

**TERMS AND CONDITIONS FOR ENGAGEMENT AS CONSULTANT IN
TELECOM REGULATORY AUTHORITY OF INDIA HEADQUARTER,
NEW DELHI**

(A) **Scope of Work/ Job Responsibility:** The work /job responsibility will be assigned by the respective Divisional Heads depending on the posting in TRAI.

(B) **General terms and conditions:**

- I. **Contract Period** : The contract would be initially for a period of one year from the date of joining, which may be got extended on satisfactory performance and future requirement of TRAI.
- II. **Remuneration**: The retired officers engaged as Consultant will be paid remuneration at a lump-sum basis and presently fixed at Rs. 65,000/- per month. The remuneration shall be paid on completion of each calendar month.
- III. **Leave**: The consultant will be eligible for 08 days of leave in a calendar year calculated on pro-rata basis. No remuneration for the period of absence in excess of admissible leave shall be paid to the consultant. The leave will not be carried forward in cases the engagement period is extended by TRAI. Also, no payment in lieu of unutilized leaves will be paid at the time of expiry of contract.
- IV. **AGE Limit**: The maximum age for consultants as on the closing date of application should not be more than 65 years.

(C) **Other terms and conditions:**

- (i) The Consultant will be engaged on a full-time basis and will not be permitted to take up any other assignment.
- (ii) The Consultant should maintain absolute confidentiality and secrecy of the information handled by him/her during the contract and even after termination of contract, failing which, the consultant will be liable for suitable action.
- (iii) The Consultant shall have to perform duties/services as assigned to him/her by his/her controlling officer with all necessary skills, diligence, efficiency and economy.
- (iv) No other facilities shall be provided, The person engaged on contract basis shall not be entitled to any other benefits like Provident Fund, Pension, Insurance, Gratuity, Medical Attendance Treatment, Seniority, Promotion etc. or any other benefits as available to the regular TRAI employees.

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- (v) Working days and hours of the consultant will be same as for the serving officers of TRAI. No extra compensation will be paid apart from consolidated remuneration admissible even if a person attends office on holidays and work beyond normal office hours.
- (vi) The retiree to be engaged as Consultant must be able to work in MS Word/Excel etc. and proficient in noting, drafting and examining cases thoroughly.
- (vii) The engagement of the Consultant will be purely on contract basis.
- (viii) The retiree officer to be engaged as Consultant should be of good conduct and his retirement should not be as a result of any disciplinary proceeding or penalty.
- (ix) TRAI may terminate the services of the consultant on immediate basis in case he is not able to achieve the assigned works within the time-frame or the work assigned to him is not up to the satisfaction of TRAI or he is found to be lacking in honesty and integrity.
- (x) The engagement of the consultant will not confer any right for continuing in assignment or regular appointment in the post or any other post under the Authority.
- (xi) No TA/DA shall be admissible to the consultant for joining the assignment. The Consultant shall not be entitled to any kind of allowances viz., HRA, medical and transport. However, Consultant may be allowed TA/DA for travel inside the country in connection with official tour assigned to him as admissible to the grade of SRO in TRAI.
- (xii) The engagement can be terminated at any time on one month notice from either side.
- (xiii) Decision of the selection committee will be final and binding on all candidates.
- (xiv) In case of any doubt relating to the terms and conditions or any item not covered in the above terms and conditions, the decision of the Authority shall be final and binding.

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