

Annex I**Application Form**

To:

**Director (HR),
Unique Identification Authority of India (UIDAI),
4th Floor, Bangla Sahib Road, Behind Kali Mandir,
Gole Market, New Delhi-110001**

Subject: Application for appointment to the post referred to in UIDAI circular no. _____/_____, dated____ February 2025.

Sir/Madam,

I hereby apply for the post(s) in UIDAI, for which applications have been invited by UIDAI vide its circular no._____/_____, dated____ February 2025, and furnish details as under:

1. *Post and location applied for (in order of preference):*

S. no.	Post	Location
1.1.	Accountant	Unique Identification Authority of India (UIDAI), Head Office, Delhi

2. *Basic details:*

2.1	Name of applicant: (in BLOCK letters)					Recent passport size photograph (to be pasted)							
2.2	Gender:		Male	Female	Third gender								
	Tick as applicable:												
2.3	Date of birth:		D	D	M	M	Y	Y	Y	Y			
2.4	Date of superannuation:		D	D	M	M	Y	Y	Y	Y			
2.5	Contact details:		(a) Correspondence address:										
			(b) Mobile number:										
			(ii) Email: (in BLOCK letters)										
2.6	Education qualification (graduation/diploma level and above):												
	Qualification (degree, diploma, certificate)	Year	Name of university, institution or other qualification-awarding body			Percentage of marks /Grade Point Average		Discipline / branch / specialisation					

	etc.)					
2.7	If applicant is a member of an organised service, full name of the service:					
2.8	Details of employment: (in reverse chronological order, for preceding 10 years; enclose a separate self-authenticated sheet, if required)					
	Organisation	Position held	Period (month and year)		Scale of pay	Brief description of nature of duties
			From	To		
2.9	Present post held on:	Regular basis		Deputation basis		
	Tick as applicable:					
2.10	If present post is held on regular basis, name of the post, details of the same:	(a) Level/scale of pay:				
		(b) Date of appointment:				

2.11	If present employment is on deputation basis, details of the same:	(a) Date of appointment:	
		(b) Approved period of deputation:	
		(c) Parent Organisation :	
2.12	Training/ courses attended:		
2.13	Details of awards, honours, appreciation etc.:		
2.14	Details of application forwarding authority:	(a) Name:	
		(b) Full designation:	
		(c) Full office address:	
		(d) Office telephone number:	

3. *Details regarding eligibility for post(s) applied for (see part 1 of this form):*

i. *For post(s) listed at serial number(s) 1.1: Accountant*

Eligibility criteria	Details regarding meeting of the eligibility criteria
<i>Essential:</i> i) Officers from the Central Government holding analogous posts on regular basis in the parent cadre/department,	
<i>or</i> with three years of regular service in the Pay Matrix Level-4 (₹25,500 - ₹81,100)	
<i>or</i> with five years of regular service in the Pay Matrix Level-3 (₹21,700 - ₹69,100) of the 7 th Central Pay Commission.	
<i>or</i>	

Officers from State/ UT Government/Public Sector Undertaking (PSU) or Autonomous Organisation, holding regular post in corresponding grades with requisite experience.	
ii) Graduate in Commerce	
<i>or</i> Graduate in any stream with three years of experience in Account related work in Government organisations	
Additional information, if any, in support of the applicant's suitability for the post: (attach separate sheet, if required)	

Date:

Place:

Signature of applicant

Certified that the service particulars given by the applicant above have been verified from his/her service records and found to be correct.

Signature with stamp of office of the forwarding authority