



VISAKHAPATNAM PORT TRUST
GENERAL ADMINISTRATION DEPARTMENT
(PERSONNEL DIVISION)

ISO-9001

ISO-14001

OHSAS-18001

To

No. C2/Rect./Sr. PO/2020
Dt. 17.07.2020

Chairman
Ad Major Port
Sir,

Sub: Filling up of the vacant post of Sr. Personnel Officer (CL-I) on scale Rs.80000-220000 by absorption through Composite method, in General Administration Department of Visakhapatnam Port Trust – Reg.

It is proposed to fill the post of Sr. Personnel Officer (Cl.I) on scale of pay of Rs.80000-220000 in GAD of VPT. As per RRs the post is to be filled up by absorption through Composite Method, Officers holding analogous posts or the post of Personnel Officer or Officers holding equivalent posts in the respective discipline of Personnel and IR Div. in the scale of pay of Rs.24900-50500 (pre-revised) with 03 years regular service in the grade in a Major Port Trust or Personnel Officer or equivalent officer in the respective discipline of Personnel and IR division with 02 years regular service in the grade and a combined regular service of 07 years in the scales of pay of Rs.20600-46500 (pre-revised) and Rs.24900-50500 in the respective discipline of Personnel & IR Div. of Major Port Trust will be eligible. The selection is by merit for which the benchmark in overall grading in the ACR's will not be below "Very Good". (RR enclosed).

Eligible candidates have to apply through "Online Application Portal" (OAP) of the Ministry of Shipping and a print-out of the online applications should be sent through proper channel along with following mentioned documents:

The names of the eligible and willing officers, who satisfy the above provisions in the approved Recruitment Rules for the post of Sr. Personnel Officer (Cl.I) may be forwarded together with their applications in the prescribed format (enclosed) along with the following documents to this Port Trust on or before 31.07.2020. The crucial date of determining the Qualifications, experience and age is 01.07.2020.

- 1) Copies of ACRs duly attested by an Officer not below the rank of Deputy HoD on each of the page of the ACR of the applicant for the last five years (up to March, 2020). If ACR for a particular year/period is not available, the certificate to that effect may be attached.
- 2) Attested copies of all certificates.
- 3) No Objection Certificate of respective Port Trust/Organization.
- 4) An Undertaking of the applicant not to withdraw, if selected.
- 5) Vigilance/Administrative clearance of the concerned Port in the prescribed proforma as per Ministry's letter No.A12022/10/205-PE-I, dt.27.08.2010 and also revised instructions issued thereon.

It is informed that, if he/she selected to the post of Sr. Personnel Officer on scale Rs.80000-220000 in General Administration Department of Visakhapatnam Port Trust, by absorption through Composite Method of Recruitment will be governed by the Service Rules and Regulations of VPT in force as amended from time to time.

The applications received through proper channel will only be entertained. The applications received after the last date or without ACRs or otherwise incomplete will not be considered.

Yours faithfully,


for SECRETARY.

Encl: As above.

Copy to: HA –D Group – for wide publicity among eligible officers

Grams: PORTTRUST ♦ FAX: 0891-2565023, STD: 0891 Phone: 2876000 ♦
Visakhapatnam-530 035 (Andhra Pradesh) E-Mail: info@vizagport.com