experience:</b> Experience in Onco-Pathology, Cytology and / or Molecular Pathology is desirable
Academic Designation	The academic designation such as Assistant Professor, Associate Professor, Professor etc. will be conferred to the candidates after joining TMC, as per the National Medical Commission norms
Location	<b>Homi Bhabha Cancer Hospital &amp; Research Centre, New Chandigarh, Punjab / Homi Bhabha Cancer Hospital, Sangrur, Punjab</b>

<b>3.) MEDICAL OFFICER 'E' (HEAD &amp; NECK ONCOLOGY)</b>	
<b>NO OF POST: - 02-UR</b>	
Level	Level 12 [Pre-revised PB-3, Rs.15600-39100 + 7600 GP]
Level of Pay in Pay Matrix	Rs.78,800/- Level 12, Cell 1 + Allowances applicable
Age Limit	45 Years
Education Qualification & Experience	<b>Education Qualification:</b> a) M.Ch. / D.N.B. (Head and Neck Oncology) <b>OR</b> b) M.Ch. / D.N.B. (Surgical Oncology) <b>OR</b> c) M.S. / D.N.B. (General Surgery / ENT) <b>OR</b> equivalent post graduate degree recognized by National Medical Commission. <b>Essential Experience:</b> (a) <b>M.Ch. / D.N.B. (Head and Neck Oncology):</b> No experience required. (b) <b>M.Ch. / D.N.B. (Surgical Oncology):</b> Minimum 1-year experience in Head & Neck Surgery either during M.Ch. training or Post M.Ch. (c) <b>M.S. / D.N.B. (General Surgery / ENT):</b> 3 years' experience in Surgical / Head & Neck Oncology in a teaching hospital after the postgraduate degree. Candidates with less than 3 years' experience after post graduation will be considered for lower grade, if there are no suitably experienced candidates.
Academic Designation	The academic designation such as Assistant Professor, Associate Professor, Professor etc. will be conferred to the candidates after joining TMC, as per the National Medical Commission norms
Location	<b>01 Post for Homi Bhabha Cancer Hospital &amp; Research Centre, New Chandigarh, Punjab. 01 Post for Homi Bhabha Cancer Hospital, Sangrur, Punjab.</b>

<b>4.) MEDICAL OFFICER 'E' (GYNAEC ONCOLOGY)</b>	
<b>NO OF POST: - 01-UR</b>	

Level	Level 12 [Pre-revised PB-3, Rs.15600-39100 + 7600 GP]
Level of Pay in Pay Matrix	Rs.78,800/- Level 12, Cell 1 + Allowances applicable
Age Limit	45 Years
Education Qualification & Experience	<p><b>Education Qualification:</b> M.Ch. / D.N.B. (Gynaec oncology) or equivalent postgraduate degree recognized by National Medical Commission.</p> <p><b>OR</b></p> <p>M.D. / D.N.B. (Obstetrics &amp; Gynaecology) or equivalent postgraduate degree recognized by National Medical Commission.</p> <p><b>Essential Experience:</b> (a) M.Ch. / D.N.B. (Gynaec Oncology): Minimum 1-year experience in Gynaec Oncology either during M.Ch. training or Post M.Ch. (b) MD. / D.N.B. (Obstetrics &amp; Gynaecology): Minimum 3 years' experience after post-graduation in Gynaec Oncology.</p> <p>Candidates with less than 3 years' experience after post-graduation will be considered for lower grade, if there are no suitably experienced candidates.</p>
Academic Designation	The academic designation such as Assistant Professor, Associate Professor, Professor etc. will be conferred to the candidates after joining TMC, as per the National Medical Commission norms
Location	<b>Homi Bhabha Cancer Hospital &amp; Research Centre, New Chandigarh, Punjab / Homi Bhabha Cancer Hospital, Sangrur, Punjab</b>

<b>5.) MEDICAL OFFICER 'E' (MEDICAL ONCOLOGY)</b>	
<b>NO OF POST: - 01-UR</b>	
Level	Level 12 [Pre-revised PB-3, Rs.15600-39100 + 7600 GP]
Level of Pay in Pay Matrix	Rs.78,800/- Level 12, Cell 1 + Allowances applicable
Age Limit	45 Years
Education Qualification & Experience	<p><b>Education Qualification:</b> D.M. / D.N.B. (Medical Oncology) or equivalent postgraduate degree recognized by National Medical Commission.</p>
Academic Designation	The academic designation such as Assistant Professor, Associate Professor, Professor etc. will be conferred to the candidates after joining TMC, as per the National Medical Commission norms
Location	<b>Homi Bhabha Cancer Hospital &amp; Research Centre, New Chandigarh, Punjab / Homi Bhabha Cancer Hospital, Sangrur, Punjab</b>

<b>6.) MEDICAL OFFICER 'E' (MEDICAL ONCOLOGY) (ADULT HAEMATOLYMPHOID)</b>	
<b>NO OF POST: - 01-UR</b>	
Level	Level 12 [Pre-revised PB-3, Rs.15600-39100 + 7600 GP]
Level of Pay in Pay Matrix	Rs.78,800/- Level 12, Cell 1 + Allowances applicable
Age Limit	45 Years
Education Qualification & Experience	<p><b>Education Qualification:</b> D.M. / D.N.B. (Medical Oncology / Clinical Haematology) or equivalent postgraduate degree recognized by National Medical Commission.</p>
Academic Designation	The academic designation such as Assistant Professor, Associate Professor, Professor etc. will be conferred to the candidates after joining TMC, as per the National Medical Commission norms
Location	<b>Homi Bhabha Cancer Hospital &amp; Research Centre, New Chandigarh, Punjab / Homi Bhabha Cancer Hospital, Sangrur, Punjab</b>

<b>7.) MEDICAL OFFICER 'E' (RADIO-DIAGNOSIS)</b>	
<b>NO OF POST: - 01-UR</b>	
Level	Level 12 [Pre-revised PB-3, Rs.15600-39100 + 7600 GP]
Level of Pay in Pay Matrix	Rs.78,800/- Level 12, Cell 1 + Allowances applicable
Age Limit	45 Years
Education Qualification & Experience	<p><b>Education Qualification:</b> M.D. / D.N.B. (Radiology / Radio-diagnosis) or equivalent postgraduate degree recognized by National Medical Commission.</p> <p><b>Experience:</b> 3 years' post M.D./ D.N.B. experience in Radiodiagnosis in a teaching hospital.</p> <p>Candidates with less than 3 years' experience after post-graduation will be considered for lower grade, if there are no suitably experienced candidates.</p>
Academic Designation	The academic designation such as Assistant Professor, Associate Professor, Professor etc. will be conferred to the candidates after joining TMC, as per the National Medical Commission norms
Location	<b>Homi Bhabha Cancer Hospital &amp; Research Centre, New Chandigarh, Punjab / Homi Bhabha Cancer Hospital, Sangrur, Punjab</b>

<b>8.) MEDICAL OFFICER 'D' (DENTAL &amp; PROSTHETICS SURGERY)</b>	
<b>NO OF POST: - 01-UR</b>	
Level	Level 11 [Pre-revised PB-3, Rs.15600-39100 + 6600 GP]
Level of Pay in Pay Matrix	Rs.67,700/- Level 11, Cell 1 + Allowances applicable
Age Limit	40 Years
Education Qualification & Experience	<p><b>Education Qualification:</b> M.D.S / D.N.B (Prosthetics Dentistry) or equivalent degree recognized by DCI.</p> <p><b>Essential Experience:</b> 01-year experience after MDS.</p> <p><b>Desirable Experience:</b> Experience in Maxillofacial prosthetics work would be desirable. Additional qualification in the field of maxillofacial prosthetics will be advantageous.</p>
Academic Designation	The academic designation such as Assistant Professor, Associate Professor, Professor etc. will be conferred to the candidates after joining TMC, as per the National Medical Commission norms
Location	<b>Homi Bhabha Cancer Hospital &amp; Research Centre, New Chandigarh, Punjab / Homi Bhabha Cancer Hospital, Sangrur, Punjab</b>

<b>9.) NURSING SUPERINTENDENT GRADE-I</b>	
<b>NO OF POST: - 01-UR</b>	

Level	Level 11 [Pre-revised PB-3, Rs.15600-39100 + 6600 GP]
Level of Pay in Pay Matrix	Rs.67,700/- Level 11, Cell 1 + Allowances applicable
Age Limit	45 Years
Education Qualification & Experience	<p><b>Education Qualification:</b> M.Sc. (Nursing) Ph.D. (Nursing) is desirable Qualification must be from recognized university.</p> <p><b>Essential Experience:</b> 12 years' experience out of which 08 years should be teaching /Administrative experience including minimum of 4 years in Nursing administration.</p> <p><b>Desirable Experience:</b> Clinical experience will be added advantage.</p>
Location	<b>Homi Bhabha Cancer Hospital &amp; Research Centre, New Chandigarh, Punjab / Homi Bhabha Cancer Hospital, Sangrur, Punjab</b>

<b>10.) ASSISTANT NURSING SUPERINTENDENT</b>	
<b>NO OF POST: - 05-UR, 01-SC &amp; 02-OBC</b>	
Level	Level 10 [Pre-revised PB-3, Rs.15600-39100 + 5400 GP]
Level of Pay in Pay Matrix	Rs.56,100/- Level 10, Cell 1 + Allowances applicable
Age Limit	45 Years
Education Qualification & Experience	<p><b>Education Qualification:</b> M.Sc. (Nursing) OR B.Sc. (Nursing) / Post Basic B.Sc. (Nursing) <b>OR</b> General Nursing &amp; Midwifery plus Diploma in Oncology Nursing. Qualification must be from recognized university.</p> <p><b>Essential Experience:</b> 15 years' experience out of which 10 years should be Clinical experience in a 100 bedded hospital.</p> <p><b>Desirable Experience:</b> Preference will be given to candidates having administrative experience.</p>
Location	<b>Homi Bhabha Cancer Hospital &amp; Research Centre, New Chandigarh, Punjab / Homi Bhabha Cancer Hospital, Sangrur, Punjab</b>

<b>11.) ASSISTANT ADMINISTRATIVE OFFICER</b>	
<b>NO OF POST: - 01-SC</b>	
Level	Level 07 [Pre-revised PB-2, Rs.9300-34800 + 4600 GP]
Level of Pay in Pay Matrix	Rs.44,900/- Level 07, Cell 1 + Allowances applicable
Age Limit	40 Years
Education Qualification & Experience	<p><b>Education Qualification:</b> Graduate from a recognized University. Degree or Diploma in Personnel Management/ Human Resource Management/ Healthcare Management from a reputed Institution.</p> <p><b>Essential Experience:</b> Experience in Administration / Establishment matters / Recruitment etc.</p> <p><b>Candidates working in the Government / Autonomous Body / PSUs:</b> should have 08 years of experience and must be in Pay Matrix Level - 5 (GP 2800).and above.</p> <p><b>Candidate working in private sector:</b> should have 08 years of experience. Candidate should be drawing current gross salary equivalent to Pay Matrix Level-6 / GP 4200 i.e. approximately Rs. 71579/- p.m. and above.</p> <p><b>Desirable Experience:</b> Candidates well versed with Government procedures will be preferred.</p>
Location	<b>Homi Bhabha Cancer Hospital &amp; Research Centre, New Chandigarh, Punjab / Homi Bhabha Cancer Hospital, Sangrur, Punjab</b>

<b>12.) ASSISTANT</b>	
<b>NO OF POST: - 01-OBC</b>	
Level	Level 06 [Pre-revised PB-2, Rs.9300-34800 + 4200 GP]
Level of Pay in Pay Matrix	Rs.35,400/- Level 06, Cell 1 + Allowances applicable
Age Limit	35 Years
Education Qualification & Experience	<p><b>Education Qualification:</b> Graduate from a recognized University. Knowledge of Microsoft Office.</p> <p><b>Essential Experience:</b> Minimum 07 years of administrative (HRD, Administration, Accounts, Purchase, Stores etc.) work experience.</p>
Location	<b>Homi Bhabha Cancer Hospital &amp; Research Centre, New Chandigarh, Punjab / Homi Bhabha Cancer Hospital, Sangrur, Punjab</b>

<b>13.) LOWER DIVISION CLERK</b>	
<b>NO OF POST: - 01-UR</b>	
Level	Level 02 [Pre-revised PB-I, Rs.5200-20200 + 1900 GP]
Level of Pay in Pay Matrix	Rs.19,900/- Level 02, Cell 1 + Allowances applicable
Age Limit	27 Years
Education Qualification & Experience	<p><b>Qualification:</b> Graduate from a recognized University. Knowledge of Microsoft Office.</p> <p><b>Essential Experience:</b> Minimum 1year's work experience.</p>
Location	<b>Homi Bhabha Cancer Hospital &amp; Research Centre, New Chandigarh, Punjab / Homi Bhabha Cancer Hospital, Sangrur, Punjab</b>

<b>14.) DEPUTY CHIEF SECURITY OFFICER</b>	
<b>NO OF POST: - 01-UR</b>	

Level	Level 09 [Pre-revised PB-2, Rs.9300-34800 + 5400 GP]
Level of Pay in Pay Matrix	Rs.53,400/- Level 09, Cell 1 + Allowances applicable
Age Limit	Minimum of 40 Years and Maximum of 45 Years.
Education Qualification & Experience	<p><b>Education Qualification &amp; Experience:</b> Ex-servicemen / Police / Central Para Military Personnel worked in a capacity of JCOs of Armed Forces / Inspector of regular police and Central Para Military Forces.</p> <p><b>OR</b></p> <p><b>Candidates working in Government Organization / Public Sector Undertakings / Autonomous Bodies:</b> In Pay Matrix Level - 8 (Pre-revised Grade Pay Rs.4800) <b>OR</b> Candidate with 05 years of experience at Pay Matrix Level - 7 (Pre-revised Grade Pay Rs.4600).</p> <p>Candidate should possess Graduation certificate from armed forces or any other recognized university.</p> <p>The candidate should possess thorough knowledge in Security related work / Firefighting.</p> <p><b>Note:</b></p> <ol style="list-style-type: none"> <li>The experience will be considered post qualification, except for ex-servicemen or otherwise specified.</li> <li>Copies of Discharge Book and Driving License (LMV) is mandatory while applying.</li> </ol>
Location	<b>Homi Bhabha Cancer Hospital &amp; Research Centre, New Chandigarh, Punjab / Homi Bhabha Cancer Hospital, Sangrur, Punjab.</b>

<b>15.) ASSISTANT SECURITY OFFICER</b>																																	
<b>NO OF POST: - 02-UR &amp; 01-ST</b>																																	
Level	Level 06 [Pre-revised PB-2, Rs.9300-34800 + 4200 GP]																																
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Age Limit	30 Years																																
Education Qualification & Experience	<p><b>A. Education Qualification &amp; Experience:</b></p> <ol style="list-style-type: none"> <li><b>For Ex-servicemen:</b> Qualification equivalent to graduation certificate from Armed Forces or from any other recognized University. Ex-servicemen who have rendered minimum 15 years of service with rank of Havildar / Sargent / Petty Officer or above or equivalent rank in Police / Central Para Military forces. Should possess educational qualification equivalent to graduation certificate from Armed forces or any recognized Government university.</li> <li><b>For Civilian Candidates:</b> Graduation from a recognized University and should be in possession of NCC 'C' certificate. Candidate with work experience of minimum 05 years as Security Officer / Security Supervisor / Security Assistant in a large Civil Organization / Hotel / Hospital / Airport with good Public Relations qualities.</li> </ol> <p><b>B. Minimum Height:</b></p> <table border="1"> <thead> <tr> <th>Serial No.</th> <th>Category</th> <th>Heights in cms.</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>General</td> <td>167</td> </tr> <tr> <td>02</td> <td>Candidate belonging to hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Kashmir Valley, Leh &amp; Ladakh regions of J&amp;K, North Eastern States and Sikkim</td> <td>165</td> </tr> <tr> <td>03</td> <td>Candidates belonging to ST</td> <td>162.5</td> </tr> </tbody> </table> <p><b>C. Chest:</b></p> <table border="1"> <thead> <tr> <th rowspan="2">Serial No.</th> <th rowspan="2">Category</th> <th colspan="2">In cms.</th> </tr> <tr> <th>Unexpanded</th> <th>Expanded</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>General</td> <td>80</td> <td>85</td> </tr> <tr> <td>02</td> <td>Candidate belonging to hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Kashmir Valley, Leh &amp; Ladakh regions of J&amp;K, North Eastern States and Sikkim</td> <td>80</td> <td>85</td> </tr> <tr> <td>03</td> <td>Candidates belonging to ST</td> <td>77</td> <td>82</td> </tr> </tbody> </table> <p><b>D.</b> Should possess valid Driving License for LMV and Two wheelers. <b>E.</b> Copies of Discharge Book and Driving License is mandatory while applying.</p>			Serial No.	Category	Heights in cms.	01	General	167	02	Candidate belonging to hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Kashmir Valley, Leh & Ladakh regions of J&K, North Eastern States and Sikkim	165	03	Candidates belonging to ST	162.5	Serial No.	Category	In cms.		Unexpanded	Expanded	01	General	80	85	02	Candidate belonging to hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Kashmir Valley, Leh & Ladakh regions of J&K, North Eastern States and Sikkim	80	85	03	Candidates belonging to ST	77	82
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Selection Method	<p><b>The selection process will consist of Physical Test and Written test.</b></p> <p><b>1. Physical Test:</b></p> <table border="1"> <thead> <tr> <th>Event</th> <th>Category</th> <th>Timings</th> </tr> </thead> <tbody> <tr> <td rowspan="2">100 meters run</td> <td>Ex-Servicemen</td> <td>20 Seconds</td> </tr> <tr> <td>Civilians</td> <td>16 Seconds</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Event</th> <th>Age Group</th> <th>Nos.</th> </tr> </thead> <tbody> <tr> <td rowspan="4">Push Ups</td> <td>Up to 30 Years</td> <td>08-09</td> </tr> <tr> <td>31-40 Years</td> <td>06-07</td> </tr> <tr> <td>41-45 Years</td> <td>05-06</td> </tr> <tr> <td>Above 45 Years</td> <td>02-03</td> </tr> <tr> <td rowspan="4">Sit Ups</td> <td>Up to 30 Years</td> <td>25-29</td> </tr> <tr> <td>31-40 Years</td> <td>20-24</td> </tr> <tr> <td>41-45 Years</td> <td>15-19</td> </tr> <tr> <td>Above 45 Years</td> <td>10-14</td> </tr> </tbody> </table> <p>Those who qualify in Physical endurance test will be allowed for Written Examination followed by Skill test.</p>			Event	Category	Timings	100 meters run	Ex-Servicemen	20 Seconds	Civilians	16 Seconds	Event	Age Group	Nos.	Push Ups	Up to 30 Years	08-09	31-40 Years	06-07	41-45 Years	05-06	Above 45 Years	02-03	Sit Ups	Up to 30 Years	25-29	31-40 Years	20-24	41-45 Years	15-19	Above 45 Years	10-14	
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**GENERAL CONDITIONS:**

- For posts at Sr. No. 1 to 8 (Medical posts):
  - The Academic designation such as Professor/ Assistant Professor/ Associate Professor etc. will be given after joining as per the National Medical Commission norms.
  - India Citizens, Overseas Citizens of India (OCI) card holders and foreign nationals who fulfill the conditions of qualifications, experience etc. are eligible to apply. The appointment will be subject to necessary clearance/ approval as applicable.

2. (a) Last date for online application is **15/02/2025 Upto 05.30 p.m. (Indian Standard Time)**.
- (b) Candidates must send in their candidature through “**Online Application**” only. Candidates will have to upload required documents mentioned in the form at the time of filling the Online Application.
- (c) Candidates will be initially screened and called for Interview / Written Examination / Skill Test on the basis of information provided by them in the online application form.
- (d) **Incomplete & Online non-submitted applications will be summarily rejected.**
- (e) Candidates who would be called for Interview / Written Examination / Skill Test are required to **carry original documents along with one set of copy** in support of the details furnished in the online application form regarding date of birth, qualifications, experience, caste, disability certificate etc., failing which such applicants will not be allowed to appear for Interview / Written Examination / Skill Test.

- (i) **Date of Birth:** Birth Certificate / School leaving certificate / S.S.C passing certificate.
- (ii) **Educational Qualification:** Mark sheet & Passing Certificate of final examination.
- (iii) **Experience Certificates:**
- Past Employment: Experience certificate indicating the date of joining and relieving.
  - Current Employment: Appointment letter, last Pay Slip, Identity Card, NOC.
- (iv) **Caste Certificate:** Valid Caste Certificate (in the format of Government of India), Caste Validity Certificate in case of ST, Non-Creamy Layer Certificate in case of OBC candidates is mandatory. **Formats are uploaded on TMC website.**
- (v) **Economically Weaker section (EWS):** certificate in valid format.
- (vi) **Persons with Disability:** Physical Disability Certificate.
- (vii) **PwBD:** Autism, Intellectual Disability, Specific Learning Disability & Mental illness with disability i.e. Specific Learning Disability (SLD).
- (f) **Through Proper Channel:** Persons working under Central / State Government / Autonomous Body / Semi Government Organisations and other Public Sector Undertakings must obtain the permission from their Head of the Organisation to apply for the post & to produce the same at the time of Written Examination / Skill test / Interview, failing which they shall not be allowed to appear for Interview / Written Examination / Skill Test.
- (g) **Referees:** Three Referees listed by the candidate should have been associated with the training or supervision of the candidates work.
- (h) Tata Memorial Centre reserves the right to fix minimum eligibility standard / bench mark and restrict no. of candidates called for Written examination / Interview / Skill test taking into account various factors like no. of vacancies, percentage of marks in Graduate / Post Graduate Degrees etc. Tata Memorial Centre also reserves the right to fix minimum eligibility standard / cut-off marks (Group / Stream / Discipline / Category-wise etc.) while finalizing such candidates to be called for Written test / Interview / Skill test as well as selecting the candidates for final selection after Written test / Interview / Skill test. The decision of the Director, Tata Memorial Centre in this regard shall be final and binding and no correspondence in this regard will be entertained with the candidates.
- (i) Tata Memorial Centre reserves the right to restrict the number of candidates called for the Written Examination / Interview / Skill test to a reasonable limit, on the basis of qualifications and experience of the applicants. Mere fulfilling the prescribed qualifications will not entitle an applicant to be called for Written test / Interview / Skill test.
- (j) In case it is found at any stage of recruitment that the candidate does not fulfil the eligibility criteria and / or, the candidate has furnished any incorrect / false / incomplete information or has suppressed any material fact (s), his / her candidature will be cancelled. If any shortcoming is detected, even after appointment, the services of the candidate are liable to be terminated forthwith. Therefore, before applying for any post, the candidate should ensure that he / she fulfils all the eligibility criteria under the norms mentioned in the advertisement.
- (k) Tata Memorial Centre also reserves the right not to call any candidates to appear for Written examination / Interview / Skill test without assigning any reason there of.
- (l) Canvassing in any form will disqualify the candidature.

3. Age & experience will be reckoned as on **15/02/2025**. **Experience will be reckoned post required qualifications.**

4. Reservation of posts under various categories shall be applicable as per Govt. Rules.
5. For Inquiry: Candidates may email to **recruitment@hbchrcm.tmc.gov.in** No phone calls will be entertained

6. **Age Relaxation:**

- (a) Upper age is relaxable for persons belonging to Reserved Categories such as SC/ST/OBC/PWD/Ex-servicemen & Other categories as per the instructions of Govt. of India as under:

05 Years	: SC /ST
03 Years	: OBC
10 Years	: PWD [additional 5 years in case of SC/ST & 3 years in case of OBC]

Ex-servicemen: length of service in Armed forces plus 3 years (additional relaxation in case of SC/ST/OBC as per the instructions of Govt. of India)

- (b) If the post is only for unreserved category, age relaxation will not be applicable to reserved candidates.

(c) Age relaxation maximum by 5 years for TMC employees and employees working in TMC on temporary basis / under project / on contract basis, etc.

7. **Application Fee:**

- (i) Candidate shall pay the application fee of Rs.300/- online using Debit Card / Credit Card.
- (ii) **SC / ST / Female Candidates / Persons with Disabilities / Ex-servicemen (1<sup>st</sup> time applying for civil post after serving any rank) are exempted from paying application fees.**
- (iii) **The application fee paid will not be refunded under any circumstances.**

8. **Candidates may be offered a lower grade than what is advertised based on their working experience, research track record and overall assessment at the time of interview and recommendation of the Selection Committee.**

9. **Benefits:**

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(a) **Allowances:** In addition to pay, other allowances including DA, HRA, TA etc. will be admissible as per the prevailing rules of TMC.

(b) **Training & Development:** All officers will be eligible for institutional financial support for active participation in National and International Medical Meetings, Workshops and Conferences after their probation is closed.

(c) **Medical Facility:** Will be admissible as per the prevailing rules of TMC.

(d) **Accommodation:** Residential accommodation will be provided subject to availability.

(e) **Retirement Benefits:** All are eligible for retirement benefits and pension under the New Pension Scheme.

10. Candidates appointed will be rotated in any Units of TMC (Tata Memorial Hospital, Mumbai, ACTREC, Navi Mumbai, Homi Bhabha Cancer Hospital, Sangrur, Homi Bhabha Cancer Hospital & Research Centre, Mullanpur, Homi Bhabha Cancer Hospital & Research Centre, Visakhapatnam, Mahamana Pt. Madan Mohan Malaviya Cancer Centre (BHU), Varanasi, Homi Bhabha Cancer Hospital, Varanasi, BBCL, Guwahati, Homi Bhabha Cancer Hospital, Jatni, Odisha on the needs of the Units concerned as and when necessary.

11. **Transfer:** Selected candidates shall have to serve the respective location for minimum of 5 years before any request for transfer to other units of TMC. However, TMC management reserves the right to transfer any of the staff member.

12. The TMC also may exercise the option to offer appointments on "Contract Basis" for a fixed term on a consolidated remuneration.

13. **Non-Receipt of Application:** Tata Memorial Centre does not take any responsibility for non-receipt of application through Online.

14. **Legal jurisdiction for any dispute will be at SAS Nagar.**

**Shrishti Kesarwani  
Admin Officer-III (HRD)  
HBCH & RC, Punjab**