

**ANNEXURE-A**

**GOVERNMENT OF ANDHRAPRADESH  
WOMEN DEVELOPMENT AND CHILD WELFARE DEPARTMENT  
OFFICE OF THE DISTRICT WOMEN & CHILD WELFARE &  
EMPOWERMENT OFFICER NARASARAOPET OF PALNADU DISTRICT  
RECRUITMENT NOTIFICATION RC.NO.03/A1/2024 dated 19/02/2026**

The District Women Child Welfare & Empowerment Officer, (DW& CW& EO) Palnadu District invites application for various posts from the eligible female candidates with required qualifications to work in the One Stop Centre, Narasaraopet of Palnadu District the positions are purely on contract basis. The post-wise details are furnished below.

**Only Female Candidates are eligible.**

**Age limit for all posts 25 to 42 years.**

**Indicative Qualification of staff of One Stop Centre Narasaraopet**

S.No.	Name of the Post	No.of Posts	Salary per month	Qualification
1	2	3	4	5
1	Office Assistant with Computer Knowledge	1(on contract)	Rs.19000/-	Services may be outsourced to any graduate with at least a Diploma in Computers/IT, with a minimum of 3 years of experience in data management, process documentation, web-based reporting formats, and video conferencing at State/District level in Government or Non-Governmental/IT-based organizations.
2	Multi-purpose Staff / Cook	1 (contract)	Rs.13000/- to each	Services may be outsourced to any literate person with knowledge/experience in the relevant domain. High School pass or equivalent will be preferred.
3	Security Guard / Night Guard	1 (on contract)	Rs.15000/- to each	Services may be outsourced to any person having at least 2 years of experience as security personnel in a Government or reputed organization at District/State level. Preferably retired military/paramilitary personnel.

1. For further information the applicants may go through the district web site <https://palnadu.ap.gov.in>.

II. The staff are recruited as per Mission Shakti Guidelines and the staff should be coterminous with the scheme.

III. The prospective female candidates may download the application form prescribed and may submit the filled application form along with attested Xerox copies of education qualifications, mark lists, experience certificates, certificate in computers, study certificates up to 10th etc., to the DW & CW & EO, Palnadu District by hand from 19.02.2026 to 26.02.2026 from the date of publication of notification) before 5.00 PM. Only qualified shortlisted candidates will be called for interview and top listed candidates shall be considered for selection.

IV. the Collector & District Magistrate, Palnadu District reserves the right to cancel the notification at any time without assigning any reasons.

V. Applications received after the due date shall not be considered.

VI. Age relaxation is provided as per the Government of Andhra Pradesh rules in force.

Sd-xxxxxxx  
Collector & Chairman,  
Palnadu District.

  
District Women and Child Welfare  
and Empowerment Officer,  
Narasaraopet, Palnadu District

  
20/2/26