

CIRCULAR

Subject: Inviting application on deputation (Foreign Service term basis) in UIDAI for the posts of Deputy Director General (DDG) in Pay Matrix Level 14.

The Unique Identification Authority of India (UIDAI) is an autonomous statutory Authority set up under the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 for Aadhaar enrolment, authentication and other functions specified in Section 23 and other Sections of the Act.

2. UIDAI invites applications for filling up two posts¹ of Deputy Director General in Pay Matrix Level 14 (Pay Band Rs. 1,44,200-2,18,200) on deputation basis on Foreign Service terms, from amongst suitable and eligible officers. The locations, eligibility criteria and qualifications for this post are as follows:-

Location of posting

- i. UIDAI Headquarters, New Delhi - 01 Post
- ii. UIDAI Technology Centre, Bengaluru - 01 Post

Eligibility

- i. Officers from the Central Government holding analogous posts on regular basis in the parent cadre/department; **OR**
With four years of regular service in the Pay Matrix Level 13 or above.
OR
- ii. Officers from State/ UT Government/ Public Sector Undertaking/ Autonomous Organization holding regular post in corresponding grades with requisite experience.
- iii. Age below 56 years as on the closing date of the application.

Desirable Experience

(a) For post at UIDAI HQ, New Delhi

- i. Experience in monitoring and implementation of large scale project(s) having multiple ecosystem partners.
- ii. Experience in e-Governance and ICT related projects.

(b) For post at Technology Centre, Bengaluru

- i. Four year degree in engineering or technology preferably in computer sciences, information technology or electronics or Masters degree in computer applications from an institution recognized by Government agencies.
- ii. Experience of operations and management of Data Centre, large scale ICT projects and/or other technical projects in the field of software development, database management, networking, procurement and inventory management etc.

3. Period and other terms and conditions of deputation:

3.1 The period of deputation shall initially be of three years, extendable up to five years.

3.2 The general terms and conditions of services at UIDAI will be governed as per Unique Identification Authority of India (Appointment of Officers and employees) Regulations, 2020 and Unique Identification Authority of India (Salary, Allowances and other Terms & Conditions of Service of Employees) Regulations, 2020 and guidelines of the Central Government in this regard. The aforesaid regulations are available on the website of UIDAI (www.uidai.gov.in).

¹ The number of vacancies may vary at later stage at the time of select.

3.3 The terms of deputation, including the pay and allowances, shall be governed by the provisions laid down in the Department of Personnel & Training Office Memorandum No. 6/8/2009-Estt.(Pay II) dated 17 June 2010 and other orders/guidelines issued in this regard from time to time.

3.4 Accommodation and medical facility will be governed as per para 14 and 15 of Chapter IV of Unique Identification Authority of India (Salary, Allowances and other Terms & Conditions of Service of Employees) Regulations, 2020.

4. Eligible and willing candidate may apply through proper channel in prescribed format – Annexure I. Cadre authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation immediately on their selection. The applications of only such officers would be considered that are routed through proper channel and are accompanied by following documents:

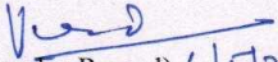
- i. Application in prescribed proforma – **Annexure I**
- ii. Cadre Clearance Certificate from the Controlling Authority
- iii. Statement giving detail of Major/Minor penalties, imposed upon the Officer, if any, during the last ten (10) years **Annexure II**
- iv. Vigilance Clearance/Integrity Certificate (**Annexure II**)
- v. Photocopies of the ACRs/APARs for the last five (5) years duly attested on each page by an officer not below the level of Under Secretary or equivalent (**Annexure II**)
- vi. No Objection Certificate from the Department of Personnel and Training in case the officer is serving under Central Staffing Scheme (CSS)

5. While forwarding the application it may also be verified and certified by the cadre controlling authority that the particulars furnished by the applicant are correct (**Annexure II**)

6. The applications of suitable and eligible officers complete in all respect, in the prescribed format (Annexure-I), along with documents listed in para 4 and 5 above may be forwarded to **ADG (HR), Unique Identification Authority of India (UIDAI), 4th Floor, Bangla Sahib Road, Behind Kali Mandir, Gole Market, New Delhi-110001. The application may also be sent through email on adghr@uidai.net.in . The last date for receipt of applications complete in all respect is 08.06.2020.** Candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

7. Applications received after the last date or without necessary documents or otherwise found incomplete shall not be entertained.

8. UIDAI reserves the right not to fill up all or any of the vacancies or to withdraw the circular at any time without assigning any reasons.


(Virender Prasad) 6/5/20
Assistant Director General (HR)
Tel: 23478554

To,

- i. All Ministries/Departments of the Govt of India with a request to give wide publicity to the vacancy in their Attached and Subordinate offices. Autonomous/Statutory Bodies and PSEs.
- ii. All the State Governments, Administration of Union Territories with a request to give wide publicity to the vacancy in their various Departments/Offices.
- iii. Website of UIDAI.
- iv. Media Division, UIDAI HQ for publicizing the vacancy in at least two national dailies.