

WAPCOS LIMITED
(A Government of India Undertaking)
(76-C, Sector-18, Institutional Area, Gurugram, Haryana)

No. WAP/5/755/2020/Pers.

Date: 11/08/2020

Terms & Conditions

WAPCOS Limited requires Dy. Manager (Legal) on regular basis. The requisite qualification, minimum experience, age and pay package for the post are as under:

Sl. No	Name of the Post and pay Scale	No. of post	Maximum Age (As on 01.06.2020)	Minimum Experience (As on 01.06.2020)	Qualification Details
01	Dy. Manager (Legal) in the pay scale of Rs.40,000-1,40,000 (Revised IDA)	01	35 years	05 years to 7 years	<ul style="list-style-type: none">• BA (Pass) from a recognized university.• LLB (Hons) with 60%marks from a recognized university

- Incumbents will be entitled for CPF as per rules of the Company.
- Applicants are requested to submit the following fee in the form of demand draft drawn in favor of WAPCOS Ltd payable at Gurugram along-with the application form:
 - Rs.1000/- in case of General/OBC candidates
 - Rs.500/- in case of SC/ST/PWBMD and female candidates
- Those who are working in Govt. Departments/PSUs/Autonomous Bodies are required to apply through proper channel or produce no objection certificate at the time of Interview.
- Management reserves the rights to fix the criteria to restrict the number of candidates to be called for Interview.
- The number of post may vary as per the requirement of the Company.
- No residential accommodation will be provided. However, HRA will be provided as per rules of the Company.
- Before submission of application, the candidate must ensure that he/she fulfills the eligibility criteria and other norms mentioned in the advertisement.
- Age relaxation for SCs/STs/OBCs and PWBMDs will be as per Government rules.
- CVs should be in the prescribed proforma **along with photocopies of documents in support of date of birth, qualification, experience and proof of category etc. in case of candidate belonging to reserved category** and post applied for should be superscribed on the envelope of the application.

Cont...2/-

- SC/ST/PWBMD candidates coming from outstation for appearing in the Written Test/ Personal Interview will be paid rail/bus fare by the shortest route as per rules/AC-III Tier class on production of tickets/proof.
- The post of Dy. Manager (Legal) is required for New Delhi/Gurugram. However, the selected candidate is liable to be posted anywhere in India and Abroad as per Company's requirements.
- The mere fact that a candidate has submitted his/her application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/her the right to be definitely called for interview/considered further for the engagement.
- The Applicant should have valid Indian Passport will be required at the time of joining.
- The Company will not be responsible for any postal delay within the specified time.
- Interested candidates fulfilling the eligibility criteria may send their CV in the prescribed proforma in an envelope superscribing post applied for Dy. Manager (Legal) within 21 days from the date of advertisement to:

Head (Personnel)
WAPCOS LIMITED,
76-C, Institutional Area, Sector-18,
Gurugram-122015 (Haryana)

- For details and proforma visit our website www.wapcos.co.in and for further Clarification call +91-0124-2399421 (Extn-1206).