



No. NCRTC/HR/Rectt./13/2020

Dated: 29.04.2020

VACANCY NOTICE
(No. 13/2020)

FILLING-UP OF THE POST OF DY. HOD (HR) ON DEPUTATION BASIS

National Capital Region Transport Corporation (NCRTC) – a Joint Sector Company of Govt of India and States of Delhi, Haryana, Rajasthan and U.P, under the administrative control of Ministry of Urban Development, is mandated for implementing the Regional Rapid Transit System (RRTS) in National Capital Region (NCR), ensuring a balanced and sustainable urban development through better connectivity and access. The RRTS will be a new, dedicated, high speed, rail based, high capacity, comfortable state of art, world class commuter service connecting regional nodes in NCR. It will provide reliable, high frequency, point to point and safe regional travel at high speed along dedicated path way for relatively longer distance with fewer stops and at higher speed.

The technology chosen would allow covering distances of 100 km. in an hour with scheduled stoppages. The system would also ensure the convenience of quality last mile connectivity, addressing the needs of all categories of travelers on the network. The corridors being developed under RRTS Phase-1 are **Delhi - Meerut**, **Delhi - Panipat** and **Delhi - Alwar**. Once operational, RRTS will be the fastest, the most comfortable and the safest mode of travel in the NCR.

These projects will not only provide a vital new transport infrastructure backbone to the region but also act as a catalyst for development of sub urban centers, providing jobs in the Indian economy and relieving congestion in main cities through faster reliable connections. This high profile project with high performing teams offers a once in a lifetime opportunity to make a significant and lasting contribution to the life of NCR and the country as a whole. The diversity of individuals and skills we require to complete this task is simply huge. Further, the learning opportunities in an organization that is at its inflexion point of initiating some of the largest infrastructure projects in this country will be immense. The complexity of the project and need to draw upon international learning will offer an accelerated opportunity for skill development of talented and motivated individuals that will further lead to exciting careers prospects for the future. Our motto “**Gati se Pragati**”, applies to both the project and the motivated team that will embark on this journey with us.

To meet the requirement of experienced executives, applications are invited from IRPS officers working in Railways/ its CPSEs/ Metro Rail Corporations, for deputation to NCRTC. The detail of the post and eligibility is given below:-

1.	Nomenclature of the post	General Manager/ Additional General Manager/ Sr. Dy. General Manager (HR)
2.	No. of vacancies	01(One)
3.	Location	Delhi-NCR region
4.	Term of deputation	Normal term of deputation, but the period of deputation will in no case exceed 05(five) years.
5.	Eligibility	For GM- - Should be working in Pay scale Rs.123100-215900 (CDA) L13.

		<p>For AGM- -Should be working in Pay scale Rs.78800-209200 (CDA) L12 with minimum 12 years Group-‘A’ service.</p> <p>For Sr.DGM- -Should be working in Pay scale Rs.78800-209200 (CDA) L12 with minimum 10 years Group-‘A’ service.</p>
6.	Service	IRPS
7.	Age, Qualification & Experience	<p>Age: Not more than 50* years at the time of advertisement of the vacancy.</p> <p>Qualification: Essential- Graduate, Preferable- PG Degree/ Diploma in HRM.</p> <p>Experience: The officer should have experience of manpower planning, framing policies, dealing with day-to-day establishment functions, Industrial Relations matters and managing all other HR related activities etc.</p>
8.	Whether the company/ organization has been exempted from the rule of permanent absorption and if so, the date up-to which the exemption is valid.	DoPT vide its OM No. AB.14017/86/2007-Estt. (RR) dated 16.01.2008 has granted exemption for deputationist Officers joining Joint Sector companies like DMRC etc. set up for Metro Projects, from the rule of permanent absorption so long as they are in “construction mode”. MoHUA has extended these instructions for NCRTC also vide its letter No. K-14011/17/2016-MRTC-1 dated 03.01.2017.
9.	Residential accommodation	NCRTC will be providing company/ Leased Accommodation as per entitlement to the officer who joins NCRTC on deputation. Officers occupying GPRA will be governed in terms of MoUD’s letter No. O.M. No. 12035/14/92-Pol.II dated 11.10.2000.
10.	Perks & benefits	Lease, Transport, Medical, Laptop/ Mobile handset/ Electricity/ Phone charges, subject to limits and other allowances as per Corporation’s policy.

* May be relaxed in exceptional cases.

SELECTION PROCESS:

Selection process, as defined in the Railway Board letter No. Railway Board letter No. 2018/E(O)II/41/1 dated 07.03.2018, and subsequent instructions shall be followed.

HOW TO APPLY:

Eligible and interested officers may apply in the prescribed application format, Annexure-I, attached. All relevant documents should also be enclosed with the application. Complete filled-up application should reach this office within 30 days of this notification.

Envelope containing the duly filled-up application should be super-scribed as-

**“APPLICATION FOR THE POST OF -
ON DEPUTATION BASIS”**

and should be addressed to:-

**Career Cell, HR Department,
National Capital Region Transport Corporation,
7/6 Siri Fort Institutional Area,
August Kranti Marg,
New Delhi-110049.**

A scanned copy of the application may be sent online on email career@ncrtc.in, within 30 days of this notification.

A copy of the application may also be sent simultaneously to the Administrative Officer (HQ/ Board etc.) for forwarding the same to NCRTC, duly indicating No Objection, Vigilance/ DAR clearance etc.



NATIONAL CAPITAL REGION TRANSPORT CORPORATION LTD.

(A joint venture of Govt. of India and participating State Govts.)

PRESCRIBED PROFORMA

FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS

Important <i>(please don't leave blanks)</i>	Vacancy Notice No. / date <i>(appears on the top right side of notice)</i>	
	Post against which application has been submitted	

Personal Data

1.	Name	:	
2.	Gender	:	
3.	Service	:	
4.	Department	:	
5.	Category	:	
6.	Date of Birth	:	
7.	DITS (Date of entry into Time Scale)	:	
8.	Date of entry in Gr. 'A' Service	:	
9.	Present pay-scale (level) and basic pay as on date of application	:	
10.	Whether the grade/pay indicated above is on substantive basis or under MACP/in ex-cadre /deputation post (if under MACP/in ex-cadre/deputation post, please indicate the post held in cadre and grade of the cadre post)	:	
11.	Present Designation & Railway	:	
12.	Contact Details		
	(a) Email ID	:	
	(b) Telephone (O)	:	
	(c) Telephone (R)	:	
	(d) Mobile Number	:	

13. **Educational Qualification:-**

S. No.	Qualification/Degree	Year/ Division	Institution/University, Place/Country

14. **Experience Details:-**

S. No.	Designation & Railway with Place of posting	Grade (i.e. Gr.B/SS, JAG/SG/SAG)	From	To	Nature of duties performed

(A separate sheet may be attached)

15.	Details of previous deputation/ Foreign assignment, if any	:	
16.	Whether debarred from deputation? If yes, please furnish details.	:	
17.	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable.	:	
18.	Details of awards/punishment	:	
19.	Have you ever been convicted, if yes details thereof	:	
20.	Any criminal case lodged against you	:	

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

I also certify that a copy of the application has been endorsed to my Administrative Officer viz. _____ for forwarding the application to NCRTC indicating No objection, vigilance/ DAR clearance etc.

(Name and Signature of the applicant)

Place:

Date: